

VASHON PARK DISTRICT (VPD) BOARD OF COMMISSIONERS

MEETING MINUTES

Teleconference, 7:00 pm
DATE: Tuesday, January 26, 2021

Commissioners attending: Hans Van Dusen, Bob McMahon, Doug Ostrom, Abby Antonelis. Karen Gardner absent.
 Staff attending: Elaine Ott-Rocheford

ISSUE	DISCUSSION AND OUTCOME	FOLLOW UP
Call To Order – Review Agenda	Hans called the meeting to order at 7:00 p.m. and reviewed the agenda.	
Public Comment	None	
1.12.21 Minutes; 1.8.21 – 1.21.21 Preliminary Vouchers; November/ December Vouchers	Bob: Motion to accept as presented. Doug: Second. Pass 4-0	Motion to approve the 1.12.21 Minutes; 1.8.21 – 1.21.21 Preliminary Vouchers; November/ December Vouchers Pass 4-0
November/ December Financial Report	<p>Elaine: This is the final report for 2020.</p> <p>Levy Dollars – came in \$17k short, which means nonpayment of property taxes that will come to us in future years.</p> <p>Admin – ahead \$12k</p> <ul style="list-style-type: none"> • Misc income up \$11k – higher interest, the copy machine trade-in, and refund of SWM fees • Payroll ahead \$16k due to Sue and Marshall working part-time • Election costs ahead \$12k due to lower costs for a November election the year prior • Insurance – over \$46k due to having to pay a full year in October • Professional fees – ahead \$13k due to unneeded legal fees for THD • Property taxes – ahead \$5k – lower SWM fees <p>Maint – ahead \$50k</p> <ul style="list-style-type: none"> • Revenue down \$22k • Payroll down \$32k – very little summer temp help & lower payroll taxes than expected • Materials down \$17k due to only one topdressing • Tools and equipment – ahead \$8k; didn't buy the VES backup pump or leaf vacuum attachment. Got dropped in the transition between Jason and Shawn, but Shawn knows he can purchase them. 	

	<ul style="list-style-type: none"> • Outside services down \$8800 due to only one topdressing • Utilities down \$4k • Vehicle maintenance – over \$5k – lots of repairs to the older vehicles <p>Commons – ahead \$23k</p> <ul style="list-style-type: none"> • Revenue up \$25k • Offset by payroll ahead \$16k • Interlocal fee reduced by \$30k <p>Programs – ahead \$31k</p> <ul style="list-style-type: none"> • Obviously, very little in programs • I forecasted \$19k in grant revenue from the BARC program grant from KC, but it was submitted in December to be received January this year. So being \$31k ahead is without that revenue. <p>Pool – Summer – ahead \$37k</p> <ul style="list-style-type: none"> • Revenue down \$42k • Offset by payroll ahead \$66k • Utilities ahead \$4k <p>Pool Winter – ahead \$12k</p> <ul style="list-style-type: none"> • Revenue down \$5k • Payroll ahead \$10k <p>Point Robinson – ahead \$22k</p> <ul style="list-style-type: none"> • Revenue ahead \$16k • Payroll ahead \$8k due to Marshall working part time <p>Fern Cove – ahead \$16k</p> <ul style="list-style-type: none"> • Revenue ahead \$3k • Payroll ahead \$8k <p>CIP – ahead \$48k – the lighthouse fixes, Ober Playground, Village Green Entry, and VES Restroom have all been pushed into next year.</p> <p>Ending cash @ \$831k. We had budgeted ending cash at \$800k.</p> <p>Abby: Last meeting you said Eric was trying to get it open again.</p> <p>Elaine: He was scheduled to open it this week, but he was buried with some other responsibilities. And Lodgings has had him on fire. He is hoping to open Friday of this week.</p>	
<p>Board Votes</p>	<p>Bob: Motion to leave the Board Positions the way they are.</p> <p>Abby: Second.</p> <p>Hans: Hans as Chair; Bob as Treasurer; Doug as Secretary; Abby as vice. Abby and I touched base last week to confirm that we both felt good about me continuing as chair. I’m fine either way.</p> <p>Doug: I’m happy remaining secretary but also good with switching if somebody wants to.</p> <p>Bob: I’m happy handling all the money.</p> <p>Hans: I don’t feel strongly about any of it, but might be easier to go with the inertia as is.</p> <p>Pass 4-0</p> <p>Elaine: Karen wanted to know if there was any progress made on finding her replacement? At the last meeting, we decided I would send an email out to users in February.</p>	<p>Motion to leave the Board positions as is.</p> <p>Pass 4-0</p>

