

**FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM  
FOR ACADEMIC YEAR 2018 - 2019**

**\*Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) and **three shelter-in-place drills** (as least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom.

**SCHOOL:** St. Germaine Catholic School

**City:** St. Clair Shores

**Administrator's Signature** \_\_\_\_\_

**Date** August 2018

<b>Date of Fire Drill</b>	<b>Time of Drill</b>	<b>Minutes to Evacuate</b>	<b>Number of People Evacuated</b>	<b>Comments</b>
September 5, 2018	10:15am	1 min. 1 sec.	156	Good drill
September 19, 2018	11:10 am	59 sec.	142	Good drill
October 11, 2018	1:01 pm	1 min. 2 sec.	157	Good drill
April 30, 2019	1:31 pm	59 sec.	155	Several minute delay in response from security company to fire department
May 28, 2019	1:47 pm	53 sec.	129	4 classes in transition between classrooms, found closest exit. Security company notification to SCSFD problem corrected.
<b>Date of Tornado Drill</b>	<b>Time of Drill</b>	<b>Minutes to Shelter</b>	<b>Number of People Sheltered</b>	<b>Comments</b>
September 5, 2018	10:35 am	51 sec.	156	All students and staff "fit" in their designated areas.
March 4, 2019	1:03 pm	1 min. 6 sec.	154	All students and staff took cover and "fit" in their designated areas.
<b>Date of Shelter-In-Place Drill</b>	<b>Time of Drill</b>	<b>Reason for Drill (i.e. hazardous, weapons, intruder)</b>	<b>Number of People Sheltered</b>	<b>Comments</b>
September 5, 2018	10:25	intruder	156	Good drill
November 14, 2018	2:18 pm	Outside/neighborhood disturbance	154	No one could be seen from outside and all entrances were secured.
March 4, 2019	1:11 pm	Outside/neighborhood situation	154	No one could be seen from outside and all entrances were secured.

**Post a copy of this file on your school web site, keep on website for 3 years**

**At the end of the school year mail a copy of this form to:**

Phys. Ed., Health/Safety Office  
305 Michigan Avenue – 7<sup>th</sup> Floor  
Detroit, MI 48226