

**VES FIELDS RESTROOM PAD INSTALLATION PROJECT  
INVITATION TO BID**

**VASHON PARK DISTRICT  
INVITATION TO BID**

**VES FIELDS RESTROOM PAD INSTALLATION PROJECT  
VASHON, WASHINGTON**

**NOTICE TO BIDDERS:** Notice is hereby given that sealed bids will be received at the office of the Vashon Park District at 17130 Vashon Hwy. S.W., Vashon, WA 98070 **prior to 3:00 p.m., March 1, 2021**, for the VES Fields Restroom Pad Installation Project. Bids shall identify the Bidder's name and be labeled as follows:

Attention: Elaine Ott-Rocheford, Executive Director  
Confidential: Bid Proposal: VES Fields Restroom Pad Installation Project

By Mail: Vashon Park District, P.O. Box 1608, Vashon, WA 98070.  
By Delivery: Vashon Park District, 17130 Vashon Hwy. S.W., Vashon, WA 98070.  
By Email: [eott@vashonparks.org](mailto:eott@vashonparks.org)

Bids will be opened at 3:05 p.m., March 1, 2021 and all bidders notified of lowest bidder by 4:00 p.m. March 1 after verifying that the lowest bidder is properly licensed or registered in the State of Washington. Any proposals received after 3:00 p.m., March 1, 2021 will not be considered. It is the sole responsibility of the Bidders to deliver their bid to the designated place at the designated time. **Oral, telephonic, or faxed bids are invalid and will not receive consideration.**

**SCOPE OF WORK:**

**Background**

VES Fields is located at 15920 Vashon Hwy. SW, Vashon, WA, 98070. The Vashon Park District was awarded a King County "Get Active/Stay Active" Grant for the installation of a permanent restroom facility at the site. Vashon Park District has purchased a pre-fabricated Ozark 1 restroom CXT, Inc. -- <http://www.cxtinc.com/ozarki.asp>.

**Scope of Services**

Prepare sub-base for CXT Inc. Ozark 1 pre-fabricated restroom building per the attached "Ozark 1 Drain and Pad Detail," "Ozark 1 Pad Detail 2," and "Ozark 1 Installation Suggestions" instructions within the VES Fields plaza at the location noted on the attached "VES Restroom Site Schematic with Setbacks." Smooth out the edges of the plaza to the catch basins, connect the ADA sidewalk from the existing up to the restroom door, and install 7' x 7' paver tiles (provided by owner) within the plaza center. Stamped engineered restroom drawings provided for reference. Building permit provided by owner. Pad installation will be subject to inspection by CXT Inc., and contractor must be available to correct or modify if necessary.

**PROJECT DATE WINDOW:** The successful bidder will be required to fully complete all work by April 30, 2021 due to the time needed to install the restroom and fulfill the grant requirements

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by June 30, 2021. Failure to complete the work as required will result in an assessment of liquidated damages in the amount of \$1,000 per day.

**ACCESS TO PROJECT DOCUMENTS:**

The full Bid Packet for this project is available through Elaine Ott-Rocheford, Executive Director, Vashon Park District, 206-463-9602 or [eott@vashonparks.org](mailto:eott@vashonparks.org). Project bid documents and addenda can also be accessed on the Vashon Park District website at [www.vashonparks.org](http://www.vashonparks.org), Administration – Project Bid Information.

**PROPOSED BID RANGE:** \$18,000 - \$28,000

**PRE-BID QUESTIONS:** All pre-bid questions and clarifications should be made **in writing** to Elaine Ott-Rocheford at [eott@vashonparks.org](mailto:eott@vashonparks.org) by 2:00 PM, February 26, 2021. Address the email “PREBID QUESTION”. Answers to questions will be posted to [www.vashonparks.org](http://www.vashonparks.org) as addenda no later than 24 hours before bids are due.

**REJECTION OF BID:** The Vashon Park District reserves the right to reject any and all bids, and to waive irregularities in the bid or in the bidding. No bidder may withdraw his proposal after the hour set for the opening thereof, or before award of contract, unless said award is delayed for a period exceeding one hundred (100) days.

**BID BOND:** not required.

**BIDDER RESPONSIBILITY:** All Bidders must be licensed and bonded. Washington State Patrol background checks will be required for all workers. All Bidders must meet the mandatory bidder responsibilities outlined in the Instructions to Bidders and Bid Form. The deadline for requesting (in writing) modification of the criteria is 7 days prior to the bid submittal due date. The deadline for appealing (in writing) a determination that a bidder is not responsible per the mandatory criteria is 5 days after the determination date. Questions from prospective bidders regarding bidder responsibility can be addressed to Elaine Ott-Rocheford, Executive Director, Vashon Park District, 206-463-9602 or [eott@vashonparks.org](mailto:eott@vashonparks.org).

The Vashon Park District is an Equal Opportunity Employer and encourages women, minorities, and Vashon Island, Washington businesses that are qualified to perform the work to submit a bid on this project.

Elaine Ott-Rocheford, Executive Director  
Vashon Park District

END OF INVITATION TO BID