

The Church of St. Mary of the Lake | 2019-2020 Children and Youth Ministry

Program Policies

Attendance

For consistency in the classroom, we ask that there be no more than two (2) absences per year. Please let your child(ren)'s catechist know if you will be absent. Catechists plan the lessons and activities based on a progression, so your child(ren)'s attendance is very important.

Drop-Off/Pick-Up of Children

Parents of children in grades 1-5 are asked to walk their child(ren) directly to the classroom or gathering space.

At the end of class, children will be released only at the door of the classroom, and only to a parent or other authorized adult. Permission information as specified by parents at the time of registration is on file.

Due to Archdiocesan guidelines, and for the protection of children and catechists, there is never a time where a single child and a single adult are alone. For this reason, we ask that you try to be on time at the ending time of class.

Communication with Families

St. Mary's Faith Formation Office will communicate regularly with families registered for the Faith Formation programs via email. Messages will be sent to the email addresses parents listed on the registration form or the email address on file in the parish database.

Inclement Weather

Should this be the case, or if classes are canceled due to other circumstances, the Faith Formation team will contact all families via email. St. Mary's website and Facebook site will be updated with any relevant cancellation announcements. Also, check WCCO, as we will have our closing announced with them.

*****In any case, we encourage families to use their best judgement when choosing whether to travel to classes in inclement weather.***

Behavior

Should a situation arise where a child demonstrates unacceptable behavior, the parent(s) will be called and asked to pick up the child immediately. Situations considered unacceptable include the use of drugs, tobacco, alcohol or other illegal substances, the possession of any device that could cause harm to people or property, the demonstration of abusive, violent, interruptive, inappropriate or disrespectful behavior or any other behavior deemed unacceptable by program coordinators. St. Mary of the Lake reserves the right to suspend and / or expel any child found to be in violation of this behavior policy. **All cell phones need to be kept out of sight and not used during class. St. Mary's reserves the right to place phones in a safe place until the end of class if directions are not followed by student.** Every classroom will have an adult with a cell phone in the case of an emergency situation.