

VASHON PARK DISTRICT BOARD OF COMMISSIONERS

MEETING MINUTES

Ober Park, Conference Room, 7:00 pm

DATE: Tuesday, January 28, 2020

Commissioners attending: Bob McMahon, Doug Ostrom, Hans Van Dusen, Karen Gardner, Abby Antonelis

Staff attending: Elaine Ott-Rocheford

ISSUE	DISCUSSION AND OUTCOME	FOLLOW UP
Call To Order	Hans Van Dusen called the meeting to order at 7:00 p.m. Reviewed the agenda.	
Public Comment	<p>Lore Wintergreen: I want to make sure the Tramp Harbor Dock stays on your radar. It has been a 6 year long process. Having worked for municipalities, I know the squeaky wheel gets the grease. I want to elevate that. At the large meeting, there were a number of people who have connections. The last communication I heard was that you are waiting to hear back from the attorney. I have managed city departments and contractors. I have never had a contractor not get back to me. Please take advantage of those you have on Vashon to be a support and help, so we are not waiting another 6 years.</p> <p>Karen: One of the reasons we have not done anything is that we are waiting to hear back from the attorney and DNR.</p> <p>Lore: Elaine has indicated she has had barriers in getting responses. Allow us to support you if you need squeaky wheels. There is much frustration with this taking so long. With the City of Portland I utilized the community to help with the barriers.</p> <p>Elaine: The latest update from the last meeting is our attorney has spoken with DNR's legal manager. DNR is waiting for the sediment sampling results. That will drive the conversation with the State in setting a baseline for environmental concerns in the lease. Me and our attorney will meet with DNR once we have those results. I anticipate that happening quickly once we get the results. The community can't drive getting those results back.</p> <p>Lore: I would say, having done the work I did, the community can help rattle DNR. The adjacent property as a private industry has their sediment results back. They have been passed by the environmental department. That information is available. The community can assist in getting results if you feel the results are lagging.</p> <p>Bob: What was the group that led the effort in Portland?</p> <p>Lore: I was with the City of Portland. The project was the Peace Portland Action Plan. It was funded by the city. I worked with the community of 12 sub-committees and a major committee of 85 people. Their job was to advocate for livability in NE Portland. We got \$300 million in 4 years. If you establish the Advisory Committee, that group can work as your voice. They all have connections and work together.</p> <p>Karen: You raise a good point, and we would like to get the community involved. But we need a baseline with the sediment report. Let's check with DNR to find out the status.</p>	Action Item

	<p>Lore: I thank Abby for taking leadership to form a committee. The last notes online are from December. Elaine and Abby have sent notes about the attorney discussion, but there is nothing from the last meeting. Abby: I just sent them. I just got them. Elaine: I don't post them online until they are approved by the Board at the next meeting. Lore: I would encourage we keep the committee plugged in. Hans: That is absolutely our intent.</p> <p>Captain Joe: My daughter stayed at Point Robinson over the weekend. A whole pod of orca came through. I started doing the reserved tours again. I had to stop while limited in my mobility. The regular tours will start the 2nd Sunday in May.</p>	
<p>1.14.20 Minutes; 1.10.20 – 1.23.20 Preliminary Vouchers; December Vouchers</p>	<p>Bob: I move to accept the minutes and vouchers as presented. Doug: Second. Pass 5 - 0</p>	<p>Motion to accept 1.14.20 Minutes; 1.10.20 – 1.23.20 Preliminary Vouchers; December Vouchers Pass 5-0</p>
<p>December Financial Report</p>	<p>Elaine: At the last meeting, I gave the November financial report, but I had most of the December numbers at that time. No need to repeat it all again. The only thing missing was the levy numbers. We came in \$2500 shy. All final reports are in your packet. Doug: On the P&L, is the one column supposed to be Direct and Indirect Costs? Elaine: Yes! Good catch.</p>	
<p>Capital Project Plan</p>	<p>Elaine: The attached is where we left the plan in the context of the 41 cent levy. It indicates the status of projects and the high priority items. We have not re-prioritized timing from what we set in the Strategic Plan. I assume that is what you wanted to do with this agenda item. The overall capital dollars over the course of 4 years are \$115k this year, carrying over \$140k. 2021 = \$200k. 2022 = \$133k. 2023 = \$40k. All told, we have about \$500k total to allocate, and that includes the \$115k budgeted for 2020. Bob: You want to do a re-distribution in this meeting? Elaine: Doug had asked that we do this re-prioritization. I believe he felt we should do some things sooner rather than later. Doug: I think we should think about it. We did a major adjustment in the budget to get to the lower levy amount. We did not rethink our priorities in that. I don't fully understand this table. Elaine: The items being done in 2020 are the playground project with the grant that includes the A&E budget plus \$20k toward the playground equipment. We will be doing the lighthouse modifications; purchasing 2 trucks; VES restroom with the grant. The second column are the items we identified that must be addressed. Project costs are summarized in the next column. High priority is next, but we aren't able to address them right now. Hans: The unaddressed items in the yellow column total to \$168,000. These are the items we must address with the \$500k available. The question, then, is what do we spend the remaining \$200k on? And on the sooner side, what kind of bandwidth do we have to address those high priority items this year? Doug: So, the non-salmon color in the High Priority column need to be done sooner rather than later.</p>	

