



Directors	Term	
Darrel Schmalzel, Chairperson	2018	Executive*
Jim O'Donnell, Chairperson Emeritus	2018	Executive, Marketing
Eileen DeWildt, Secretary	2018	Executive, Marketing
Tom Herman	2016	Finance*
Sr Rosita Schiller, RSM	2016	Mission Effectiveness*
Dan Groh	2016	Executive, Bldg & Grnds* Technology*
Ken Ables	2017	Marketing & Communications
Steve Harvey	2017	Planning & Policy
Tom Vos	2018	Bldg & Grounds
Anne Harpold	2018	Development*
Michelle Jensen	2018	Finance
Mary Wila	2019	

\* Indicates Committee Chair

## BOARD OF DIRECTORS

### MEETING MINUTES

**December 14, 2016**

**6:30 PM**

### Elementary Teacher Lounge

Elementary – 2233 Diamond Ave. NE  
Middle School – 1110 4 Mile Rd NE

#### Canonical Administrator

Fr. George Darling, Blessed  
Sacrament

#### Pastor's Advisory Council

Fr. Pat Grile, St. Alphonsus

Msgr. Ed Hankiewicz, St. Isidore

Fr. Tom Page, St. Jude  
Fr. Tom Cavera St. Jude

#### School Administration

Michael Debri, Principal  
Abby Giroux, Principal  
Mary Bristol, Business Manager  
Jo McGavin, Scribe

Darrel Schmalzel opened the meeting at the Elementary Teacher Lounge at 6:33 PM. Dan Groh led us in prayer.

Directors present included Darrel Schmalzel, Jim O'Donnell, Sr. Rosita Schiller, Dan Groh, Steve Harvey, Tom Vos, Tom Herman, Anne Harpold and Mary Wila. School administration and staff present: Michael Debri, Abby Giroux, Mary Bristol and Jo McGavin. Fr George, canonical administrator, attended too. Michelle Jensen and Mary Wila sent regrets. Eileen DeWildt, and Ken Ables were absent.

Dan Groh made a motion to accept the minutes of the November meeting. Sr. Rosita seconded the motion. Minutes were approved as written. The agenda was also approved.

Michael Debri began a discussion about enrollment. He said that it is important that we get a better gauge of who is and is not returning to ASA the following year. He pinned down the problems that keep people from enrolling in February, when most Catholic schools aim to get their information out to parents. Jim O'Donnell said that it is important that tuition be established for the coming year by the end of January. The Marketing Committee is working on a process for enrollment and will present it to the administration when completed. Mary Bristol mentioned even though we have online registration, that it is important that we have a signed paper agreement for tuition from each family. The four pastors would need to approve the parish commitment so the budget can be finalized. More discussion followed concerning a tuition increase and how it would affect families. Fr. George commented on several things to think about with budget planning. His final comment was that the budget needed to be balanced.

Michael mentioned that Dave Faber will be joining the board at the February meeting to review the *Bridging Faith and Future* plan that has been drafted at the diocesan level.

For the Principal's report, Michael told the board that ASA is getting a new 4<sup>th</sup> grader in January. With that addition, there are enough 4<sup>th</sup> graders to justify splitting the class. Tom Kress will be taking half of the 4<sup>th</sup> grade after Christmas break.

Anne Harpold, for the Development Committee, reported that St. Alphonsus Endowment fund has funded 3 proposals for ASA: 1.) \$7500 for classroom furniture, 2.) \$2000 for Child Care and 3.) money for sheet music. Fr. George said that ASA received a pledge for a \$36,000 donation for Eagle fund. As a result, orders are in for furnishings for the final classrooms in the renovation. Future donations will be directed toward the Tuition Angel fund.

Mary Bristol reported that the Welcome scholarship, offered by the diocese to new families, is being revamped to benefit families who come mid year and families with preschoolers.

Fr. Pat Grile has requested that he would like *Pack the Pews* back. Pack the Pews has been scheduled for St. Alphonsus in January. Other thoughts were to increase communications to the parishes so that parishioners feel that they know what was going on with the school that is *their* parish school.

Fr. George Darling closed with a prayer at 7:40.

Respectfully submitted by Jo McGavin