

St. Rose of Lima Pastoral Council
Meeting Minutes
April 12, 2016

Council Members Present: Msgr. Michael Reed, Steve Rhodes, Joe Courey, Kate Lewis, Chris Gay, Audrey Gibson, Donna Arndt, Pete Fierro, Ron Wark, and Dawn Gagnon.

Also Present: Marianne Richardson and Marie Woods

Msgr. Reed opened the meeting in prayer.

Review of Minutes: Old minutes were emailed out ahead of time. Proposal was made to accept minutes as is. All accepted.

Finance Council Report: Dawn Gagnon presented updated CSA numbers. She said the Finance council has not met since the last Pastoral Council meeting but that she did find out that the previous discrepancy on the playground balance was due to a Wescon bill that had not been charged to this account. This fund has been depleted. She also stated that as of right now, we are meeting our budget needs. Our new Fiscal year begins July 1, 2016. They are beginning the budget proposal for the next year.

Previous business:

Parish Council Review and Updating of Constitution: Steve Rhodes proposed that we pass the four previously discussed changes to the constitution. All four changes passed unanimously. He also proposed that a sub-committee be formed to review the full constitution to edit out any repetitive language. It was unanimously voted to do so. He will appoint several members to do this and it will be brought back for review and approval at a later date.

Parish Building projects:

1. Proposed church Walkway: Monsignor informed us that construction has not begun because the Fire Marshall rejected our plans due to a fire truck not being allowed close enough access to the Church. The plan has since been modified to allow for a third lane for a fire truck and it was approved. New cost bids are waiting for approval. With the new design, part of the concrete wall that includes power will need to be removed. Steve asked if it was possible for Parishioners to do this part of the work to cut down on costs. Concern was brought up about there being power involved.
2. Steve talked to Jessie Rheam about finishing the updates on the downstairs breezeway of the education building. His wife has been very ill and in and out of the hospital. He is custom ordering gutters to fix the leakage problem and once that is done, he will complete the job.
3. Joe Courey stated that Concrete Cowboys will be out within the month to do the curb removal and concrete stamping.
4. The fencing around all of the air conditioning units and new playground fencing has been contracted out and is scheduled to begin within the next week and be completed before our next meeting.

Parishioner & Parish Council items:

1. The cry room was discussed with the need for new carpet, removal of the sink that is not functioning, ventilation not being good, etc. Marianne Richardson asked how much it is actually used and everyone agreed it is full at every Mass. Monsignor had Danny Grundhoefer look at it when he was out for the walkway and several different ideas were discussed. For now, it is being tabled until a feasible change is proposed.
2. Another workshop has been proposed for the Ushers. George Elliott was out of town for a death in the family so it will be coordinated and a date will be set. Coordination of Gift bearers, distribution of communion, and the collection will all be included in the agenda for that meeting along with any other issues that need to be addressed.
3. The formation of a children's choir was discussed. Kate Lewis mentioned no response from the first email she sent. She will resend and will apprise the council at the next meeting whether there is enough interest.
4. The proposal's for a new freezer/refrigerator was tabled due to Gene Skalsky being unable to attend this meeting because of a recent surgery. It was brought up that this council previously voted to not spend the money after proposals were obtained from companies stating that our unit is still in good working order and did not need to be replaced. The possibility of placing the current unit on festival grounds as a back-up was brought up. This will be re-addressed at the next meeting.
5. The AED unit was discussed and all present agreed that it is not necessary to purchase one of these units at this time. With the Fire Department being so close and their response time so good, it was decided not to purchase an AED at this time. There were also concerns raised about liability if these units were used improperly.

Update on Grant applications:

1. The Church was awarded \$1000 of the \$1093 requested for the St. Elizabeth Ann Seton Grant.
2. The Catholic Foundation of Northwest Florida was declined. The only thing requested was the funds for a new copier for the office due to the inability to have it serviced anymore. It was turned down due to this being a normal and ordinary parish expense not covered under this Grant.
Proposals have been obtained to replace this unit. Kate Lewis went over the two options proposed from Berney office Solutions and Copy Products. The service costs, page counts, etc. were all discussed and the council voted to purchase the unit from Berney office solutions with the Finance Council's approval.

