



12521 Inwood Road
 Dallas, TX 75244
 stritaparish.net

Wedding Fees & Honoraria

Description	Fee	Notes
Paperwork		
<ul style="list-style-type: none"> FOCCUS Profile fee 	\$35	First Meeting
<ul style="list-style-type: none"> Parish Paperwork 	\$50	First Meeting
<ul style="list-style-type: none"> Tribunal (Mix marriage, divorce) 	\$50	First Meeting
Facility		
<ul style="list-style-type: none"> Church 	\$250	
<ul style="list-style-type: none"> Dining Hall 	\$100 per hour \$50 IT setup fee	Hours Available 9:00am – 8:00pm (Saturday & Sunday) 6:00pm – 8:00pm (Weekdays during school year) Includes Kitchen Use - Please leave in a clean & organized condition.
<ul style="list-style-type: none"> The Commons 	Coffee Lounge - \$100 per hour 1 st Room (A, B or C) - \$100 per hour 2 nd Room (A, B or C) - + \$50 per hour 3 rd Room (A, B or C) - + \$50 per hour \$50 IT setup fee Dance floor - \$150 set up/break down	Hours Available – 9:00am – 8:00pm Includes Kitchen Use - Please leave in a clean & organized condition.
<ul style="list-style-type: none"> Sweeney Hall 	\$200 per hour \$100 IT setup fee	Hours Available 9:00am – 8:00pm (Saturday & Sunday) 6:00pm – 8:00pm (Weekdays during school year) Includes Breakroom Use - Please leave in a clean & organized condition.
Live Stream		
<ul style="list-style-type: none"> Standard Live Stream 	\$200	Includes private link creation, equipment setup, event live streaming, and saving recording on digital platform (family can download and save a copy from the private link provided for live stream)
<ul style="list-style-type: none"> Add Video or Photos as prelude to Live Stream 	\$50	Preparation and uploading of up to 30 minutes of content to show in the Live Stream just prior to the start of the event
<ul style="list-style-type: none"> Copy of Live Stream 	\$25 each	Save video of Live Stream to a thumb drive and ship (fee is for one copy)
Clergy		
<ul style="list-style-type: none"> Priest 	Honorarium* Minimum or more than \$200	It is appropriate to provide an individual honorarium for each Priest participating in a sacrament or event
<ul style="list-style-type: none"> Deacon 	Honorarium* Minimum or more than \$200	It is appropriate to provide an individual honorarium for each Deacon participating in a sacrament or event
Planning		
<ul style="list-style-type: none"> Pastoral Care Coordinator 	\$200	Coordination as applicable (liaison families, florists, clergy, music, etc.) Planning and scheduling of activities, Church logistics for events, conducting rehearsals,

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		explanation of processes and selection materials, providing instructions, etc.
Event Support		
• Sacristan	\$100	Preparation of liturgical items for Mass and/or Sacrament and cleanup of liturgical items
• Ushers		For events with an anticipated attendee count over 100 people
• Altar Servers	\$10 - suggested	
• EMs		
Music		
• Together for Life	N/A	Give selection form to Pastoral Care Coordinator
• Cantor (Standard)	Other - \$200	Includes performance of standard St. Rita music (list provided) by a single cantor with an organist/pianist
• Cantor (Complex)	Other - \$250	Non-standard music selections, rehearsal with guest vocalists, duets/trios/quartets or choirs are selected (lead cantor) and requires additional rehearsal time
• Organist/Pianist (Standard)	Other - \$350	Includes selection of St. Rita standard music options, internal rehearsal of standard music, event prelude piece(s) and day-of event music
• Organist/Pianist (Complex)	\$400	Non-standard music selections, rehearsal with guest vocalists, duets/trios/quartets or choirs are selected, additional instrumentalists are scheduled or there is some other requirement for additional rehearsal time
• Conductor	\$250	When additional singers and/or instrumentalists are selected
• Additional Singer	\$185	Quote to be provided by Director of Music Ministry and Parish Liturgy
• Additional Instrumentalist	(Usually \$200 - \$300)	Quote to be provided by Director of Music Ministry and Parish Liturgy
• Professional Choir	\$750	Quote to be provided by Director of Music Ministry and Parish Liturgy. This fee is due when a Guest Vocalist or Instrumentalist is selected.

***Honorarium** - The services of a Priest or Deacon are free. However, it is customary to offer an honorarium as a personal gift. No specific amount is suggested. When determining the honorarium, you may want to consider the time they devote to planning, participation in pre-event meetings, preparation of materials to be used during the event, rehearsal time, the actual event, and homily preparation (if applicable). You may also offer an honorarium to staff or volunteers who have waived their fees if they provide outstanding service.

****Quote** – All requests for non-standard musical arrangements will require a quote be provided by the Music Department and acceptance and payment by the requestor made prior to scheduling.

****Fees** – All Fees may be paid by a Check, Cash or in our WeShare online. Once approved, (insurance/contract submitted), payment in full due.

- Gym Floor - \$150 set up/break down fee

****Other** –

- **This is a Non-Smoking Campus**
- **We do not allow Smoke Machines**