

# VASHON PARK DISTRICT BOARD OF COMMISSIONERS

## MEETING MINUTES

Ober Park, Evergreen Room, 7:00 pm

DATE: Tuesday, September 23, 2014

Commissioners attending: Bill Ameling, Lu-Ann Branch, Scott Harvey, Doug Ostrom. Joe Wald was absent.

Staff attending: Jason Acosta, Elaine Ott

ISSUE	DISCUSSION AND OUTCOME	FOLLOW UP
Call to order & agenda review	The meeting was called to order at 7:03 PM by Lu-Ann Branch	
Public Comment	<p><b>Capt. Joe:</b> What about the user fee meeting?  <b>Scott:</b> A meeting will be scheduled in October.</p> <p><b>Capt. Joe:</b> What about the levy situation?  <b>Lu-Ann:</b> We are working on it.</p> <p><b>Cici:</b> I was disappointed in the lack of specificity at the Salmon Safe meeting. They gave an overview of the program in general terms. There was not a lot of time for questions. I think that there was general public interest.  <b>Lu-Ann:</b> What is the next step?  <b>Elaine:</b> What is it going to cost and what will it do for us? That is what I want to know. The woman from Salmon Safe was going to get back to Jason with more information.  <b>Cici:</b> This is a pilot project in Washington. I told her that there was no money. She feels that that should not stop us from doing this.  <b>Elaine:</b> I imagine that it would take about \$30,000.  <b>Cici:</b> She said that she thought it would be about \$75,000. It is a question of allocating resources.  <b>Bill:</b> Who needs them?  <b>Cici:</b> They provide a clear set of guidelines as a way to establishing community wide values. What we do individually is what we do collectively. It is a first step.  <b>Doug:</b> The perception out there as a PR issue is that we are perceived as not salmon safe.  <b>Scott:</b> They are saying that we should do it more ecologically.  <b>Peter:</b> Hilary said that we use about a million gallons per year at VES.  <b>Cici:</b> We all drink from the same water bowl here.  <b>Bill:</b> We are not on a sole source aquifer.  <b>Cici:</b> What matters to the community is that we are attentive to these values. What is in the run-off?  <b>Lu-Ann:</b> We can move the culture of the island.  <b>Cici:</b> You can work with the School District and be a leader.  <b>Peter:</b> Prior to the field's project, there was no irrigation up there.  <b>Jason:</b> All they did was mow the lawn</p>	

	<p><b>Truman:</b> I am not totally convinced that Salmon Safe is the one to go with, but I think that it is generally a good idea.</p> <p><b>Jason:</b> Seattle University uses all organic fertilizer and it is very expensive. They also fertilize once a week with a liquid fertilizer.</p> <p><b>Elaine:</b> We will work further on this.</p> <p><b>Cici:</b> I think that if you can work with others, your chance of getting a grant increases exponentially. We can move forward in the community</p>	
<p><b>Approve August minutes</b></p>	<p><b>Bill:</b> I move that we approve the minutes.</p> <p><b>Scott;</b> Second</p> <p><b>Doug:</b> I believe that Winghaven is misspelled in the minutes as Wing Haven.</p> <p><b>Bill:</b> I accept the amendment.</p> <p><b>Scott:</b> Second.</p> <p><b>VOTE:</b> Unanimous in favor of the motion.</p>	<p><b>MOTION TO APPROVE AUGUST MINUTES. UNANIMOUSLY PASSED WITH AMENDMENT</b></p>
<p><b>Vision and Values</b></p>	<p><b>Elaine:</b> A primary goal is strategic planning. The next step is to adopt the vision and the values. The vision defines what we want to change and the values are our foundation. The vision I see is: to achieve the highest level of accreditation and that is the national standard, CAPRA. There are only two other park districts in the state who are certified. We are not too far off the mark. It is a matter of polishing it up. I think that we can do this. We have to meet 37 standards. My goal is to start this. It has to be done within a two-year period. CAPRA evaluates what we have done. The staff embraces it. We have met about discrimination, the Public Records Act and we discussed our values. Values that we discussed include total community commitment, commitment to excellence, character, development, sustainability, and team. The next step is to update the master plan and develop a strategic plan with short and long term goals. Jason and I are going to finish the maintenance management plan in October. Budget process in November. Then I will meet with the community groups in December for the Master Plan. I will then bring those items to the Commissioners.</p> <p><b>Lu-Ann:</b> What do you mean by standards?</p> <p><b>Elaine:</b> Examples in the CAPRA manual include: Source of authority. Mission. Goals and objectives. Vision, Admin policies and procedures. That will be a project. Involvement in local planning. Vashon town is starting to talk about planning. Park &amp; recreation system plan. Organizational structure. Internal communication. Management systems. Personnel manuals. Code of ethics. Workforce diversity.</p> <p><b>Doug:</b> Are some park specific?</p> <p><b>Elaine:</b> Yes, some. Maintenance &amp; operations. And more. We are becoming more sophisticated. A general Security Plan. Risk management plan.</p>	
<p><b>Point Robinson</b></p>	<p>1) <u>Approve Lease</u></p> <p><b>Elaine:</b> We need to approve the lease. We have to approve it today.</p> <p><b>Bill:</b> I am confused about uses. In this version there is nothing that says we can rent the houses out. I didn't see any clear indication regarding profit. Can the keepers keep running their</p>	

