

Evaluating the *Major Themes of Catholic Social Teaching* Presentation

The requirements of the Elevated Service Component include the preparation and presentation of a one-hour session on the *Major Themes of Catholic Social Teaching*. Part of this presentation experience is the evaluation of the session by the adult audience. Participants should prepare a simple evaluation form to be completed by members of their audience. Once completed, participants should summarize the responses of the audience and include it with all other Service Component documentation.

Evaluations should include open-ended questions, for example:

- Describe the instructor's teaching style.
- What did you find most helpful about this session?
- What would be helpful to include in the future?
- Name three key insights gained from this session.
- Describe how you will use what you have learned about the Major Themes of Catholic Social Teaching
 - in your family,
 - in your community,
 - in your faith life.
- Ask for additional comments.

In addition to compiling the evaluation comments, the summary of the evaluations should include:

- the title and specific focus of the session,
- date, time, and location of the session,
- number of people in the audience,
- description of the audience (how did group come together, open or closed invitations, how well-versed on this topic, reactions during presentation, etc.)
- participant's reaction to the evaluation comments,
- personal assessment
 - what would be changed,
 - what was learned from presenting,
 - how this presentation has changed the presenter,
- Other insights gained from this experience.

**When the Service Component is fully completed,
the evaluation summary is to be included with all other required documents and mailed to:**

**FED Elevated Service Component
Kathy Drinkwine
PO Box 969
Superior, Wisconsin 54880**