



## Holy House Academy Reopening Plan/Guidelines

We continue to monitor state and local mandates, review CDC guidelines, and directives from the Cathedral of Our Lady of Walsingham to help plan and facilitate the reopening of our campus as safely as possible. We will be implementing some campus guidelines to minimize outside risks for our students; these measures are in place to protect our teachers and staff.

Since we only meet once or twice a week and Holy House Academy (HHA) is an education enrichment program focused on supporting the domestic church, we will rely heavily on parental cooperation explaining these guidelines to your children. We want to make this a positive year for everyone, and your help is vital for us to focus on community development while your children are with us. All adults on-campus will help students follow these guidelines, but it is critical for parents to have this conversation at home with the children each week before coming to Holy House. Remember that children (young and old) observe their parents' cues to understand how they behave. Your charity, flexibility, understanding, and general cooperation will be reflected in your children's response to our reminders of the guidelines.

### **Arrival/ Dismissal:**

**Arrival:** Teachers and their families, as well as students who drive themselves to HHA will enter through the Sacristy gate in the morning. Their temperature check will take place at the sacristy gate. All other students will be scanned for temperature in front of Seton Hall before the students leave their vehicles. Parents should approach the morning routine now the same way we do carpool for dismissal.

**Dismissal:** For dismissal, when the last period bell rings, those students who remain on campus for "after-school" activities will gather in the Seton Pavilion/Playground area while dismissal takes place. Students who leave in carpool will go to the Seton hallway to wait for carpool to begin. Please note that parents are responsible for their children starting at 4:45. Only High School Choir students will be under Holy House supervision until they are finished with class at 5:30.

### **Remote Learning:**

In the event of a shutdown where schools are required to close, we will have Google Suite for Education in place and offer our core classes on-line for high school.

### **Attendance:**

Middle school and high school students who are unable to attend class on campus due to illness will have the option of joining their core (or heavy lecture) classes via Google classroom. In order to prepare for this eventuality, parents need to email HHA administration AND the student's teachers so that they are prepared with computers at hand to connect to google classroom. The teachers will continue sending weekly assignments or following the syllabus provided at the beginning of the year. Students will be able to work from home when needed.

### **Visitors:**

At this time, outside visitors will be limited to touring middle school and high school prospective students and their parents.

**Lunch and recess:**

Students will eat lunch in outdoor assigned areas. High school students will be in the rosary garden and shrine area, middle school students will be in the Seton pavilion and the area to the east of it. Elementary students will be in the playground area. Note that Wee and Little Saints have separate lunch times. There will be no lunch visitors at this time. The upstairs area of Seton will not be utilized as a teacher lounge to prevent crowding in the area. Teachers are welcome to use the St. Jude pavilion at lunch. Students will be able to take a break from wearing masks during this time. Please encourage your children to keep social distance guidelines while they are outdoors.

**Face-coverings:**

All staff will wear face coverings according to current state guidelines. Students third grade and older will also wear face coverings according to current state guidelines. When appropriate social distance is possible, teachers will have the option of allowing students to remove face coverings during class. Wee and Little Saints (pk4-2<sup>nd</sup> grade) will not be required to wear a mask at all. These students will be moving in common areas at different times from other students and will have their own cohorts to interact with during the day.

**Class Numbers:**

At this time, we will limit the number of students in a regular classroom to a maximum of 18 students. Every effort will be made to distance students within the classrooms, as is reasonable. Classes will be assigned to spaces according to room dimensions and the number of students enrolled, so that we can obtain maximum social spacing. The *American Academy of Pediatrics* notes that, in conversational situations without a face mask, students should be spaced 6 feet apart. However, with face coverings in place, and students all facing the same direction, current research indicates that 3 feet of space between students is a reasonable safety measure. We will ensure that students in Grades 1-8 are always seated at least 3-4 feet apart.

**Illness:**

We ask that any student who is sick or sent home from school due to illness remain at home until they are symptom and fever-free for 48 hours, without the use of fever-reducing medications. If there is a confirmed/diagnosed COVID case among students or staff, families will be notified, and we will follow state, and local guidelines as they exist at that time.

**Confirmed COVID-19 Cases in the Community**

If any student, faculty, or staff member tests positive for COVID-19, we will follow CDC recommendations which state that the individual may return to class when all three of the following criteria are met:

- At least three days (72 hours) have passed since recovery (resolution of fever without the use of fever reducing medications)
- The individual has improvement in symptoms (e.g., cough, shortness of breath)
- At least ten days have passed since symptoms first appeared

We will let those families whose child had direct contact with that individual know if we receive confirmation of a positive COVID test. The identity of the person who has tested positive will be kept confidential.

**Mass:**

Mass will be limited to students, teachers, and volunteers of Holy House only. The Holy House chapel will allow sitting for six people for those wishing to maintain additional social distance. All students 3<sup>rd</sup> grade and up will wear masks during Mass. They will remove their masks to receive communion. Communion is distributed on the tongue. Students will sit in groups according to the class they attend during first period. Wee and Little Saints will sit together with their teachers in a designated area.

**Hallways**

Adults on campus will teach, model, and enforce appropriate social spacing protocols in the hallways. Signs and location markers will be posted throughout the buildings indicating expectations and cues for how to spread out for safety. There will be some halls and doorways marked as one-way only.

**Wagons and coolers**

For those families who bring wagons and coolers for lunch. Please note that we will designate the southwestern wall of the Seton pavilion (where we had the Holy House Café in previous years) for families to place their wagons and coolers. Since we have different age groups designated to have lunch in different parts of the campus we recommend that all students and families pack individual lunches when possible.

**Restrooms**

High School students will use the upstairs restrooms in Seton exclusively. These restrooms will be shared with teachers, so we ask everyone to cooperate with safe environment guidelines. Wee and Little Saints will use the restrooms in Saint Jude Hall exclusively. All other students will use the restrooms located on the first floor of Seton.

We will continue to update families as we receive more guidance from local, state, and national authorities. Please note that the program administration reserves the right to revise the above information. Any revisions will be communicated to families via email. We appreciate your understanding and support as we continue to plan and work to keep everyone safe. We are grateful for your patience, questions, and constructive suggestions as we sail forward into uncharted waters this fall.