	<p>Abby: Wasn't she going to reach out to the horse community?</p> <p>Hans: When you sent a note to the community, that will prod me to forward it on. In my experience, it helps when you ask somebody directly. We can all think about whom to ask directly.</p> <p>Bob: We were going to start with the horse people, since there is no representation there.</p> <p>Abby: I don't know that that is our strategy. I just think Karen was going to do that, since she has an in with that community.</p> <p>Hans: My intuition is we will be lucky to get anyone. But we can start with the horse community if that is what you prefer.</p> <p>Doug: I'm not sure we should focus on a user group. Most of the park users are people taking a hike in the forest. It is true, if they have a direct interest, they may be more interested in serving. But our constituency is broader than our user groups. The right person may be somebody with a broader view.</p> <p>Bob: I think there is a lot of value having people on the Board with specific knowledge, but you're right, it's a matter of somebody taking an interest in the whole thing.</p> <p>Doug: This is a problem every government entity faces. They choose expertise or you choose disinterest as opposed to an interest. It's always a trade-off.</p> <p>Hans: Let's think of people we can recruit then follow up. What is Karen's end date?</p> <p>Elaine: I think she said ideally end of February. I can do the reach-out earlier.</p> <p>Hans: I don't think there is a benefit to waiting.</p> <p>Elaine: I will do it right away, then.</p> <p>Hans: Do the bylaws read that the replacement serves until the next regular Board election? And not the remainder of Karen's whole term. Let's look into that. I think it might be related to State law. Our practice has been that they serve the remainder of term.</p> <p>Bob: We don't want to be in the position where we are replacing four in one election and one in the next. You could end up with all 5 replaced every four years.</p> <p>Elaine: It seems to me it moves with the position. 3 run in one election, then 2 in the next. I'll see if there is State law behind that.</p>	<p>Action Item</p> <p>Action Item</p>
<p>Staff Reports</p>	<p><u>House Bill 1034</u></p> <p>Elaine: Hans and I gave testimony before the House Finance Committee Thursday. There were three bills presented. Ours was the 2nd of the three. I was impressed with how respectful and professional they all were, even for those opposed. There was no opposition to our bill, but there was for the 3rd bill. We did well. They were firm about the 2 minute limit, so I had to do some quick editing. I was pleased that Hans filled in the gaps that I edited out.</p> <p>Hans: I feel I did terrible!</p> <p>Elaine: I think you were great. I felt we covered all the bases. There were 4 write-ins in favor and no opposition. This Thursday, they will meet to discuss any potential revisions. I will attend.</p> <p>Hans: The one before us was legislation to increase sales tax to support park districts.</p> <p>Elaine: That was also a measure last year. I am familiar with it. It does need to be voter approved. It would yield too little funding for us.</p> <p>Hans: The local taxing district committee is forming. Eric Pryne sent an email about agreeing on some points but differing on others. I will let you know how many commissioners will be involved when I learn more.</p>	

BARC

Elaine:

Pump Track grant has been extended to 6/30/22. Originally set to expire 2/28/21. Judith will give a progress report to you all in February.

Eric plans to have BARC open again by Friday.

Reservations

Elaine: Reservations are starting to pick up a little bit. The Farmer’s Market is planning to start up again in April. They are considered essential, since they offer food. Some reservations picking up: family basketball, adult soccer. No pool for a bit due to staff unavailable.

KC Grants

Elaine: I wrote to the director of KCDPER about putting a fire under those folks to get our permits approved, since we could very well lose the VES grant if not completed by 6/30. Boy, did I get a quick response! The next day, I was informed about Ober and VES permits 6 weeks out and 2 weeks, respectively. It is my goal to put the VES project out to bid asap after I receive the permit.