New Business

Hospitality Committee/Love thy Neighbor: Monsignor discussed that he had a meeting with Carol Selfridge and Richard Collins. The pink cards have been disappearing and they requested coloring sheets be placed in the vestibule instead. Kate Lewis informed them that she already placed Children's bulletins in the vestibule every weekend pertaining to that weekend's Mass. This was agreed to be acceptable. Also, a Parish Welcome Center was proposed for the narthex of the church. Monsignor has asked Fisher Cabinets to give us a proposal for building a counter for this need. If this proposal is more than what seems reasonable, Harve Shipllett has offered to build something. Marianne Richardson mentioned Dr. Barry Brecke, and Monsignor said he doesn't want to overburden people who are already doing so much for our Parish.

Grounds/Plant Committee: A suggestion was made to form a sub-committee to create a list of people in our Parish who are knowledgeable in various areas of construction and maintenance to serve as subject matter experts, and offer advice when needs arise. Steve asked Joe Courey to work on this and to include Dennis Flores in the process.

Home School/Education Bldg.: Monsignor informed the committee of a proposal being brought by some of our Parishioners to form a home-schooling support program. He stated that a survey would be put out to the Parish to determine interest in this. Marianne asked how many rooms would be required. Monsignor stated the upstairs rooms of the new building. She also asked who would be responsible for maintenance costs of the additional wear and tear. He stated that we would have to hire someone. Steve asked what restrictions would be involved. Monsignor responded that home schooling has many fewer restrictions than an actual school. Audrey asked who it would be open to and the response was that it would be for Parishioners only. Joe asked if that would create a discrimination issue and the response was that it would be a Parish program which would cover us against discrimination. Someone asked if this was an issue that needed to be voted on for approval and Monsignor stated a survey is going out to the Parish and we will go from there based on the response of the Parish. Kate Lewis stated she would forward a copy of the survey to all members the next day.

Parish sign on Avalon: Monsignor stated that our billboard on Avalon will now be used by The Alpha Center and Santa Rosa Pregnancy Resource center from May to August, Festival for September and October, and then the Parish the rest of the year. The Priests monthly ministry to Whiting Field covers this expense.

Reports and Updates

Religious Education/Faith Formation

1. Great Bible Adventure has gone well with approximately 250 people signed up.
2. Confirmation with the Bishop on February 20th went well.
3. Year of Mercy pilgrimage to the Basilica of St. Michael's will be on May 21st. The Church bus will be used for parishioners who are unable to drive.
4. St Rose of Lima is also taking a pilgrimage to Savannah May 16-20th. The bus is already full.
5. VBS- this year's program is called Cave Quest and will be the last week of July.
6. Catholic Compass-Monsignor is hopeful that more people will voluntarily take on their own subscriptions to cover some of the Parish expense for this magazine.

Liturgy/Parish activities/Fall Festival Ministries

1. Barn-raising: Audrey stated it was postponed to April 30th and our goal is to get as much painting done as possible. All of the roofing issues were taken care of with a small group of men gathering to help Barry Brecke.
2. Lent/Holy Week/Easter, etc. all went well with no real issues to discuss. The only issue is the AC in the Hall occasionally not functioning well. This is a new unit so the warranty will be checked and the company will be called out to check it.
3. My Parish App update- Kate Lewis informed the council that the Parish App has 246 users with 22 of those being new since the previous meeting. We need to encourage people to get this app as it is the quickest way to get information out to the Parish. Some Parishioners complained about too many announcements but they are grouped together as much as possible and we have a vibrant Parish with a lot going on. The website and Facebook usage was also discussed and both are going well. It shows people are definitely following us.

Steve would like to tweak the Council page on the website and will get with Kate to work on this.

Marie Woods asked when/what will be done about the Parish parking lot needing to be re-paved. Monsignor said once the walkway is done, this will be addressed as part of the parking lot will be torn up to do the walkway.

Steve apologized for confusion over the time and room change of the meetings. From now on, the meeting will be held at 6pm in the St. Michael room.

The next meeting will be held May 10th at 6pm.

The meeting was closed in prayer by Monsignor Reed.

Meeting minutes taken by Kate Lewis and submitted to Steve Rhodes and Monsignor Reed for approval.