

**Official**  
Piqua Catholic School Board Minutes  
December 10, 2018

A. Call to Order: George Atkinson

Roll Call: George Atkinson, Rachael Crawford, Patrick Galbreath, Sarah Hager, Sarah Kemmer, Cori Knapke, Lynn Sever, Mike Epperly, Brad Zimmerman, Jessica Rank, Christy Hayes, Father Dan Hunt

Absent: None

B. Prayer: Fr. Dan led us in prayer

C. Approval of November 8, 2018 minutes: Cori motioned to approve after spelling corrections are made and Patrick seconded

D. Reading of Communications: None

E. Hearing of the Public: None

F. Special Presentation: Joe Reedy from the finance office of the Archdiocese of Cincinnati was present to review the Audit Report for Piqua Catholic, completed in May of 2018.

- a. For the January meeting, Jessica and Brad are going to go into more detail about school's response to findings in report

G. A. principal's report: updates from Brad include:

- Attendance is up 1 student in kindergarten
- Since November 1, 2018, average sales in cafeteria are \$219.93
- We have 19 business partners – 8 are platinum member and will have their own sign in the gymnasium. Others will be on a group sign which will be magnetic so that the names can move around if need be
- The tuition assistance campaign has raised just over \$5,000. We need to reach \$8,000 for donation to be doubled by a private donor
- Grades 5-8 had a successful Christmas program on December 6 and the pre-k -3<sup>rd</sup> grade will perform on the 13<sup>th</sup>
- 2<sup>nd</sup> graders received their First Reconciliation on Saturday December 8
- 12 out of 13 3<sup>rd</sup> grade students achieved promotional scores the first time they took the 3<sup>rd</sup> grade reading guarantee assessment
- Front door awning was installed on December 7
- North Street and Downing Street campuses performed state-required safety drills on November 27
- 17 new security cameras were installed at the Downing Street Campus
- Option C was used to alert parents of an incident – it was determined there was no immediate danger to the school/students so they were not on lock down

B. Director's Report: updates from Christy include:

- Enrollment up 1 student in 5-day so it is full, there is still room for 6 in 2-day
- 1 student is already enrolled for the 2019-2020 school year
- The Center for Early Learning now has walkie talkies to communicate with each other quickly and easily
- Brad ordered NightLocks for all Preschool doors – waiting for them to be installed
- Looking into 3M film for front doors and glass on classroom doors
- Security cameras are installed and working well

- Booth made \$113 at the craft fair
- Made \$230 at the December 7 Parents Night Out

H. Committee Reports

a. Marketing: Cori reviewed the minutes from the December 4 Cavaliers in Action meeting

I. Comments from the Chair: George stated how nice it was to have Joe to talk with us and it was nice to hear him praise Brad and Jessica! Keep up the good work! Merry Christmas and Happy New Year!

J. Next board meeting: January 10, 2019 at 7 pm in the School Parish Meeting Room

K. Closing comments and Concluding Prayer: Father Dan reminded us that Christmas brings many visitors and that we need to make sure we make them feel welcome. He then closed in prayer.

L. Meeting adjourned