

Parish Pastoral Council - Church of St. Adalbert/OLBS

Attendees:

Fr. Gary Chmura
Rebecca Blair
Linda Gamble

Irene Morrison
Rachel Meeks
Walter Napier

Joyce Sanders
Lisa Johnson
Phyllis Fuller Clippis

Michael Stitts
Regina Fortner
Nancy McIntosh

Absent:

Warrene Walcott

Meeting Notes

6:30 PM Opening Prayer – *Phyllis Clippis*

6:35 PM Welcome and Opening Remarks – *Chairperson Irene Morrison*/Fr. Gary asked Council to consider assisting 8th graders of John Vianny, St. Al and St. Adalbert/OLBS at SA/OLBS sharing their stories/insights. The original panel is ill: one had a heart attack, one has the flu.

6:40 PM Short Training Review: *Purpose and Functions of a Parish Pastoral Council* then second half of *Skills for a Collaborative Model of Decision-Making*. McIntosh provided overview of purpose of parish council responsibilities.

- Shared example of OLP upcoming retreat and planning
- Using personal touch to get parishioners involved using person touch.
- Communication/share what council is doing for parishioners.
- Advertise what council is doing.
- Stressed importance of keeping to agenda.
- Start on time end on time.
- Agenda should be sent in advance to allow members to reflect on topics prior to meeting. Keys: attentive listening, be focused, keep on track.
- Conflict management: prayerfully/respectfully address conflict.
- Shared ideas on consensus building/decision, encouraging participation of all members in decision-making process.
- Be mindful of not making issues personal.
- Discuss topics only/not personal issue/matters.

7:00 PM Sharing first steps on our Goals...

GOAL #1: To bring more parishioners into our parish, including former members and new members, and to heighten awareness of our presence in the community.

Working on this goal: Joyce Sanders, Linda Gamble, and Warrene Walcott.

- Committee has not had the opportunity to meet. Began implementation with holiday brunch (December 22, 2013). Sent personal invitations with good results. Reflection: better preparation.
- Meeks asked if she could offer suggestions and serve two committees. Clippis volunteered to work on a brochure for SA/OLBS. Clippis and Fr. Chmura shared examples of brochures.
- Requested list of traditions of SA/OLBS. Bring a Friend Sunday, Super bowl, New Year's

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- Party, School Mass (last Sunday of the Month), July outdoor picnic, etc. Discussed selecting dates for quarterly 1st Sunday each quarter: April 6, July 6, September 7 and December 7.
- Clippis will develop materials for communications (thank you, get well, where are you...) Discussed options/logistics for bring a friend Sunday.

Report on which suggestions this group wants to follow-through and which to drop or postpone. What about dates chosen, volunteers recruited and so on?

* Very brief Report on Picture Directory – *Nancy McIntosh*

Members discussed logistics of collaborative directory. Members discussed in house directory to connect faces to families. Consensus was it is a good idea, but premature. Gamble and Clippis will coordinate and prepare display with pictures in the back will allow people to know who we are. Announcement to be placed in bulletin to let parishioners of our project. Photos will be taken in the month of April.

7:15 PM

GOAL #2: To improve communication between our parish and our school. Working on this goal: Lisa Johnson, Regina Fortner, Phillis Fuller Clippis and Walter Napier

What's been chosen from the ideas offered at Dec. meeting (or others) and what has this group accomplished to date?

Science Fair-Napier and Clippis will be judges. Napier working on Thomas Clark Scholarship. Clippis/Napier will reach out to principal to encourage participation between the church and school. Parish and school calendars are now on the web. Invitations to participate in the school mass, Thursdays at 9am, Stations of the Cross will be placed in the bulletin. If people aren't hearing the message, we aren't communicating well. Share thoughts/suggestions to Fr. Gary.

Boxtops for education-please place in bulletins. Scholarships?

7:35 PM

Goal #3: To help improve the financial status of our parish

Working on this goal: Mike Stitts, Becky Blair, Phillis Fuller Clippis (And Rachel Meeks here, too?)

* Organize fundraisers, whether large or small, often or seldom, etc.

What are the best ideas to come out of your meetings for fundraisers?

Place actual costs to operate the parish on a weekly basis. Discussed creating a database for tracking alumni and develop phone-a-thon to solicit donations. Annual letters. Small group needs to meet to develop short-term goals. Clippis to email lists of events/traditions of SA/OLBS.

7:45 PM

Morrison summed up decisions above and what we'll be doing over this year to come. Morrison stressed committees need to meet prior to next meeting

7:50 PM

Anything not on tonight's Agenda? - *Any member*

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Brief discussion about presentations for Black History month. Presentations for Black History Month will be as follows:

2nd Sunday – Phillip Clippis

3rd Sunday – Jim Napier

4th Sunday – Youth first three African Popes

7:55 PM Pastor and Chair's Closing Remarks – *Fr. Gary Chmura and Irene Morrison*

8:00 PM Closing Prayer, Adjournment – *Phillis Clippis*

Next Pastoral Council meeting will be held on Thursday, MARCH 6, 2014.

Requested Information:

Traditional Events

- Martin Luther King Jr. Celebration/January-Parish
- Black History Presentations/Month of February-Parish
- Ethnic Brunch/February-ARS
- Day of Refection/during Lent-ARS
- Retreat for 1st Communicants/May-RCIC
- Retreat for Confirmnandi/May-RCIC
- Women's Day/May-ARS
- Youth Outdoors/Summer Program
- Enrichment Program
- Choir Concert at the discretion of the Director/Choir
- Thomas Clark Scholarship-HNS
- Maria Stein Retreat/June-Parish
- Outdoor Mass/July-HNS
- Healing Mass with Fr. Gene Wilson/August-Parish
- Christmas Bazaar/December-ARS
- Recognition gifts for servers/ministers-Parish
- New Year's Eve Celebration/December-Parish

Committees:

Evangelization: Linda Gamble, Joyce Sanders, Warrene Walcott

Collaboration with School/Alumni: Walter Napier, Lisa Johnson, Regina Skillern, Phillis Fuller Clippis

Finance: Becky Blair, Phillis Fuller Clippis, Lisa Johnson, Michael Stitts