



St. Joseph Church  
Ox Roast Fair  
11045 St. Joseph Blvd.  
Mantua, OH 44255  
P: (330) 274-2253  
W: [stjosephmantua.com/ox-roast-fair](http://stjosephmantua.com/ox-roast-fair)

Jan. 25, 2021

To Whom May Be Interested,

The 57<sup>th</sup> Annual St. Joseph Church "Ox-Roast Fair" will be held this year on July 16<sup>th</sup>., 17<sup>th</sup>. & 18<sup>th</sup>., 2021 in Mantua, Ohio. Having your organization as a part of our parish festival would be exciting! The St. Joseph Ox Roast Fair in Mantua, OH is a well-known event that draws a three-day crowd from a multi-state region. This grand event is something our parishioners take great pride in offering delicious food, amusement fun and various forms of live entertainment with crowds upwards of 20,000 guests. This is a great opportunity to meet people face to face and promote your business and or product.

We are expecting a strong return and response for both Vendors and visitors following our unfortunately cancelled event in 2020 due to the COVID-19 Pandemic. I can assure we will be making every effort to ensure the safety and protection according to guidelines set forth by state, diocese, and local restrictions.

Accompanying this letter is the 2021 Trade Booth Contract providing all booth rental details. We have a limited amount of space available (some with permanent cover, others open for your canopy) on a first come, first serve bases. To guarantee your booth space, please complete, sign and return the contract along with your "non-refundable" full payment made out to St. Joseph Ox-Roast Fair.

Many Crafters / Vendors take advantage of our "early bird discount". If we receive your contract and non-refundable in full payment by April 30<sup>th</sup>, you can deduct \$50.00 from the contract pricing. If we receive your contract and non-refundable in full payment by May 31<sup>st</sup>, you may deduct \$25.00.

Banner advertising is available for location points throughout the fair grounds for \$75.00 to display your vinyl banner. Banners and non-refundable payment can be dropped off or shipped to the Parish any-time before June 30<sup>th</sup>, 2021. Additional donation / promo opportunities are available such as event / activity sponsorship, t-shirts, cups, tents, etc. Contact St. Joseph Parish for more info.

You are encouraged to visit our web site at [www.stjosephmantua.com/ox-roast-fair](http://www.stjosephmantua.com/ox-roast-fair) where you will find plenty of additional information about this fantastic summer event.

Please feel free to contact myself or the Parish Office should you have any questions.

Sincerely,

Anthony Marinelli

ORF Core Group Member

Cell: (216) 789-8495

E: [marinelliaj@aol.com](mailto:marinelliaj@aol.com)

Trade Booth Coordinator (temp)



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## Ox Roast Fair – Vendor / Trade Booth Contract

*\*Direct/Cell Phone Number, Contact Name & Valid Email Must Be Included for Contract Consideration\**

This Agreement is Between St. Joseph Church / Ox Roast Fair (aka: SJORF) and:

Vendor Name: \_\_\_\_\_ (aka: Second Party)

Address: \_\_\_\_\_

Type of Product: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone & Email: \_\_\_\_\_

Website and/or Facebook page (publicity purposes): \_\_\_\_\_

Do you have a canopy? \_\_\_\_\_ Do you need a table? \_\_\_\_\_ Do you need two chairs? \_\_\_\_\_

Booth Size / Rate: 10' x 10': \_\_\_\_\_ = \$350.00 or 10' x 20': \_\_\_\_\_ = \$450.00

Booths requiring special lighting, power, and/or use of vehicle(s): \_\_\_\_\_ = \$550.00

If contract and non-refundable full payment is received by April 30<sup>th</sup>, you may deduct \$50.00.

If contract and non-refundable full payment is received by May 31<sup>st</sup>, then deduct \$25.00.

(Payable by check made out to St. Joseph Ox Roast Fair or with your debit/credit card or checking/savings direct withdrawal (link at <https://stjosephmantua.com/ox-booths> or go directly to <https://connectnowgiving.parishsoft.com/App/Form/9437c05a-9f88-41a6-b451-14c064d8b665>)

**SJORF will provide booth space according to the size chosen above, including:**

- Rental rate covers open to close hours during the entire three (3) day event
- Frontage minimum of one (1) open side with optional canopy / tent style cover
- One (1) 8' folding table and two (2) folding chairs (upon request)
- Lighting and one (1) 110V power outlet (you must supply your own extension cord)
- Two (2) name tags which will allow free parking and access to the school building restrooms.