store?

**Elaine:** They characterize a money-making venture. If we make a profit, we have to pay. It is considered maintenance.

**Janet:** Having written millions of these things, they will typically use a script. It says, "and other social functions". That is the criteria and there are limitations such as not being a nuisance to the community.

**Capt. Joe:** Elaine could contact the Coast Guard and say that my board does not want me to do this unless these things are included.

**Janet:** You could pass an authorization to authorize her to sign it if this element is addressed per the Board's direction. We have to have it to the Coast Guard by the 30<sup>th</sup> of this month.

**Bill:** I MOVE THAT WE ACCEPT THE CONTRACT IF ELAINE CAN GET THE RULES AND REGULATIONS IN WRITING AND THAT WE THEN AUTHORIZE THE EXECUTIVE DIRECTOR TO SIGN IT.

**Doug:** Second.

**Lu-Ann:** Can we amend the original motion?

**Elaine:** There was no motion at the last meeting regarding the lease. You can suspend the rules.

**Bill:** Motion to suspend rules.

**Doug:** Second.

**VOTE:** Motion passed to suspend the Rules. Scott abstained.

**VOTE (original motion):** Motion passed with one abstention (Scott).

2) Report on painting Pt. Robinson houses.

**Jason:** We finished the rot repair inspection. There were no real problems. Unfortunately, with the rain this week, we are playing it day by day. We may have to push it to the Spring. Everything repaired is being primed.

**Bill:** What about rot in the second building?

**Jason:** I have not heard that there is a problem. We do have one gutter on A that is rotting out. The inspector was more concerned about the downspouts that are rusting. I talked to Capt. Joe. The existing ones should last about a year.

**Lu-Ann:** They should be fixed before the painting. Trace seemed to think that we should look at copper gutters. I think that it will still be under the \$5K.

3) Report on Lighthouse Roof Replacement.

**Elaine:** We have found no report of square footage on the roofing. We should have it by the end of the week. The Coast Guard has no drawings.

**Capt. Joe:** We know what the measurements are.

**Elaine:** we want to get Gene Grulick (sp?) to give us measurements.

**MOTION: TO ACCEPT COAST GUARD CONTRACT WITH CHANGES. MOTION TO SUSPEND RULES. Motions passed with one abstention.**

**Staff and Board Reports**

1) Skate Park.

**Elaine:** The project manual is underway.

**Lu-Ann:** Any information from the user group?

	<p><b>Elaine: No.</b>  <b>Jason: I don't think that it was made very clear to them.</b>  <b>Scott: We don't have a bid yet. We need to know what it will cost before we calculate their share.</b>  <b>Bill: No dough, no go!</b></p> <p>2) <u><b>Pool.</b></u>  <b>Elaine: Our insurance company is coming next Thursday and we will discuss fix options with the insurance folks. I hope to have pool statistics from the Summer for the next meeting.</b>  <b>Lu-Ann: A friends of the pool meeting is coming up.</b>  <b>Elaine: we have talked about the possible necessity of a pool cover.</b></p> <p><b>8K.</b></p>	
<b>For the Good of the Order</b>	<b>Bill: I recently came back from California. I could camp for 12 bucks per night. When we think about user fee, if you go to Marymoor Park, it costs a buck.</b>	
<b>NEXT MEETING</b>	<b>October 14, 2014 7:00 PM Evergreen Room</b>	
<b>ADJOURN</b>	<b>Bill: I move that we adjourn. Doug: Second. Unanimous vote in favor.</b>	
<b>Adjourned 8:00 PM</b>		

Respectfully Submitted by:  
Mary Reeves