

**Mount Kelly Cemetery
23250 Cherry Hill Road
Dearborn, MI 48124**

Mount Kelly Cemetery Policies

Cemetery Office
912 South Military
Dearborn, Michigan 48124
Phone Number (313) 278-5555, Extension 111

As a parish cemetery, Mount Kelly Cemetery has served Sacred Heart Parish, Dearborn, founded in 1836, and the surrounding community since 1856. Located near the Parish, on Cherry Hill Road, Mount Kelly Cemetery is situated on 3.5 acres in a quiet, lovely, tree-lined neighborhood. Its main purpose is to carry out the sacred functions of burial and care for the resting places of the deceased and thus is a ministry of Sacred Heart Parish. The *Order of Christian Funerals* says that "In committing the body to its resting place, the community expresses the hope that, with all those who have gone before marked with the sign of faith, the deceased awaits the glory of the resurrection. The rite of committal is an expression of the communion that exists between the Church on earth and the Church in heaven...." [OCF, Number 206] Additionally, Mount Kelly Cemetery provides a beautiful and tranquil place of respite for those who come to pay their respects and honor those who have gone before in faith.

In order to preserve and manage the beauty and dignity of Mount Kelly Cemetery for present and future generations as well as provide for the safety of visitors and workers, these policies have been established by the leadership of Sacred Heart Parish, Dearborn, specifically the Parish Finance Council, which has been charged with oversight of the Cemetery in consultation with the Cemetery Manager and other personnel. Policies are reviewed annually by the Parish Finance Council and are revised as necessary. Your support and cooperation will insure the beauty and safety of Mount Kelly Cemetery for the future and will be deeply appreciated.

General Policies

1. Burial rights are sold with the understanding that burial will take place at Mount Kelly Cemetery. Memorialization of those buried elsewhere is not allowed
2. Burial rights may be resold to Mount Kelly Cemetery only. In-ground plots and columbarium niches will be repurchased by the Cemetery at the original purchase price. If a memorial plaque was engraved for a columbarium niche, the cost of a replacement memorial plaque will be deducted from the original purchase price to be repaid.
3. There will be a charge of \$25 to reissue the document for a Cemetery Easement (for an in-ground plot) or a Certificate of Right of Inurnment (for a columbarium niche).
4. Policies governing Mount Kelly Cemetery may change and new policies adopted as deemed necessary by Sacred Heart Parish. Policies shall apply to all rights of burial, whether purchased prior to or subsequent to their adoption.

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5. General improvements to the Cemetery (including, but not limited to, landscaping and marker location) or individual graves, interments, removals, placements of monuments and markers, and so on, will be completed in such a manner as deemed necessary by Cemetery personnel
6. Interments, whether in ground or in the columbarium, are not done on Sundays or holidays.
7. Perpetual care shall consist of lawn maintenance (watering, cutting, fertilizing) and raising of monuments when deemed necessary by Cemetery personnel.
8. The cost of burial rights as well as the cost of opening and closing must be paid in full prior to interment.
9. Payment may be made with cash or check; credit cards are not accepted.

Policies Pertaining to Interment

1. Burial rights allow for interment of human remains only.
2. A casket and vault are required for in-ground full burials.
3. Within a full burial site may be interred:
 - a. Only one casket containing the body of one individual. (An exception is made for a casket which contains the body of a mother or father with an infant child or two children buried at the same time.)
 - b. **Or** one casket containing the body of one individual as well as the cremated remains of two individuals in separate containers.
 - c. **Or** the cremated remains of no more than three individuals.
4. Within an in-ground site designated for cremated remains may be interred:
 - a. The cremated remains of no more than one individual.
5. Columbarium niches are designated for the cremated remains of one or two individuals with a maximum of two per niche. If a niche is purchased as a site for the interment of the cremated remains of one individual and the purchaser later wishes to inter the cremated remains of a second individual, the purchaser will be charged the difference between the cost of a niche designated as a site for one, as opposed to two, cremated remains. If a new memorial plaque is required, the replacement cost is the responsibility of the niche purchaser.
6. For single interment in the columbarium, the urn may be no larger than 11"H x 11"W X 11" L.
7. For a double interment in the columbarium one urn may be no larger than 10"H x 6"W x 10"L. The second urn may be the same size or smaller.
8. For in-ground burials, cremated remains must be contained in a rigid plastic container or a decorative urn for interment with a maximum size of 2' x 2' x 2'.
9. Scattering of cremated remains is inconsistent with the teaching of the Catholic Church and is not permitted within Mount Kelly Cemetery.

