

**Agreement for Use of VPD Facilities  
OBER PARK**

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Person making application: \_\_\_\_\_ Phone \_\_\_\_\_

Organization: \_\_\_\_\_

Mailing Address \_\_\_\_\_ City/State \_\_\_\_\_ Zip \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Circle Area of Use: Performance Room Lobby Patio Whole Building Park Grounds

Activity \_\_\_\_\_ Additional Equipment requested \_\_\_\_\_

DATE & TIME (NOTE: YOUR TIMES MUST INCLUDE SET-UP & CLEAN-UP)

Day/Date (s) \_\_\_\_\_ From \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM \_\_\_\_\_

Day/Date (s) \_\_\_\_\_ From \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM \_\_\_\_\_

Day/Date (s) \_\_\_\_\_ From \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM \_\_\_\_\_

\* attach additional sheet if necessary

**After-hours Users** will be issued a key to access the building. Keys will be issued no more than three days prior to an event. Keys are issued at the Ober Park Office Mon-Fri 8a-4p. A \$25 key deposit is required.

**Building Security:** Upon receipt of your key you will also receive a security code and instructions for using the security system. *You are responsible for the security of the building.*

**False Alarm Penalty:** A false alarm fee of \$100 will be applied if necessary.

Adult supervision of all activities is required. (Ratio: 1/10 adult/youth). Please designate and instruct supervisors so they know they are "on duty". How many youth \_\_\_\_\_ and how many adults \_\_\_\_\_ will you have? Have you instructed them that they are "on duty"?

**You are required to take any garbage generated and leave the space in good condition for the next community group. Additional fees will be charged if additional clean up is necessary. Initial \_\_\_\_\_**

See VASHON PARK DISTRICT FEE SCHEDULE for rental rates on all Vashon Park District Facilities.

Requested use: #Days: \_\_\_\_\_ X #Hours: \_\_\_\_\_ X \$Rate: \_\_\_\_\_ \$ \_\_\_\_\_

Equipment/set up/cleaning fees/ damage deposit: \_\_\_\_\_ \$ \_\_\_\_\_

Additional Charges if applicable: \_\_\_\_\_ \$ \_\_\_\_\_

Total payable to: Vashon Park District: \_\_\_\_\_ \$ \_\_\_\_\_

**\*Alcoholic Beverages, Illegal Drugs, Firearms, and/or Gambling are prohibited in any area.\***

YOU MUST COMPLETE AND SIGN THE BACK OF THIS FORM

Vashon Park District P.O. Box 1553 Vashon, WA 98070 Office: 206-463-9602 Fax: 206-463-9614

VC-FUF-2006-08

Vashon Park District 

**AGREEMENT:** I have read and understand the rules and regulations for use of Ober Park and will take full responsibility to abide by those rules and regulations. I do hereby understand that I am responsible for the supervision and control of any member of my party in any area of Ober Park to ensure their safety, prevent injury and/or damage to the equipment, property or grounds of Vashon Park District. I, as the applicant, agree to comply with all facility policies and procedures, and assume liability for any and all damages that are due to the negligence of the applicant. I understand that I am fully responsible for removal of any garbage that my event has generated, and that the facility **MUST** be left clean and in good condition. *Initial* \_\_\_\_\_

**Cancellation Policy:** In the event of cancellation – fees will be refunded only if notification is received by VPD 48 hours in advance. All cancellations are subject to \$25 Admin. fee.

**FEES/APPLICATION:** Applicant/Organization acknowledges that charges, as outlined on the front of this form, are payable as agreed, upon application. Where specified, a damage deposit may be required.

**AGREEMENT NOT TO SUE:**

I, \_\_\_\_\_ fully understand that my participation in the above event/class exposes me to the risk of personal injury, death or property damage. I hereby acknowledge that I am voluntarily participating in the event/class and agree to assume any such risk.

I hereby release, discharge, and agree not to sue Vashon Park District for any injury, death or damage to or loss of personal property arising out of, or in connection with, my participation in the event/class from whatever cause, including the active or passive negligence of Vashon Park District or any other participant in the event/class.

In consideration for being permitted to participate in the event/class, I hereby agree, for myself, my heirs, administrators, executors and assigns, that I shall indemnify and hold harmless Vashon Park District from any and all claims, demands, actions or suits arising out of or in connection with my participation in the event/class.

I HAVE CAREFULLY READ THIS RELEASE, HOLD HARMLESS, AND AGREEMENT NOT TO SUE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT IT IS A FULL RELEASE OF ALL LIABILITY AND SIGN IT OF MY OWN FREE WILL.

*Signature* \_\_\_\_\_

*Indemnification/Hold Harmless: In consideration of the Vashon Park District's permission to use their facilities for my activities, the applicant/organization assumes all risks normally associated with the activity. The applicant/organization agrees to hold the Vashon Park District, its employees, agents, representatives, and volunteers harmless from any and all liability, actions, and causes of action, debts, claims or demands of any kind and nature whatsoever, which may result from such risks. The terms hereof shall serve as a release and assumption of risk by all parties engaged in the sponsorship and in the participation in the activity, as certified by the undersigned. It is the applicant's responsibility to make sure each member using the facility is aware of the Hold Harmless Agreement.*

Approval of application is revocable and shall not be considered a lease.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

(Print name clearly): \_\_\_\_\_

VPD Approval Date \_\_\_\_\_ Authorized by \_\_\_\_\_

For office use only:

- Public Calendar
- Deposit
- Fees
- Ins. Cert.
- ANTS
- Support Requests

Vashon Park District 