



**BOARD OF DIRECTORS MEETING MINUTES  
THURSDAY, FEBRUARY 18, 2021  
6:30 PM, VIRTUAL**

Attendees: Michael Debri, Patrick Ellis, Darrell Beckwith, Tom Vos, Abby Giroux, Fr. George, Eileen DeWildt, Jennifer Nawrocki, Anne Harpold, John McMahon  
Note Taker: Ashley Wilson

Patrick Ellis opened the meeting at 6:33 PM with prayer.

Approval of Agenda - Eileen Moved, Patrick Seconded

Approval of December Minutes - Patrick Moved, Eileen Seconded

**AGENDA ITEMS**

- **Principals' Report & COVID-19 Update:** Most staff members have received their second vaccine. See additional COVID numbers in this month's principals' report. Abby highlighted the PSAT 8/9 results from this year's 8th grade class. Michael noted the appreciation and value of Abby's role as the middle school principal and the way she has aided in the growth of this year's 8th grade class. See additional notes in the [Principal's Report](#).
- **Annual Report:** Michael highlighted the COVID snapshot from last spring in this year's annual report. He noted spring math & reading scores were not taken last year. The [annual report](#) is included in this month's folder.
- **Enrollment Registration:** You can see the [enrollment comparison](#) document in this month's folder. At this point in registration, we are up in the number of K-8 students and down in Early Childhood students who have registered. Right now, only two K-8 students are not returning and we have 28 kindergarten students registered for next year.
- **Campus Rebranding:** Abby shared the [rebranding response spreadsheet](#) with everyone. She noted this is just the rebranding of how each campus is referred to, not the renaming of the entire school. The list was narrowed down to: Diamond & 4 Mile,

Saints & Eagles, & Lower & Upper. This narrowed down list will be sent to the pastors of the four parishes and then sent back to the community for a vote.

- **Web-A-Thon Videos:** Abby requested a 30 second video from each board member that can be shared with the community during our web-a-thon in March. Abby is sharing the partner video folder for examples.
- **Strategic Planning:** Michael highlighted a handful of benchmarks being met in the strategic plan. This included meeting with the four pastors and two business managers in January to discuss tuition, financial assistance, and other ASA financial matters connected with the parishes, and planning to further discuss the salary schedule of staff and ASA's staff member discount. Michael & Abby mentioned that the current salaries are on the lower side for teachers and it is of the best interest for retention and recruitment of quality staff members to relook at those salary values. Michael plans to update notes on how benchmarks are being met and send that to the board.
  - John will work with Michael to have a budget proposal by the next meeting.
- **Finance:** Darrell walked through the [December Financial Summary](#). He noted that some of the expenses that are over the budget year to date are due to a heavier upfront cost. The January summary will be given at the next meeting.
- **Committee Reports:**
  - **Development / Marketing:** Eileen highlighted that we are working on ASA's bulletin messages to highlight our four core values. The marketing committee also sent out valentine's day cards to incoming kindergarten families and have been producing day in the life videos. [Summary Report](#) is found in this month's folder.
  - **Planning & Policy:** Their last meeting was earlier this evening. They are working on the teacher's handbook and having great discussions. She will have a report for the March board meeting.
  - **Mission Effectiveness:** They had their first meeting and plan to meet regularly moving forward. They discussed how ASA can involve parents more in the mission of the school and what ASA is doing in comparison to other local Catholic elementary schools. Committee members include Fr. Danny, a handful of parents, and a few teachers.

Tom Vos closed us in prayer at 7:28 PM.

Next meeting is March 24.