

**MINUTES OF A MEETING
OF THE BOARD OF DIRECTORS
OF TRAVIS COUNTY WATER CONTROL
AND IMPROVEMENT DISTRICT #18**

STATE OF TEXAS

COUNTY OF TRAVIS

A meeting of the Board of Directors of Travis County Water Control and Improvement District #18, open to the public, was held on Monday January 20, 2014 at the District office, 1502 San Juan Drive, Austin, Texas. Notice of the time, place and subjects of the meeting was posted.

The roll was called of the Board of Directors, to wit:

Marcia Hyink	President
Buzz Buck	Vice President
Kim Kaufman	Secretary
Paul Despres	Assistant Secretary
Bob Breihan	Director

Directors Hyink, Kaufman and Breihan were present, thus constituting a quorum.

Also present at the meeting were Jeff Garrett and Onna Hendershot of USW Utility Group, Jamie Binaut of MAC and Resident Mr. and Mrs. Thakkar Dinesh.

President Hyink called the meeting to order at 7:32 p.m.

The first item to come before the Board was agenda item No. 17, "Consider and discuss customer request for cleanup of property due to a 10" water main break located at the Delgado and Cuernavaca intersection." On January 14th, at the intersection of Delgado way and Cuernavaca the district received reports of a water leak. After further inspection it was determined there was a 10" water main break. The main leak was located under the driveway located at 1404 - A Cuernavaca. During the repair of the main break, pressure from the 10" water line break caused water and debris to flow with the natural curvature of the land, some of the water and debris flowed to the driveway of 1405 Canyon Edge. Mr. Jeff Garrett offered to pressure wash Mr. Dinesh's driveway after the repairs were completed early on January 15th. Mr. Garrett received two phone calls from Mr. Dinesh one stating that additional sanitizing was needed and then that insect repellent was needed to be brought along when the driveway and garage was cleaned. After

speaking with the district Board President Mr. Garrett informed the customer that the cleanup of the driveway would be determined by the board of directors per TML recommendations. The customer was provided with the upcoming Board Meeting information, including the date, time and place. Pictures were taken of the customer's driveway to present to the Board at the upcoming Board meeting. Mr. Dinesh presented a receipt to the Board in the amount of \$200.00, for the cost of the cleanup of his driveway and sidewalk, performed on Friday 01/17/2014, he asked to be reimbursed for this amount. He also asked to be reimbursed for the damages that he stated occurred within his garage after an assessment was taken by him. President Hyink indicated to the resident that the cause of the leak was of natural causes, it was not something the district caused. Therefore, the district was not liable for any damages. She indicated that the district had to repair the leak. The Board members discussed the matter openly. Mr. Kaufman stated that he did not want to pay for something that the district was not liable for but that he thought it would be ok to pay for the pressure washing. Mr. Breihan questioned if any of the culverts were damaged or if there were any installed properly and wondered why the water and debris were not diverted from the customer's property. President Hyink indicated that she was going to make a motion but that she wanted to make it very clear that in this matter the district does not hold any liability to what occurred to their property due to the water main break. President Hyink made the motion to give payment of \$125.00 for pressure washing of driveway only, as the district would not enter the customers dwelling. Secretary Kaufman seconded the motion. The motion passed with all approving. Jamie Binaut of MAC issued check #1057 to Mr. and Mrs. Thakkar Dinesh in the amount of \$125.00 on January 20, 2014.

The next item to come before the Board was Agenda No. 1, "Approve December 9, 2013 meeting minutes." The statement *President Hyink approved the motion* was removed from the December minutes by request of the Board Members. Pursuant to discussion, President Hyink made a motion to approve the December 9, 2013 meeting minutes. Secretary Kim Kaufman seconded the motion with all approving.

The next item to come before the Board was agenda item No. 3, "Receive Bookkeeping Report" Financial Report given by Jamie Binaut, recommended payment of Checks 1030 – 1056 totaling \$82,186.71, Ending balance was \$51,942.59.

The next item to come before the Board was agenda item No. 4, "Consider and take any necessary action of bills and invoices relating to operational expenses-Professional." The Total of Bills and Invoices for the month of December was \$28,315.06. President Hyink made the motion to pay all bills and invoices, Secretary Kaufman seconded the motion. The motion was passed with all approving.

The next item to come before the Board was agenda item No. 5, "Consider and take any necessary action to Write Off uncollectable accounts." Uncollectable accounts were presented to the Board – The Board requested that Uncollectable accounts are issued for collections. President Hyink made the motion, Director Breihan seconded the motion.

The next item to come before the Board was agenda item No 6, "Consider and take any necessary action regarding the remaining funds of the existing bond." The Board would

like information to be provided at the next board meeting in reference to remaining funds in the bond fund.

The next item to come before the Board was agenda item No. 7, "Consider and take any necessary action regarding the issuance of bond for Travis County WCID No. 18." The Board would like to consider another bond, the Board will discuss this item further at the February meeting. A leak report was requested for the February Board Meeting.

The next item to come before the Board was agenda item No. 8, "Consider and take any necessary action regarding water conservation." The Board will need to discuss the current drought contingency plan.

The next item to come before the Board was agenda item No. 9, "Consider and take any Necessary action regarding water rates." This item will be discussed further at the February Board Meeting.

The next item to come before the Board was agenda item No. 10, "Consider and take necessary action regarding establishment of district anniversary." The Board would like to look into planning something for the anniversary of the district. The month of August or sometime in the fall was suggested. The Board will need further discussion about the district anniversary at the February Board Meeting.

The next item to come before the Board was agenda item No. 11, "Receive Engineer's Report." None presented at this time.

The next item to come before the Board was agenda item No. 12, "Receive Attorney's Report." None presented at this time.

The next item to come before the Board was agenda item No. 13, "Receive Managers Report." Jeff Garrett presented the Managers Report to include:

- Maximum flows were .519 gallons on November 13, 2013 with the average flow of .430 gallon per day were reported.
- Two Leaks in the Month of December
- One Kaeser unit is in place – the other unit will be installed before the February Board Meeting.

The next item to come before the Board was agenda item No. 14, "Consider and take necessary action regarding proposed notice from WCID Board to Customers." President Hyink has requested this notice be placed on the website

The next item to come before the Board was agenda item No. 15, "Consider and take necessary action concerning a list of items that the district already has and needs to replace based on priority.." No action on priority based were discussed or of need at present time.

The next item to come before the Board was agenda item No. 16, "Consider and approve necessary actions regarding web site development." No action on web site development - President Hyink would like the website address to be a .gov instead of .com address.

Other Matters to come before the board

President Hyink motioned for adjournment at 9:45 pm. Director Breihan seconded the motion.

Secretary, Travis County WCID No. 18