

**MINUTES OF A MEETING  
OF THE BOARD OF DIRECTORS  
OF TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT  
DISTRICT #18**

**STATE OF TEXAS COUNTY OF TRAVIS**

A meeting of the Board of Directors of Travis County Water Control and Improvement District #18, open to the public, was held on Monday October 10, 2016 at the District office, 1502 San Juan Drive, Austin, Texas. Notice of the time, place, and subjects of the meeting were posted.

The roll was called of the Board of Directors, to wit:

**Paul Despres      President**  
**Kim Kaufman      Vice President**  
**Jennifer Sullivan      Secretary**  
**Ashley Troy      Assistant Secretary**  
**Bob Breihan      Director**

Directors Troy, Kaufman, Breihan, and Sullivan were present thus constituting a quorum.

Also present at the meeting was Gene Chisum, Callie Stafford of USW Utility Group, and Taylor Kolmodin of Municipal Accounts.

Vice President Kaufman called the meeting to order at 7:32 p.m.

Item No. 1, "Approve September 2016 meeting minutes" Jenny makes a motion to approve September 2016 minutes, Kim seconds the motion.

Item No. 2, "Recognition of citizens" Dusty baker from 1028 Lisa Dr. was present, for speaking with the board regarding the Lisa Dr. line relocation and contract.

Item No. 3, " Bookkeepers report" Financial report given by Taylor Kolmodin, recommended payment of checks 1911-1923 totaling \$70,000 with an ending balance of \$8,931.37. Kim Kaufman Makes motion to approve checks, Bob Breihan seconds the motion.

Item No. 4, "Discussion and possible action regarding proposal for auditing services for Fiscal year 2015-2016 financial Audit." Board reviewed new audit proposal from McCall Gibson Sedlund Barfoot PLLC Kim Kaufman makes motion to approve auditing 2015-2016 fiscal year, Jennifer Sullivan seconds the motion.

Item No. 5, "Consider and discuss rate consultant services" -Tabled

Item No. 6. "Discussion regarding relocation of waterline improvements at Lisa Drive condominiums" Dusty Baker at 1028 Lisa Drive attended the meeting to sign the contract from the district with set price of relocation of water line from Hydro Resources. Contract and price were not available yet due to other work contractor had going on. Dusty asked that the relocation take no longer than thirty days to complete. Gene will contact Dusty as soon as there is a set price, Dusty agrees to pay \$7,000 towards the relocation of the water line. Kim Kaufman makes a motion to approve contract, Ashley Troy seconds the motion.

Item No. 7 "Review the district 18 service agreement document and consider the need for revisions and updates" The members of the board reviewed Travis County WCID #18 water application and would like to have added to the application information where the rules governing water service can be found. In the district office and to be available on the district website. Also, a typo to be fixed at the bottom of the service application where it says the meter and/ connection, changed to the meter and or connection.

Item No. 8 "Review the district 18 rules and consider the need for revisions and updates" The board wanted to know if the rules governing water service was on file in office. Rules governing water service is viewable in office for anyone in the district to see. The board would like the rules governing water service to be put on the district website for customers to be able to view any time.

Item No. 9 "Consider and discuss Compressors for Bal Harbor water plant" Kaeser Compressors would cost around \$6,000 to repair, board would like to see quotes for new compressors because of the problems that the district has been having with the Kaeser Compressors. USW Utility Group will provide quotes for two new Compressors at November 11, 2016 board meeting.

Item No. 10 "Receive Attorneys report" Not available

Item No. 11 "Receive Managers report" Gene Chisum gave the Managers report, There was a main break on Castile Dr. Pipes had exploded, leak was repaired. Valves in district need to be dug up and repaired. Samco has detected three leaks that are in the process of being repaired. Board requested that when a leak or any sort of maintenance in the district is going on that it be put on the district website for customers so they can be informed of what is going on. Bob Breihan would like the Rainwater Harvesting program to be set in place with rebate information.

- "Consider and discuss changing banks" Jenny makes motion to approve leaving Central Bank, Kim Kaufman seconds the motion.

- “Consider and discuss changing internet providers” Discussed changing internet providers to Time warner cable and getting quotes on costs from them. USW Utility Group will have information to them at next Board meeting.

Item No. 12: Adjourn” Bob Breihan makes motion to Adjourn at 8:58 P.M. Kim Seconds the motion.

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Secretary, Travis County WCID No. 18