

## AGENDA

### TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 18 MEETING

TO: THE BOARD OF DIRECTORS OF TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 18, TRAVIS COUNTY, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE GOVERNING BODY OF THE ABOVE NAMED POLITICAL SUBDIVISION WILL BE HELD ON THE 12TH DAY OF JULY, 2021 AT 7:30 P.M.

**IN ACCORDANCE WITH THE GOVERNOR'S EMERGENCY PROCLAMATION SUSPENDING CERTAIN PROVISIONS OF THE TEXAS OPEN MEETINGS ACT EFFECTIVE MARCH 16, 2020 IN RESPONSE TO THE COVID-19 VIRUS, THE MEETING WILL BE CONDUCTED REMOTELY.**

**ALL PERSONS, INCLUDING MEMBERS OF THE PUBLIC, MAY JOIN THE MEETING THROUGH THE FOLLOWING WEBLINK: <https://global.gotomeeting.com/join/191733365> NUMBER: 1 (571) 317-3112 AND ENTERING ACCESS CODE: 191-733-365 #.**

#### **Meeting Packet:**

**A copy of the meeting packet is available at the following website: <https://tewcid-18.org>**

#### **Agenda:**

The meeting will be held for the following purposes:

1. Public Comment.

*Public comment will be accepted only during this portion of the meeting or as otherwise allowed by the presiding officer. Citizens wishing to address the Board should do so during this item. Individual speakers may be limited to five minutes of comment. Time is not transferable between speakers and may not be aggregated.*

2. Consider and take action regarding the minutes from prior meeting of the Board of Directors:
  - a. Approval of minutes from June 14, 2021 regular meeting of the Board of Directors.
3. Consider and take action regarding Bookkeepers Report and Payment of Bills and Invoices.

4. Consider and take action regarding modification of District policies, practices and procedures in response to COVID-19 disaster declaration.
5. Consider and take action regarding Operation and Service Matters:
  - a. Receive Manager's Report Regarding Water Service Operations;
  - b. Authorize Write-Off of Delinquent Customers Accounts and/or Referral of Delinquent Sums to Collections Contractor;
  - c. Consider, take action, and approve Water System Repairs, Maintenance, and Improvement Projects;
  - d. Discussion and possible action regarding Water Quality Testing and Compliance Matters;
  - e. Discussion and possible action regarding control of zebra mussels at District raw water intake facilities;
  - f. Implementation of new utility billing software and payment system; and
  - g. Regulatory compliance matters.
6. Consider and take action regarding approval of Managed Information and Technology (IT) Services and Support Agreement with Contigo Technology LLC for IT support relating to District computer systems at the Wastewater Treatment Plant Facility.
7. Consider and take action regarding potential establishment of community garden on District lands, including consideration and possible action relating to approval of a License Agreement with Fruitful Commons.
8. Consider and take action regarding Approval of Petitions for Annexation of Property into District, including possible adoption of Orders Approving Annexation:
  - a. Petition by Rebecca Gardner for annexation of Lot 15, a Resubdivision of Lot Nos. 50, 51 and portions of Lot 21 and Lot No. 61 of BRUTON SPRINGS SUBDIVISION, a subdivision in Travis County, Texas according to the plat or record in Volume 46, Page 85 of the Plat Records of Travis County, Texas.
9. Discussion and possible action relating to retaining a consultant to review the District's costs of service and to develop recommendations for retail water rates and fees.
10. Discussion and possible action relating to retaining a consultant to undertake a fire safety inspection of District facilities.
11. Discussion and possible action relating to retaining consultants to conduct ADA and/or OSHA inspections of District facilities.
12. Consider and take action regarding Engineering and Construction Matters:
  - a. Receive Engineer's Report Regarding pending engineering and construction projects:

- i. Emergency Water Supply Interconnect with West Travis County Public Utility Agency;
- ii. Upgrade in electric service at raw water intake facility;
- iii. Water Treatment Plant Site Chemical Storage Area Improvement Project;
- iv. Ski Slopes Drive Aboveground Water Transmission Line Project;
- v. Installation of Automated Meter Reading System;
- vi. Travis County Tumbleweed Drive Utility Relocation Project;
- vii. Waterline Replacement Project; and
- viii. Water System Risk and Resilience Assessment Project.

b. Consider and take action regarding approval of Contract Awards, Change Orders, Pay Applications and Final Acceptance for District Construction Projects.

- i. Raw Water Intake Plant Upgrades; and
- ii. Chemical relocation project at the Water Treatment Plant Building;
- iii. Automated Meter Replacement Project; and
- iv. Contract for Construction of Overland Waterline Project.

c. Discussion and possible action relating to approval of Emergency Services Agreement with the West Travis County Public Utility Agency.

13. Consideration and possible action relating to District Website and Communication Matters.

- a. Newsletters and other communications with residents;
- b. Posting of information on District Website; and
- c. Other matters related thereto.

14. Summary of Action Items

15. Adjourn

*Anthony S. Corbett*

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Attorney for the District

The Board of Directors may go into Executive Session if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters. No final action, decision or vote will be taken on any subject or matter in Executive Session.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 512-263-2707 for further information.