

Dear 5<sup>th</sup> Grade Parents and Students,

Welcome to the beginning of a new school year. Your child and all the students in the classroom deserve a positive, effective learning environment. In order to ensure this happens, I am utilizing the following classroom plan:

**Classroom Policy:**

- Respect yourself, your peers, your teacher, and your surroundings.
- Raise your hand silently to speak.
- Follow all directions quickly the first time they are given.

If a student chooses not to follow the policy, the following consequences will occur:

- A verbal warning will be given.
- If a second warning is given, students will be issued demerits.
- Any additional warnings may result in a phone call to parents and/or being sent to the principal.

Appropriate behavior will be reinforced with positive notes and praise.

**Homework Policy:**

- Be prepared for class (books, paper, pencils, pens, and assignments) and be ready to begin on time.
- All assignments are to be given the student's best effort. Messy work will be returned to the student to be completed again and then will be graded.
- Assignments are due on the day assigned. Assignments are considered late if not complete and in the classroom when requested.
- Students are given three days to turn in missing work. He/She will incur a deduction on the grade for each day until work is received. Assignments will not be accepted for a grade after three days and will be recorded as failing. The student will still be required to complete the assignment, even though no credit will be given.
- A brief period of time will usually be given during class to begin an assignment. About fifteen minutes should be a sufficient amount of time to spend on finishing a regular assignment at home.
- During any trimester, any student with three late or missing assignments will receive an "X" on the report card for being unprepared for class.

**Reading Grade Criteria:**

Tests—40%                      Quizzes—30%                      Book Projects—20%                      Assignments -- 10%

All tests will be announced at least one week in advance. Most quizzes will be announced at least three days in advance. All at home book projects will be announced at least one month in advance. Once papers are graded, they will be returned to the student the next day and are to be kept in their reading folder. We will clean out papers at school.

**Language Arts Grade Criteria:**

Tests—40%                      Quizzes—25%                      Vocabulary—15%                      Spelling—10%                      Assignments—10%

All tests will be announced at least one week in advance. Spelling tests will be every Friday. Most quizzes will be announced at least three days in advance. Once papers are graded, they will be returned to the student the next day and are to be kept in their language folder. We will clean out papers at school.

**Social Studies Grade Criteria:**

Tests—50%                      Quizzes—30%                      Assignments—20%

All tests will be announced at least one week in advance. Most quizzes will be announced at least three days in advance. Once papers are graded, they will be returned to the student the next day and are to be kept in their social studies folder. We will clean out papers at school.

It is in your child's best interest that we work together with regard to his/her education and development. I will try to keep you informed by updating the online grading program in a timely manner and posting notes to the reports when needed. If there is a legitimate reason why your child is unable to complete their homework, please send a note or email me on the day the assignment is due stating the reason.

I have discussed this plan with your child, but would appreciate it if you would review the plan with him/her before signing and returning only the bottom portion to me by Monday August 23<sup>rd</sup>. Any questions or concerns, I can be reached at school or by email at [aRolfes@saintantoninus.org](mailto:aRolfes@saintantoninus.org) Thank you for your help and support.

Sincerely,

Addie Rolfes

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Please cut and return bottom portion only to Mrs. Rolfes by Monday August 23<sup>rd</sup>

5<sup>th</sup> Grade student signature \_\_\_\_\_ Parent signature \_\_\_\_\_