

**MINUTES OF A MEETING
OF THE BOARD OF DIRECTORS
OF TRAVIS COUNTY WATER CONTROL
AND IMPROVEMENT DISTRICT #18**

STATE OF TEXAS

COUNTY OF TRAVIS

A meeting of the Board of Directors of Travis County Water Control and Improvement District #18, open to the public, was held on Monday June 13th, 2016 at the District office, 1502 San Juan Drive, Austin, Texas. Notice of the time, place and subjects of the meeting was posted.

The roll was called of the Board of Directors, to wit:

Marcia Hyink	President
Buzz Buck	Vice President
Kim Kaufman	Secretary
Paul Despres	Assistant Secretary
Bob Breihan	Director

Directors Buck, Kaufman and Breihan were present thus constituting a quorum.

Also present at the meeting was Kendra Pratt, Chad Jameson, Callie Stafford and Onna Hendershot of USW Utility Group, and Taylor Kolmodin of Municipal Accounts and Tony Corbett of Freeman and Corbett.

Vice President Buck called the meeting to order at 7:35 p.m.

Item No. 1, "Approve May 2016 meeting minutes." Vice President Buck made a motion to approve the minutes, Secretary Kaufman seconds the motion.

Item No. 2, "Recognition of citizens." Citizens present at the meeting were Bill Lockett of 1712 Ski Slope to discuss annexation for out of district customers. Mons Anderson of 2302 San Juan to discuss Commercial Lease renewal. The Districts Attorney, Tony Corbett, addresses Mr. Lockett and indicates he would assist with filing the annexation petition. He indicates he would need Name of owners of each property (as reflected on deeds/tax bills). Property Description and whether there is a lienholder (mortgage), and the name of the mortgage company. He indicated to Mr. Lockett that the City of Austin's consent can typically take a couple of months. Mr. Lockett asked if the district would be able to provide a list of all of the out of district customers – Mr. Corbett indicated that due to privacy acts the district cannot provide this information. Mr. Corbett provided Mr. Lockett with contact information for annexation petition forms.

Item No. 3, "Receive Bookkeeping report." Financial Report given by Taylor Kolomodin, recommended payment of Checks 1763 – 1805 totaling \$119,099.70 with an ending balance of \$3870.91. Vice President Buck makes a motion to pay checks 1747 – 1759, Secretary Kaufman seconds the motion with all approving.

Item No. 4, "Discuss commercial lease renewal." Mons Anderson indicated to the Board interest to continue leasing building on a long-term basis. Indicates over the period of the lease he has made several repairs on the building. He has indicated that he will need to make additional repairs due to the flooding that occurs when it rains. He has asked that these repairs be considered when calculating the new rate for an updated lease. Mr. Corbett recommends placing the lease renewal on July's Agenda to make determinations on costs associated. Mr. Anderson requests ample time to locate a new place should the lease not be renewed. The Board indicates to Mr. Anderson they will provide a year extension should the lease not be renewed for relocation purposes. The Board has requested to keep the discussion of the commercial lease on the July Agenda.

Item No. 5, "Consider and Discuss Ricoh Printer quote." Vice President Buck signed the contract with Ricoh based on the quote approved at Mays Board Meeting allowing for direct billing.

Item No. 6, "Discuss rainwater harvesting program." Discussed the rainwater harvesting program and the requirements to start the program. Jameson indicated at the next Board meeting documents to be utilized will be available for discussion.

Item No. 7, "Discuss pending violation letters from TCEQ." Indicated to the Board activated Carbon is gone – running on average a little high. Will replace activated carbon to bring TTHM down.

Item No. 8, "Discuss Out of District Fees." Indicated to Board, out of district customer is requesting a large amount of rate information. If a rate appeal is filed, Agency can look into revenue and customer payments. PUC can order rates to be lowered, but will set out of district fees higher than in district fees.

Item No. 9, "Receive Attorney's Report." None to provide at this time.

Item No. 10, "Receive Engineers Report." None to provide at this time.

Item No. 11, "Receive Managers Report." Chad Jameson of USW provided the Managers report to include:

Maximum Flows were 850,000 Gallons occurring on May 11, 2016 with an average flow of 558,000.

- There were no district leaks in the month of May
- 4 meters changed
- There was 1 new taps set in the month of May.
- Jameson indicated to the Board Village West is scheduled for required fence repairs, working to bring facility to standard.

- US Underwater will be here in June for dive inspections.

Vice President Buck motioned for adjournment at 8:35 pm. Secretary Kaufman seconded the motion.

A handwritten signature in cursive script, appearing to read "Kim Kaufman". The signature is written in black ink and is positioned above a horizontal line.

Secretary, Travis County WCID No. 18