

# VASHON PARK DISTRICT BOARD OF COMMISSIONERS

## MEETING MINUTES

Ober Park, Performance Room, 7:00 pm

**DATE: Tuesday, September 9th, 2014**

Commissioners attending: Lu-Ann Branch, Scott Harvey, Doug Ostrom, Joe Wald

Staff attending: Jason Acosta, Elaine Ott

ISSUE	DISCUSSION AND OUTCOME	FOLLOW UP
<b>Call to order &amp; agenda review</b>	The meeting was called to order at 7:06 PM by Lu-Ann. She reviewed the agenda.	
<b>Public Comment</b>	<p><b>Joe: Where do we stand on the levy election?</b></p> <p><b>Lu-Ann: What would you like to see to happen?</b></p> <p><b>Joe: Call a meeting to generate a group for the levy passing. Joe will not serve on the group.</b></p> <p><b>Lu-Ann: As a board we can't advocate for the group, but as a person separately, you can call for a group.</b></p> <p><b>Truman: You can do this without crossing the line with the board.</b></p> <p><b>Joe: The board can do a bond, so the levy doesn't close.</b></p> <p><b>Lu-Ann: Suggests for Joe and Truman to generate a group to get a "bond" or other funding to happen.</b></p> <p><b>Emma: We lay out a plan as a Rotary group and then that generates the volunteers to get the money funding.</b></p> <p><b>Joe: Second question, is the user fee meeting going to happen in Oct.?</b></p> <p><b>Scott Harvey: Not going to happen.</b></p>	
<b>July Financial Report</b>	<p><b>Levy monies short by \$8k from forecast.</b></p> <p><b>Maintenance and Commons: Past postings were incorrect because of inaccuracy in the past years.</b></p> <p><b>Scott: Why are past forecasts so off?</b></p> <p><b>Elaine: the whole data base has been revised so we can keep better track of our funding.</b></p> <p><b>Concerts in the Park- \$300 positive; we didn't get the cover for the events. Perhaps in the future we will make a move to get this item. It does need to be budgeted in the future. O Space is plan B for bad weather and they gave the park a deal.</b></p> <p><b>Elaine: Pool cover cost is \$8,000 and is in the forecast for Aug-Sept. but it is believed that even with this expense the budget is not far off.</b></p> <p><b>Doug, Lu-Ann and Scott: expressed some confusion. Is this cost going to be covered in the current forecast.</b></p>	<p><b>LU-ANN</b>  <b>SECOND DOUG</b>  <b>OSTROM</b>  <b>UNANIMOUS</b></p>

	<p>Elaine: it is in the forecast, but it has not been formally approved by the board. 149,000 is in the reserve currently. This does include the moving expense for Scott P. He is being charged for residing in the location.</p> <p>Elaine: Tapping the tan for Sept to manage cash flow.</p> <p>Elaine: We are planning the approach for the school board meeting, lots of questions are being asked about the future plans of the pool. Nothing was covered in this meeting. They voted on the financial report.</p>	
<p>ADA Policy</p>	<p>Elaine: We have a 4culture grant- she presents the grant policy to the board. Only two parks are in compliance with ADA requirements -- VES and Ober. She wishes to put ADA compliance in our master plan to help guide our future plans.</p> <p>Doug: with so many places not being compliant, does this create risk of losing our grant?</p> <p>Elaine: not sure</p> <p>Emma: When you are renovating you must change things to be ADA compliant. But consultants and contractors are required to handle this paperwork only if they are working on public works. This makes more work for consultants and contractors and reduces the appeal to bid for a project. Not all parts of public policy need to be ADA compliant. So making a blanket policy would hurt the board from getting options for your projects.</p> <p>Joe: You can pass a policy and then change it next meeting.</p> <p>Emma: those in wheelchairs don't have a chance to get out in nature. Trails are not accessible for the wheelchairs. Scooters can be something that would provide access to these people but we need to find a way to make the statement that allows these items on the trails. Also provide elevators to buildings instead of ramps.</p> <p>Scott: it's already on the policy.</p> <p>Emma: We could benefit from public signs clarifying the park rules allowing for motorized wheelchairs.</p> <p>Lu-Ann: Getting consultants with these disabilities could help us greater enhance our efforts to gain greater access to the trails for the handicapped.</p> <p>Joe Wald: We have a guy that can help with grants and consulting on improvements.</p> <p>Doug H (public comment): very expensive for concrete trails.</p>	<p>SCOTT HARVEY MAKES A MOTION TO APPROVE TO SUPPENDING THE RULES SCOTT HARVEY MOVES TO PASS THE NEW AMENDED POLICY. UNANIMOUS IN FAVOR. #14-20</p>
<p>Point Robinson-Roof, Paint job, lease</p>	<p>Elaine: \$25,000 paint job is included in the financial statement. Lodging is ahead of budget by \$11k. Removing the \$12k charge for insurance, lodging is right at budget.</p> <p>VES: 10,000 is still being left in to cover all for VES.</p> <p>Parking study was sent to Mike Meins to his secretary again and we haven't gotten any response. This could be a 75,000 savings to the North parking lot once it gets resolved.</p> <p>Public comment: we don't want to destroy the heritage home with ADA compliance.</p> <p>Elaine: Are we accepting the paint bid. Details explained to the board. The goal is to have this finished by the end of the year.</p>	<p>SCOTT CALL INTO MOTION AND UNANIMOUS IN FAVOR OF TAKING THE APPROVAL.</p>

