

**MINUTES OF A MEETING  
OF THE BOARD OF DIRECTORS  
OF TRAVIS COUNTY WATER CONTROL  
AND IMPROVEMENT DISTRICT #18**

**STATE OF TEXAS**

**COUNTY OF TRAVIS**

A meeting of the Board of Directors of Travis County Water Control and Improvement District #18, open to the public, was held on Monday, May 13, 2013 at the District office, 1502 San Juan Drive, Austin, Texas. Notice of the time, place and subjects of the meeting was posted.

The roll was called of the Board of Directors, to wit:

Marcia Hyink	President
Buzz Buck	Vice President
Kim Kaufman	Secretary
Paul Despres	Assistant Secretary
Bob Breihan	Director

Directors Hyink, Buck, and Kaufman were present, thus constituting a quorum.

Also present at the meeting were Mr. Hal Lanham and Mrs. Kathy Lanham and Mr. Jeff Dupont and Mr. Greg Leveling of US Water Utility Group and Ms. Jerri Strain and David Ripley of Aqua Texas.

President Hyink called the meeting to order at 7:35 p.m.

The first item to come before the Board was agenda item No. 3, "Discuss and take any necessary action regarding proposals for contract services with Travis County WCID No. 18." Director Hyink asked each of the board members present and asked Jerri to contact Bob Breihan and Paul Despres to see if they can be available for a special meeting on Monday, May 20th.

President Hyink updated the Board on the new company, US Water Utility Group and their opportunity to provide a proposal for operations and management services.

Mr. Jeff Dupont of US Water Utility Group was in attendance to present a proposal from their company and was the following was discussed:

- 10 year old Company based out of Florida;
- Large enough to do the job and small enough to get the job done;
- Employees in Texas with experience in microfiltration, been in Texas for 6 years;
- 10 Utilities are owned by the shareholders in Florida;
- Had a toilet program and an active water conservation program in Florida;
- Database for asset management;
- Website, billing access, credit card and ACH;
- Opus 21 handles the billing;
- Would put employees on the ground as soon as the contract is awarded; and
- Repair and maintenance will be set up with local vendors but will have staff and equipment during transition.

President Hyink and the other board members discussed the following:

- Turn ons and turn offs, the Board is not used to being charged for those tasks;
- The Board liked the breakdown of the connection count;
- Mr. Tony Corbett asked about the existing staffing and Mr. Dupont would love to offer positions to existing staff to redundancy; and
- Board discussed the three different management companies and the board feels they are ready to make a decision on the accounting services.

The next item to come before the Board was Agenda No. 1, “Approve April 8<sup>th</sup> and 22<sup>nd</sup>, 2013 meeting minutes.” Pursuant to discussion, Vice President Buck made a motion to approve the April 8<sup>th</sup> and 22<sup>nd</sup>, 2013 meeting minutes. President Hyink seconded the motion with all approving.

The next item to come before the Board was agenda item No. 4, “Consider and take any necessary action for a presentation by Brian Shirley of 3cGeo for mapping.” This proposal was put on hold until a management company is selected.

The next item to come before the Board was agenda item No. 5, “Discuss and take any necessary action regarding the capacity rating and membrane failures and any other items that involve the Pall Corporation and Travis County WCID No. 18.” This item was tabled.

The next item to come before the Board was agenda item No. 13, “Receive Managers Report.” Mr. David Ripley presented the Managers Report to include:

- Two district leaks during the month of April 2013;
- Resident Claim; and
- Water Plant and Filter Module Status.

The next item to come before the Board was agenda item No. 15, "Approve payment of bills and invoices relating to operational expenses." Pursuant to a review of the checks and discussion, Vice President Buck motioned that the District approve checks #12761 through #12781 for payment in the amount of \$89,975.91. Director Kaufman seconded the motion with all approving.

Mrs. Jerri Strain presented the District Financial Report, discussing the cash report, construction funds, bond funds, and actual expenditures versus budgeted expenditures.

Vice President Buck motioned for adjournment at 8:45 pm. Director Kaufman seconded the motion with all approving.

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Secretary, Travis County WCID No. 18