

**MINUTES OF A MEETING
OF THE BOARD OF DIRECTORS
OF TRAVIS COUNTY WATER CONTROL
AND IMPROVEMENT DISTRICT #18**

STATE OF TEXAS

COUNTY OF TRAVIS

A meeting of the Board of Directors of Travis County Water Control and Improvement District #18, open to the public, was held on Monday April 14, 2014 at the District office, 1502 San Juan Drive, Austin, Texas. Notice of the time, place and subjects of the meeting was posted.

The roll was called of the Board of Directors, to wit:

Marcia Hyink	President
Buzz Buck	Vice President
Kim Kaufman	Secretary
Paul Despres	Assistant Secretary
Bob Breihan	Director

Directors Hyink, Buck, Despres and Breihan were present, thus constituting a quorum.

Also present at the meeting were Jeff Garrett and Onna Hendershot of USW Utility Group, and Jamie Binaut and Michael Luft of Municipal Accounts.

President Hyink called the meeting to order at 7:34 p.m.

Item No. 1, "Approve March 10th meeting minutes." Pursuant to discussion, Vice President Buck made a motion to approve the March 10th, 2014 meeting minutes. Assistant Secretary Despres seconded the motion with all approving.

Item No 3, "Receive Bookkeeping Report" Financial Report given by Jamie Binaut and Michael Luft, recommended payment of Checks 1111 – 1131 totaling \$58,901.71, ending balance was \$97,610.64. President Hyink made a motion and Vice President Buck seconded the motion.

Item No. 4, "Consider and take necessary action of bills and invoices relating to operational expenses-Professional." President Hyink moved to pay bills and invoices; Vice President Buck seconded the motion.

Item No. 5, “Consider and take necessary action regarding the remaining funds of the existing bond.” There was no discussion on this matter at this time.

Item No. 6, “Consider and take necessary action regarding the issuance of bond for Travis County WCID No. 18.” The Board has requested to be provided a list of necessary major repairs. The item will need further discussion at the next Board Meeting.

Item No 7, “Consider and take necessary action regarding water conservation.” Mr. Garrett reported to the Board that the documentation for the updated Water Conservation has been sent to LCRA

Item No. 8, “Consider and take necessary action regarding water rates.” There was no discussion on this matter at this time.

Item No. 9, “Consider and discuss district rules.” The District Rules will be discussed further at the next Board Meeting.

Item No. 10, “Consider and review Austin Rainwater Harvesting Rebate Program.” Mr. Breihan would like to have a program similar to Austin’s but will need to be simplified. Will need to know if will be a possibility to fund a max of 1/3 of the cost based upon the time frame in which these units would be installed. This would need to be determined by phone calls received from the customer. The main purpose is to reduce the use of water. This item will require further discussion.

Item No. 11, “Consider and take necessary action regarding the establishment of the District Anniversary.” This item will be revisited next month.

Item No. 12, “Consider and take necessary action regarding the Chem Equip Proposals for an Alum Pump and Alum Upgrade.” Mr. Garrett recommended to the Board to approve the Proposals an Alum Pump and Alum Upgrade. President Hyink made a motion and Paul Despres seconded the motion.

Item No. 13, “Consider and discuss Gray Engineering Proposal.” President Hyink has requested more than one proposal to discuss. Mr Garrett will obtain additional Engineering Proposals to present to the Board.

Item No. 14, “Receive Attorney’s Report.” None presented at this time.

Item No. 15, “Receive Managers Report.” Jeff Garrett presented the Managers Report to include:

- Maximum flows were 708,000 gallons on March 29, 2014 with the average flow of 486,000 gallons per day were reported.

Item No. 16, "Consider and take necessary action concerning a list of items that the district already has and needs to replace based on priority." Mr Garrett made a recommendation to replace water line down Lipan. President Hyink would like to have figures presented on this recommended repair at the next Board Meeting.

Item No. 17, "Consider and discuss property located at 1500 San Juan." President Hyink moved to pursue information regarding property.

Item No. 18, "Consider and review request concerning Partial Easement Vacation concerning 611 Cuernavaca Lane." This item will be discussed at the next Board Meeting.

Item No. 19, "Review Valve and Fire Hydrant survey." President Hyink made the motion to approve quote of \$6,165 - \$18,730 dependent upon necessary repairs. Vice President Buck, seconded the motion. President Hyink requested a list of fire hydrants be presented at the next Board Meeting.

Item No. 20, "Consider and review Legal registry question from Director Despres." This item will be discussed at the next Board Meeting when more information is available.

Item No. 21, "Review easements and maps." Mr. Garrett has been unable to locate just one large map indicating easements. It has been recommended to obtain one large map that would include all district information on one map. President Hyink requests all Easements be recorded.

Item No. 22, "Consider Joining AWWA." President Hyink has requested more information on American Water Works Association. The Board will need the cost of membership fees and what a membership would provide the district.

Item No. 23, "Consider and review customer request concerning fire hydrants along Lisa Drive." President Hyink is interested in pursuing the installation of Hydrants along Lisa Dr. The Board of directors would like to consider splitting the cost of installation 50%.

Item No. 24, "Consider and review customer request concerning moving water tap location at 3004 Riveria." Mr. Garrett presented to the Board customers request to move recently installed tap to another location. The customer is unhappy with the current location of his meter and is willing to pay additional costs to move tap. President Hyink made a motion to move the tap location with the understanding being the customer will be responsible for cost. Assistant Secretary Despres seconded the motion.

Item No. 25, "Consider customer bill dispute concerning 9505 Saugus." President Hyink stated customer can be billed for normal usage markup, but will need to visit with Board at the next Board Meeting.

Item No. 26, "Consider and review customer concern concerning previous bill at 2319 Cuernavaca Dr." President Hyink stated customer can be billed for normal usage markup, but will need to visit with Board at the next Board Meeting.

Other Matters to come before the board.

Vice President Buck motioned for adjournment at 9:16 pm. President Hyink seconded the motion.

Secretary, Travis County WCID No. 18