

LETTERS TO THE ABBOT FOR CONFIRMATION

As you've been told Confirmation is scheduled for September 4th, 2019 at 7:00pm. We will have the honor of having Abbot James Albers, O.S.B. confer Confirmation on our youth. The Archbishop's Office has given us new guidelines for Confirmation Letters. I originally instructed that letters should be turned in no later than May 1st. However because there are new directions the due date for letters is extended to Friday, May 31st. Please make sure your letter to Abbot Albers follows these new guidelines. If you have already completed your letter I'm sorry but I have to ask you to review it and edit as needed to assure it meets the guidelines listed below. Turning in your letter early is always acceptable and even preferred!

Below are the exact directions given by the Archbishops Office.

Confirmation Letter Guidelines for Confirmation Candidates:

Please include the following in your Confirmation Letters.

The salutation (Dear Archbishop Naumann or Dear Abbot),

Name of Church that you will be Confirmed, and the date of Confirmation,

Please explain why you want to be confirmed,

What have you done to prepare yourself for confirmation,

Who your saint is and why you chose them,

Who your sponsor is and why you chose them,

Please add any other pertinent information, and try to keep your letter to no more than one page.

In addition to the above here are additional tips for writing your paper:

- Address the Letter, "*Dear Abbot Albers,*"
- Margins: 1 inch
- Font size: 10-12
- Fonts: Calibri, Times New Roman, Garamond, or Arial or something similar.
- Proper Spelling-triple check this. Remember you are not texting or using social media so no odd abbreviations.
- Use correct grammar
- Have someone proofread your final copy
- Sign your name with blue or black pen above where you typed your name
- Do not fold the final copy you turn in.
- Turn in this letter to the Church Offices no later than Friday, May 31st.
- These letters will be reviewed by St. Bernard Catholic Church and mailed as one group to the Abbot.

Who is Abbot James Albers O.S.B.?

Abbot Albers is the 9th Abbot of St. Benedict's Abby in Atchison, KS. He was elected Abbot in December of 2012. St. Benedict's Abby is located on the Campus of Benedictine College and is where we went for our Confirmation Retreat. It is a common practice for the Archbishop ask the Abbot of St. Benedict's Abbey to assist him with Confirmation in the archdiocese.

What does O.S.B. stand for?

Order of Saint Benedict This at the end of a name shows that the person in question is a professed member of a Benedictine monastic community.

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