Elaine: On the new KC grant, I submitted the Pool Letter of Intent today. I received immediate notification that we are invited to apply for the grant. I applied for the full \$300k, but it is comprised of a number of pieces so would be easy to peel some off if we do not get the full \$300k. The most important piece is resurfacing the pool liner. For that, we will need to spend @ \$10k for architectural design for a permit and the permit itself, as these are not reimbursable items. I need Board approval for this.

Abby: I move to approve the architectural and permit costs if awarded the KC grant for the pool.

Bob: Second

Elaine: I told you at the last meeting that Eric was also going to apply to enclose the BARC building, but it turns out the BARC Stewards want to apply under Judith Neary’s 501©3. This is actually better than having us apply for two grants. The scope of work will be to enclose the two chain link sections on the back wall with clear corrugated panels and framing, as well as some other improvements to decks and ramp surfaces. They feel this will cost around \$25k. They will do a presentation to you per policy. For now, this requires Board approval for the submission of the LOI. You can always not allow them to apply for the full grant after they do their presentation. I’ll need a motion to approve and suspend the rules, since the LOI is due tomorrow. It will also require VISD approval.

Abby: I move to approve the BARC Stewards/RJ’s Kids to submit the LOI for the KC grant for the BARC Building.

Bob: Second.

Pass 4-0

Abby: I move to suspend the rules.

Second: Second.

Pass 4-0

Abby: I want to add that I think it is really great they are doing this.

Elaine: There is no match requirement, so it is a win-win all the way around.

Motion to approve the architectural and permit costs if awarded the KC grant for the pool.

Motion to approve the BARC Stewards/RJ’s Kids to submit the LOI for the KC grant for the BARC Building.

	<p>Hans: What is the status of the Coast Guard? Do you have any strategies for getting approval for our projects?</p> <p>Elaine: Captain Joe keeps saying he will get in touch with the CG Commander, but he hasn't followed through. I have attempted calling, trying to find emails, etc, but all roads lead back to Beverly. I can't even find out who it is. This is why I solicited Captain Joe's help.</p> <p>Hans: What is it the commander of?</p> <p>Elaine: It's the land management group. It's a division of the Coast Guard. I even reached out to the Seattle guy who we met with to discuss the lighthouse needs. No response.</p> <p>Bob: Aren't there some repairs that are mandated by the CG that we are required to do?</p> <p>Elaine: They aren't mandated yet. That guy who stipulated changes is not technically CG. His recommendations have to be approved by Beverly's office. I have sent it all to her.</p> <p>Bob: There is deterioration going on that is only going to get more expensive over time.</p> <p>Hans: Can one of our state representatives help? Pramilla Jayapal?</p> <p>Elaine: Maybe. I'll pull out the stops again.</p> <p>Doug: Can you ask Captain Joe who the commander is, so you can reach out yourself?</p> <p>Bob: The real pressure has always been Captain Joe, so he can continue running tours. If he's not interested any more, maybe this is money we don't need to spend.</p> <p>Elaine: I think he's still interested.</p> <p>Hans: It's a limited activity, and we only have one docent who does it. If we don't have that one docent, then there is no point to doing it. It's a nice feature of the Park District, so it might make sense to expand that docent base.</p> <p>Bob: Isn't there a national group of lighthouse people? How many people really want to take tours of the lighthouse?</p> <p>Elaine: It is very popular. CJ is busy with that all summer. It just occurred to me that other lighthouses with leases with the CG might know who I can talk to.</p> <p>Hans: And the dock? We're waiting for DNR to sign it?</p> <p>Elaine: Yes.</p> <p>Hans: And thoughts about staffing – replacing Marshall. What are your thoughts there? I know we don't know if we'll have money a year from now.</p> <p>Elaine: I very much want to replace Marshall, but it doesn't make sense right now with everyone working remotely. The work there is pretty limited. The primary role would be to help Eric with lodging. It's a clumsy time to bring on new staff. For sure when things pick up.</p>	<p>Pass 4-0 Motion to suspend the rules. Pass 4-0</p>
<p>Adjourn 7:40 pm</p>	<p>Abby: I move to adjourn. Doug: Second.</p>	<p>Motion to adjourn; Pass 4-0</p>

Minutes by: Elaine Ott-Rocheford