	<p>Bob: I suggest we reconvene the planning committee, since we scheduled it out in the first place. We have the knowledge behind what we did in the first place.</p> <p>Doug: Maybe we should have a new group look at it. It's a new budget situation, and some things have been done.</p> <p>Karen: Doug, you can take my place if you like.</p> <p>Doug: I will send an email for potential dates.</p>	
VES Restroom	<p>Elaine: This is within my purview, but I am bringing this to your attention, since you have indicated not wanting to spend another dime at VES. You can overturn my decision if you disagree with it. I am really dialing up the costs. We have a \$60k grant. I am trying to get the existing trailer restroom sold through the state surplus system, and that has turned into a ridiculously long process. I anticipate getting \$10k for that. So that's \$70k total we have to work with. The vendor I have selected says we need to barge a crane over – a surprise cost of \$6k over the \$70k total. I need to use levy funds to do it.</p> <p>Karen: What happened to the sport group fundraising.</p> <p>Elaine: We met for 2 years, and they did not raise a dime.</p> <p>Abby: What is the expiration on the grant?</p> <p>Elaine: This year. I want to do it this summer. I will start slamming this together after what we decide at this meeting.</p> <p>Karen: It irritates me that the sport groups volunteered to raise money. Is there anything we can do to put pressure on them?</p> <p>Elaine: Time is of the essence. I probably had 10 meetings; I sent out tons of emails; gave them marketing materials; gave them contacts. They would get fired up and motivated, then nothing would happen. I have to get this done.</p> <p>Bob: How much were they supposed to fundraise, and what would it be used for?</p> <p>Elaine: We originally planned on a two stall restroom + concession. That would have required \$90k fundraising, and they felt that was too much. We then cut off the concession part, so fundraising would be \$30k - \$40k. Still nothing. Now it is a single stall.</p> <p>Bob: Were they fundraising for a match to the grant?</p> <p>Elaine: There is no match to the grant. Remember, we have to do this, because KC would only allow limited time for a temporary facility. The sport groups are okay with the single stall. If they need more, they can rent porta potties.</p> <p>Doug: So the overage is the barge cost?</p> <p>Elaine: yes.</p> <p>Abby: You might offset the costs by seeing if we can barge something else over at the same time. VIGA might need something. It might be a stretch.</p> <p>Bob: This must be a monster crane to not get it on the ferry. I would like to talk with them about that. A two crane pick is so common.</p> <p>Elaine: So, if I have to move forward, I will move forward. I don't want to lose the grant.</p>	
Pool Staff	<p>Elaine: Randy is really struggling for lifeguards right now. He lost several high school kids recently to sports, other higher paying jobs. The adults don't want evenings and weekends. Randy is working those shifts. He has one gal, high school grad, been with us 1.5 years. We have to keep part-time staff at 17 hours or less to avoid benefits. Randy wants her to work 30 hours – so we would benefit.</p> <p>Bob: What's her name?</p> <p>Elaine: Madi.</p>	

	<p>Bob: Oh, she is wonderful. We don't want to lose Madi. She's a real star down there.</p> <p>Abby: Madi is awesome. She did a lot of the lesson planning.</p> <p>Elaine: It would give Randy some stability in staffing. He is also advertising for more staff. All told, the additional hours and benefits totals to \$14k more to the budget. I need a motion to approve the budget increase.</p> <p>Bob: Motion to approve the \$14k budget increase for the pool for the purpose of increasing Madi's hours to 30 per week.</p> <p>Karen: Second.</p> <p>Pass 5-0</p> <p>Elaine: I need you to suspend the rules, so he can increase her hours right away.</p> <p>Bob: Motion to suspend the rules.</p> <p>Abby: Second</p> <p>Pass 5-0</p>	<p>Motion to increase the pool budget \$14k to increase one staff hours to 30 per week.</p> <p>Pass 5-0</p> <p>Motion to suspend the rules. Pass 5-0</p>
<p>Staff Reports</p> <ul style="list-style-type: none"> • Agren Vandalism • KC Parks Youth Sports Grant 	<p>Agren Vandalism:</p> <p>Elaine: Jason and I met with the contractor and engineer for the project. They have come up with a great solution that should meet the standards of the grant. We will not have to resod. They will do a professional rake-out, bring in a lot more soil, then reseed. I am awaiting the costs. The detective needs those costs to determine the felony charge. The contractor should be ready to go soon.</p> <p>Karen: How long will it take?</p> <p>Elaine: A few months. The other objective is to get the field playable this summer.</p> <p>Karen: And insurance will cover it?</p> <p>Elaine: Yes, if the perpetrators do not.</p> <p>Abby: More than one perpetrator?</p> <p>Elaine: At least three. One is a juvenile; one has disabilities. I think the 3rd guy is over 18, so he might be an insurance target.</p> <p>Bob: Are they from off-island?</p> <p>Elaine: I believe they are all on-island. It's all very sensitive.</p> <p>Abby: What about the gates?</p> <p>Elaine: We are working on it.</p> <p>Karen: And cameras?</p> <p>Elaine: Yep. Working on it</p> <p>Karen: In my experience, it is good to have a fake camera down low, so it would be the target to be destroyed. Set the real camera high.</p> <p>Bob: So this is looking like pure vandalism.</p> <p>KC Parks Youth Sports Grant:</p> <p>Elaine: The letter of intent is done and in.</p> <p>Karen: When do we hear?</p> <p>Elaine: We hope to be invited to apply the first week of March. The grant would be due about 2 weeks after</p>	

	<p>that. Bob: What is the latest on the pool grant? Elaine: No news. I understand it will be released end of this year.</p> <p>Hans: Any news on the taxing district legislation? Elaine: No. I have joined the WRPA Legislative Committee and will be in session February 6 where I hope to meet representatives and the lobbyist.</p> <p>Abby: How is the raffle going? Elaine: Last I heard 160 sold. Doug: Including the 11 I sold? Elaine: The goal is 300.</p>	
<p>Adjourn 7:45 pm</p>	<p>Abby: Move to adjourn Bob: Second Pass 5-0</p>	

Minutes by: Elaine Ott-Rocheford