

Special meeting 10.16.14

In attendance: Joe, Scott, Doug

Staff: Elaine

Joe: The purpose of this meeting is to open bids and vote whether to move forward with the skate park bowl project.

Doug Hoffman: Before you open the bids, Elaine, I think you should discuss the issue surrounding Addendum 4 to get Janet's input.

Elaine: I agree. Today at 1:30 I received a call from one of the bidders raising a concern about the pre-qualification standards that she felt was prejudicial in favor of another one of the bidders. The prequalification standard was submitted by the civil engineer, and in discussing this further with the potential bidder, I could see where the standards were tight. When he forwarded me this standard to include in the bid package, he informed me that this came from the designer, so I assumed this was a necessary industry standard. I attempted to call the engineer after this call, but he was out for the day. Therefore, I started making calls to other park districts with skate parks in an attempt to learn of their standards and finally connected with the engineer for Seattle Parks. The standards as they stood were the requirement for 10 parks in 5 years. She felt this was strict and stated that their standard was 4 parks in 6 years. She forwarded me their standard. In the meantime, I received a call from our engineer, and he saw my point. I felt strongly, in the interest of this being a fair bid, that I submit an addendum loosening the standards. I realized the potential for having to re-open the bids due to others not having bid as a result of these standards but felt this was the right thing to do.

Janet: I think you are okay, since other potential bidders had the opportunity to raise the same question about a tight pre-qualification standard but did not.

Elaine: Please understand my motive – to be fully transparent about this while at the same time being absolutely fair about the bid process.

Janet: To clarify, the qualifications are secondary to low bid?

Elaine: Absolutely. It starts with the lowest bid. We will qualify after the fact.

Nick Ranney: Grindline is fully qualified.

Elaine: We still must start with the lowest bid.

(bids opened)

Elaine: Sahli Construction \$148,612.58; Grindline \$74,482.10

Janet: And this is with sales tax?

Elaine: Yes.

Scott: I Move to accept Grindline's bid subject to verification of references and due diligence by Elaine. and move forward with the project.

Doug: Where are we with BARC's \$4,000 match dollars.

Jenni Wilke: We are \$50 shy of that goal.

Doug: Are we confident that this job will be done on time?

Elaine: My research indicated that this can be done in 6 – 8 weeks. Too, I contacted the grant administrator last week who stated that they might consider another extension depending upon how the project is going. He said to contact him mid-December.

Motion seconded by Doug. Suspended rules. Passed 3-0. #14-25

Janet: Secondary motion, assuming all checks out, to allow Elaine to enter into a contract and move forward?

Scott: I move to allow Elaine to enter into a contract with Grindline subject to Elaine's due diligence and verification of qualifications and references. #14-26

Doug: Second. Suspended rules. Passed 3-0.

Adjourned 7:25.