

DIRECTIONS FOR MASS SET UP

DURING SOCIAL DISTANCING

These are strange times we are living through and why shouldn't Mass Coordinator duties be strange too? Here is the basic set up and I will be at your first Mass to assist you as needed. Wear a mask!

On tray with towel liner:

- **Presider chalice, purificator, Pall if Fr Prabhu or Fr Bernie**
- **Paten with presider host – all using 5inch**
- **Water & wine cruets with lids off**
- **Lavabo & towel – pitcher with large amt. of warm water**
- **Key for tabernacle**
- **Lighter – to light the candles**
- **Glass of water for presider**
- **TAKE THIS TRAY TO SANCTUARY:**
 - ✓ **On Altar:**
 - **Center on cross of corporal – Chalice, purificator, paten with host, pall is needed**
 - **Low gluten tray - right of chalice**
 - **2 ciboria on left and 2 on right**
 - ✓ **On table behind Altar:**
 - **Water & wine cruets, lids off**
 - **Lavabo - pour the water from pitcher into bowl**
 - **Place towel in front of lavabo**
 - **Roman Missal – priests have been taking care of book**

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On another tray with handkerchief liner:

- 4 ciboria
- Hosts have been divided into zip lock bags of 50, 20, 10, Empty without touching into ciboria (most Masses have had approx. 80 people, so I have used 30 in each)
- Take this tray to altar, set 2 ciboria on each side, you will see there are two corporals on altar for this reason

Low gluten tray (small silver with small corporal liner)

- Low gluten hosts have been divided into individual serving bags
- Have parishioner take a bag from freezer, put host into their pyx and place on this tray
- Just before Mass starts place tray on the altar
- Instruct the EM's – the station in front of Ambo is to take this tray & when person presents, lift tray saying Body of Christ, let them take pyx off tray

OTHER MINISTERS

EUCHARISTIC MINISTERS:

- Wear mask
- 4 stations – communicant reaches through/under plexiglass
- Ambo station is also the low gluten distribution
- After all received Eucharist – go to altar to get ciboria
- When get to station, wash hands with the sanitizer before start
- Check with other EM's when line is finished to see if need Host
- Combine in chapel and return to tabernacle
- First person to chapel fill homebound pyx AND LEAVE IN CHAPEL (these people should be instructed to come after Mass to pick up)
- DO NOT USE RESERVE FROM TABERNACLE

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USHER:

- **Wear mask**
- **Maintain social distance**
- **Here for seating & communion assistance**
- **Pick up collection from 5 stations after Mass and place in bag as usual**

READER:

- **Wear mask**
- **Prepare as usual**
- **Take books to ambo and remain at seat**
- **Do not process with priest**
- **Bring books back to sacristy after Mass**