	<p><b>Elaine:</b> Covered the difference between a metal roof and a rubber roof. A respectable rubber roof would be about the same as the cost for metal but to really get a rubber roof that can withstand wind as the metal roof would be 30-70% more costly.</p> <p><b>Jason:</b> the contractor can't find the coast guard red.</p> <p><b>Lu-Ann:</b> the metal roof is already approved. So let's stay with that.</p> <p><b>Joe:</b> I will recommend not messing with the lease for the property. He would like to have a go over of the lease to help improve it.</p>	<p><b>SCOTT MOVES TO SUPPEND THE RULES JOE SECONDED. MOTION TO UNANIMOUS. MOVE TO PROCEDE WITH METAL ROOF. UNANIMOUS.#14-21</b></p>
<p><b>Insurance Report</b></p>	<p><b>Elaine:</b> the invoice showing the automobiles is in the liability section. We have shared cover for flood and earthquake. It was reviewed to see if deductible amounts would help the budget. No major cost benefit would be realized with higher deductibles so Everybody was happy with where things stood.</p>	
<p><b>Skate Grant Report</b></p>	<p><b>Elaine:</b> We should be getting an engineering contract by the end of the week. An early discussion will be whether or not we can put the construction bid out now without the Project Manual. BARC has raised some money but hasn't met the goal of 4,000.</p> <p><b>Nate and Dave:</b> the group wasn't comfortable raising the funds until the board approved a plan.</p> <p><b>Lu-Ann:</b> We don't have a bid but we are moving forward without it?</p> <p><b>Scott:</b> We don't know what the bid is going to be but between the group and the board we are hoping it will come into the 20,000 budget.</p> <p><b>Doug:</b> he proposes an escrow account to hold the group accountable for their portion of the funds.</p> <p><b>Dave:</b> We are sure that we can raise the funds once we know the board is moving forward. We know that two weeks is too short, but by the end of the year is fine.</p> <p><b>Scott:</b> Can you commit to 1,500 in two weeks?</p> <p><b>Dave:</b> Yes, we feel that is possible.</p> <p><b>Scott:</b> We don't think we need to have an escrow account.</p> <p><b>Lu-Ann:</b> We were told in the past that user groups had the money, and they didn't produce the money. This is a risk she is questioning.</p> <p><b>Janet:</b> project manual needs to be done because this is a project that needs to be specific and you are only inviting major expenses in cost and change orders.</p> <p><b>Scott:</b> We can have manual completed before the bid.</p> <p><b>Joe:</b> The project specs are needed to be able to give a proper bid. The scope of the work is needed otherwise you risk great expense. You need to have the project manual out before the deadline to bid.</p> <p><b>Scott:</b> Let's move forward to getting bids without an escrow account for the group.</p>	<p><b>JOE WALD MAKES A MOTION TO PUT THE SKATE PARK OUT TO BID, SCOTT HARVEY SECOND THIS.</b></p> <p><b>SCOTT HARVEY MAKES A MOTION TO SUSPENDING TO THE RULES. HE ALSO CALLS IN QUESTION. PASS UNANIMOUS. #14-22</b></p>

<b>Executive Session - Personnel</b>		
<b>ADJOURN</b>	<b>8:42 PM</b>	