



## **Phase 1 – BARC closed.**

**Phases 2/3** – [Under the Phase 2 and 3 Indoor Fitness and Training COVID – 19 Reopening Requirements](#), multi-use fitness facilities: can have small groups of five (5) people for personal training, or amateur use, unless otherwise specified in guidance provided for organized team sports: basketball courts, volleyball courts, pickle ball, tennis courts, and other indoor sports facilities. A minimum of six feet of physical distance between individuals must be maintained at all times.

- Because we cannot guarantee six feet of physical separation on shared ramps, we will be restricting the reservation to two users per reservation time. There will be separate “Family” time slots where groups from the same household may request up to five users – four youth and one attending parent or guardian. Proof with ID showing the same address will be required at arrival.
- Masks are required by all staff and users. Anyone refusing to wear a mask or wear it properly, covering both nose and mouth, will have their session terminated and prohibited from future use.
- All individuals entering the facility will be required to have their temperature taken digitally and asked to verify they have not had exposure to or symptoms of COVID-19 within the last 14 days via the waiver sheet. Staff temperatures will also be taken at the start of each shift.
- Hand sanitizer and a hand washing station will be available inside the facility.
- All entrants to the indoor facility are required to use sanitizer upon entry.
- There will be 15 minutes between sessions while staff wipes down and sanitizes the facility.
- Signs of congregating without following social distancing guidelines may result in Vashon Park District terminating use of the skate park during the COVID-19 pandemic.

# **COVID-19 Workplace Requirements**

The following are required by the State of Washington:

## **1.) COVID-19 Site Supervisor**

- VPD will designate each shift attendant as the on-site COVID-19 Supervisor for all hours of operation. The attendant must remain on site during all hours of operation.

## **2.) Personal Protective Equipment (PPE) – Employer Provided**

- VPD will provide all staff with disposable face mask. Employees may also provide their own reusable masks.
- VPD will provide disposal gloves to all employees and provide disposable masks to customers if needed. Employees will be required to wear gloves and masks during all BARC activities and reusable face shields when working directly with campers.
- Employees needing a face shield will be assigned one and are responsible for their upkeep and cleaning.
- VPD will provide a plexiglass screen providing a barrier between registrants and staff during the sign in process.

### 3.) **COVID-19 Safety Training**

- Prior to opening the facility and allowing activities to occur, all staff will be required to undergo safety training to explain protective measures. This will include ensuring all participants data is entered into the reservation system, forehead scans of all participants and staff, social distancing measures as well as traffic patterns into and out of the building during programming, participant drop-off and pick-up locations and safe social distancing of any spectators.
- Training will be documented to ensure all staff have been given the most current information.
- COVID-19 safety requirements will be posted at each facility.

### 4.) **Social Distancing**

- To increase social distancing, all participants must arrive at the facility with their own equipment. Any equipment needed for participation in activities (skateboard, helmets, pads, etc.) will not be provided.
- All participants will be required to enter the facility at the main entrance for check-in. Participants must exit the facility via the north end door.
- Reservations, check-in and check-out is conducted at the front entrance. The front entrance area will have a plexiglass shield installed.
- Each home session allows up to four youth and one attending adult. Proof of household is required. Users caught violating this stipulation will be barred from future reservations.
- Spectators are not allowed in the facility. All users will be required to maintain a six-foot distance from any other individuals.

### 5.) **Employee Health/Symptoms**

- VPD will have a no tolerance for illness policy. If an employee is sick, they must remain at home after notifying their immediate supervisor. If an employee has been in close contact with a confirmed positive case, they must notify their supervisor immediately. If an employee develops symptoms of acute respiratory illness, they must seek medical attention and inform their supervisor.
- If an employee has a family member at home with COVID-19, notify your supervisor immediately.
- If staff self-identify with symptoms of acute respiratory illness (i.e. fever, cough, shortness of breath), they must stay home and not come to work until free of symptoms for at least 72-hours without the use of medicine, as recommended by the CDC.
- Employees will take and report their temperatures upon arrival at work with a temporal thermometer. If the employee has a temperature above 100.4 degrees, they will be sent home.
- If any employee is confirmed to have COVID-19 infection, we will inform other staff and customers of the possible exposure and will have to maintain confidentiality as required by the Americans with Disabilities Act. We will follow all recommendations of the CDC.
- A daily log of all staff, customers, and visitors will be maintained by Vashon Park District. Customer records will be maintained for 30 days.

### 6.) **Sanitation and Cleanliness**

- Soap will be available at the portable handwashing station and staff will be encouraged to wash their hands frequently throughout their shifts.
- Hand sanitizers stations will be available for staff to use throughout their shifts. We will also have hand sanitizer stations for customers and participants.
- All clients will wash their hands or use facility-provided hand sanitizer upon entrance to the facility. This will be confirmed by the instructor or staff.
- Required hygiene practices will be posted in all staff areas and in all customers areas as well: washing hands with soap and water for at least 20 seconds; use hand sanitizer with at least 60% alcohol, cleaning and disinfecting frequently touched objects and surfaces such as workstations, keyboards, telephones, hand rails, machines, shared tools, door knobs; covering mouth and nose when coughing or sneezing as well as other hygienic recommendations by the CDC.
- Disinfectants will be made available to workers and cleaning supplies are frequently replenished.
- Disinfection of all common areas after each 45-minute session including all handrails, door handles, and seating areas.
- If an employee is feeling sick and goes home, the area where that person was working should be immediately disinfected.
- The following cleaning products or comparable brands with the same active ingredients will be used to sanitize surfaces during cleaning breaks, with links to SDS:
  - a) [CUMBERLAND-SWAN, INC. -- ISOPROPYL ALCOHOL 99% -- 6810-00-286-5435](#)  
Alcohol Wipes containing distilled water, 99% isopropyl alcohol, dish soap, essence of lemon. Ratio of water to alcohol is 2 to 1.
  - b) [Simple Green All Purpose Cleaner](#).

**Phase 4 - Resume all recreational activity as allowed.**