**No booths will be rented after June 30, 2021**

## RULES AND REGULATIONS:

1. St. Joseph Church nor the Diocese of Youngstown is responsible or liable for loss or damage of any property of second party.
2. Payment must be made payable to St. Joseph Ox Roast Fair to address shown above (non-refundable).
3. Second party is responsible for setting up, attending to, and disassembling booth / display.
4. Set-Up Hours: Strictly between 10:00 AM and 4:00 PM on Friday, July 16th, 2021. ALL SET UP VEHICLES of Second Party MUST be off the fairgrounds by 4:15 PM on Friday, July 16, 2021. ABSOLUTELY NO VEHICLES will be allowed on the fairgrounds after 4:30 PM on Friday, July 16, 2021. Only booths at the \$550.00 rate will be permitted to park vehicles on the grounds during fair hours. These vehicles are not permitted for operation / movement outside of the rented booth area.
5. FAIR IS OPEN RAIN OR SHINE, NO REFUNDS ISSUED REGARDLESS OF EMERGENCY, WEATHER CONDITIONS OR ANY OTHER UNFORSEEN CIRCUMSTANCES. (IT IS STRONGLY DISCOURAGED FOR ANY SECOND PARTY TO PACK UP AND LEAVE BEFORE THE FAIR ENDS FOR THE DAY. IF THERE IS AN EMERGENCY, SJORF WILL UNDERSTAND AND ASSIST IN ACCESS TO BOOTH AREA. AGAIN HOWEVER, NO VEHICLES WILL BE ALLOWED TO ENTER THE FAIRGROUNDS DURING NORMAL FAIR HOURS OF OPERATION)
6. The sale of raffle tickets of any type is NOT permitted by Second Party.
7. No alcohol is to be served, sold or distributed, in any form by any trade / vendor booth during set-up or operating hours of the St. Joseph Ox Roast Fair.
8. An item list of what your booth is selling, displaying or advertising must be submitted with your contract and approved by SJORF Core Committee.
9. Exhibitors may NOT display, advertise, distribute, disseminate, broadcast, or wear any item, printed material, or clothing that is inappropriate, unfitting, or contrary to the teaching and values of the Catholic Church and / or community standards. Determination will be made by the SJORF Core Committee.
10. SJORF reserves the right to decide what items may be sold / displayed at your booth and can cancel the contract for activities or displays that are determined distasteful of contrary to the ultimate community and / or religious sensitivities of the parishioners of St Joseph Church. This determination is made by the SJORF Core Committee.
11. Any violation of these policies or any event, action, display, or person associated with your booth causing harm to patrons will result in forfeiture of rented space for the duration of the fair with no refund.

**PLEASE RETAIN A COPY OF THIS DOCUMENT FOR YOUR RECORDS. EMAIL, FAX OR MAIL A COPY TO ST. JOSEPH CHURCH, 11045 ST. JOSEPH BLVD., MANTUA, OH 44255, COMPLETE WITH PAYMENT.**

**BOOTH SPACE IS NOT GUARANTEED UNTIL SIGNED CONTRACT, ITEM LIST & FULL PAYMENT IS RECEIVED AND APPROVED BY SJORF CORE COMMITTEE**

**SJORF Authorizing Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Second Party Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Payment Info.:**     Check No. \_\_\_\_\_     PayPal     Cash

### 2021 ST. JOSEPH OX ROAST FAIR DATES & HOURS:

FRIDAY, JULY 16<sup>TH</sup> ~ 6:00 - 11:30 p.m.  
SATURDAY, JULY 17<sup>TH</sup> ~ 1:00 - 11:30 p.m.  
SUNDAY, JULY 18<sup>TH</sup> ~ 12 Noon - 10:00 p.m.

<https://stjosephmantua.com/ox-booths>