

**FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM  
FOR ACADEMIC YEAR 2017 – 2018**

**\*Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) and **three shelter-in-place drills** (as least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom.

**SCHOOL:** St. Germaine Catholic School

**City:** St. Clair Shores

**Administrator's Signature** \_\_\_\_\_

**Date** August 2017

<b>Date of Fire Drill</b>	<b>Time of Drill</b>	<b>Minutes to Evacuate</b>	<b>Number of People Evacuated</b>	<b>Comments</b>
September 8, 2017	1:00pm	1 min. 1 sec.	161	Good drill 7/8 from lunch room
September 21, 2017	12:30 pm	1 min. 14 sec.	174	During 7/8 lunch period
October 2, 2017	2:05 pm	1 min. 17 sec.	172	
April 24, 2018	9:40 am	1 min. 2 sec.	186	2, 4, 5 use both doors
May 14, 2018	9:31 am	1 min. 16 sec.	194	K in main building; 2 @ "specials"
<b>Date of Tornado Drill</b>	<b>Time of Drill</b>	<b>Minutes to Shelter</b>	<b>Number of People Sheltered</b>	<b>Comments</b>
September 8, 2017	1:10 pm	55 sec.	161	Spanish classrooms to avoid skylights
March 20, 2018	1:40 pm	1 min. 13 sec.	163	
<b>Date of Shelter-In-Place Drill</b>	<b>Time of Drill</b>	<b>Reason for Drill (i.e. hazardous, weapons, intruder)</b>	<b>Number of People Sheltered</b>	<b>Comments</b>
September 8, 2017	1:17	intruder	161	Excellent
November 17, 2017	10:02 am	Problem in the area, around the school	198	Efficient, smooth
April 24, 2018	9:50 am	Intruder	186	Classroom window shades all the way down; add shades to some classroom doors. Key in primary library.

**Post a copy of this file on your school web site, keep on website for 3 years**

**At the end of the school year mail a copy of this form to:**

Phys. Ed., Health/Safety Office  
305 Michigan Avenue – 7<sup>th</sup> Floor  
Detroit, MI 48226