Policies Pertaining to Monuments and Markers

1. Memorial headstones are required for all in ground burials, whether burial of a body or cremated remains.

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2. Memorialization on the headstone may reflect only those buried (or to be buried) in the plot. No memorialization for those buried elsewhere is permitted.
3. All monuments and markers must be approved by Cemetery personnel in advance of purchase and installation. Placement of monuments and markers is determined by Cemetery personnel.
4. Monuments and memorials must be installed by a licensed and insured contractor to the specifications of Cemetery personnel.
5. A memorial headstone must be in place within 6 months of burial. For an existing headstone, the date of death must be engraved within six months of the date of burial.
6. Only one headstone is allowed per grave with the exception of a second, flat headstone for veterans which has been provided by the United States Department of Veteran Affairs.
7. When cremated remains are buried in an existing in-ground full burial site which already holds a casket, the name of the individual cremated must fit on the existing headstone. If that is not possible, a new headstone must be purchased to include the names of those who are buried in the plot.
8. Memorialization on columbarium niches using the Mount Kelly font (Times New Roman) is arranged through Cemetery personnel at the time of need. The individual's last name, first name, middle initial, year of birth and year of death are engraved on the memorial plaque; a Celtic cross appears between the year of birth and year of death. No other engraving is allowed on the memorial plaque.
9. A monument or marker is the personal property of the person who places it and ownership passes to his or her heirs. The Cemetery is not responsible for damage from routine maintenance or vandalism.
10. The Cemetery reserves the right to level any marker as well as remove and replace any deteriorated foundation. The Cemetery may remove any monument or marker not installed according to Cemetery policy.

Policies Pertaining to Grounds and Decorations

1. The Cemetery reserves the right to regulate the decoration of burial spaces, so that uniform beauty and safety may be maintained.
2. Votive lights are permitted from November 1st through the first Sunday in December only. No other types of lights are allowed.
3. Christmas decorations are allowed only after Thanksgiving. Decorative items (wreaths, grave blankets, or evergreen balls) are the only Christmas decorations permitted and must be made of natural evergreen boughs, natural pine cones, red berries and ribbon. Only one item is permitted per grave. Artificial decorations are prohibited. Each item must have a Mount Kelly Cemetery tag; tags are available through Sacred Heart Parish for a nominal fee. Those without tags will be removed.
4. An American flag and American Legion emblem may be placed on graves three days prior to Memorial Day, Independence Day, and Veterans Day, and must be removed three days after the holiday.
5. Florist cones with fresh cut flowers are permitted.
6. Live plants must be planted in the ground, not in pots. A small bed, no larger than the width of the marker and extending up to one foot in front of the marker, is permitted. Planting beside or behind any monument or marker is prohibited as it encroaches on neighboring graves. Planted areas must be

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maintained and weeded by the owner of burial rights or his or her designee. No other planting within the Cemetery is permitted.

7. Mount Kelly Cemetery reserves the right to landscape according to a predetermined landscape plan. The Cemetery management reserves the right to plant, transplant, remove or prune trees, shrubbery or plants throughout the Cemetery.
8. Cemetery personnel or their agents will be responsible for lawn maintenance and care of trees, shrubs, and flower beds surrounding the columbarium.
9. Regarding new burials, Cemetery personnel will be responsible for seeding new burial sites once. The Cemetery is not responsible for floral pieces or other decorations placed on the day of burial. Cemetery personnel will remove floral pieces or other decorations as soon as they become unsightly and the Cemetery assumes no responsibility for their return.
10. Taping of decorations on columbarium niches is not allowed. No additional decorations, flowers, holy cards or ornamentation of any kind are allowed on any Columbarium niche and will be removed.
11. The Cemetery shall not be responsible or liable for anything placed on cemetery lots or columbarium niches. The Cemetery will not replace any decoration destroyed, stolen, damaged or removed for any reason.
12. Statues and benches are not permitted. Other prohibited items include, but are not limited to: balloons, toys, candles, pinwheels, pictures, figurines, wind chimes, signs, artificial flowers or other artificial decorations, fencing, bricks, stones, shepherds' crooks, Styrofoam objects, ornaments, bottles, jars, cans, shells, boxes, concrete, edging of any kind, glass, crockery or plastic.
13. Mount Kelly Cemetery reserves the right to remove and dispose of any decoration, statue, floral piece, plant, tree, or shrub of any kind from the Cemetery as soon as, in the judgment of the Cemetery management, it has become unsightly, dangerous or detrimental to the well-being, beauty and overall appearance of this Cemetery or is deemed to be not in accord with any policy of the Cemetery.
14. Mount Kelly Cemetery personnel are unable to respond to individual requests for placement of flowers or candles or to honor requests for additional services related to specific interments.

Definitions

Burial Rights – The entitlement of an individual, the grantee, to the interment of human remains in the site as designated on the purchaser's Cemetery Easement document or Right of Inurnment document

Cemetery – A reference to Mount Kelly Cemetery and Mount Kelly Cemetery personnel.

Cemetery Easement – The certificate identifying the location of the grave (section, lot, grave site designation) and name of the grantee for in-ground burial.

Certificate of Right of Inurnment – The certificate identifying the location (side, tier and row designation) and name of the grantee for columbarium interment.

Columbarium Niche – A chamber in a columbarium for placement of human cremated remains.

In-ground plot – A site designated for burial of human remains in the ground.

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Interment – The placement of human remains into the ground or a niche in a columbarium.

Memorial Plaque – The faceplate of the columbarium niche identifying the cremated human remains contained within.

Perpetual Care – The commitment of the cemetery to on-going lawn watering and cutting and the raising of monuments as deemed necessary.

Purchaser – The individual who bought burial rights for an in-ground burial or burials or columbarium interment(s).

Approved 11 March 2020

By the Sacred Heart Parish Finance Council