

### **Safe Environment Training Renewal Instructions**

- Click on this URL <http://www.praesidiuminc.com/login> to login
- Your USERNAME is the first initial of your first name and your entire last name (no spaces) in lowercase letters (example: John Doe is jdoe)
- Your PASSWORD is your eight digit birthdate followed by tx (example: March 1, 1970 is 03011970tx)
- Complete all three modules and quizzes:
  - “Meet Sam”
  - “Keeping Your Church Safe”
  - “Diocesan Policies”

Note: The program will automatically log you out after you complete each module. You will need to log back in to complete each subsequent module.

- Allow 15 to 20 minutes for each module. Take your time. Follow the Orange Arrows that guide you through the material in each module.

Thank you for your efforts in keeping children safe!