

**Women of Pax Leadership Board Meeting**  
**Thursday, February 25, 2016**  
**Pax Christi Catholic Church**

The Women of Pax Leadership Board met at 6:30 pm on Thursday, February 25, at Pax Christi Church. The following people were in attendance: MJ Jones, Gail Keidl, Joyce Lehman, Mary Mataitis, Carol O'Connor, Sandy Timm, and Linda Stenzel.

MJ Jones led us in an opening prayer.

**Minutes:** Mary Mataitis presented the minutes from the January 28 meeting. They were approved with a correction to the spelling of Ronetta Gullicksrud's name.

**The financial report:** Gail presented the financial report for the month.

- Our current balance is \$5637.59. Supplies for the Super Bowl Snack sale cost \$47.24. A \$25 gift certificate to Papa Murphy's was purchased for the raffle. The total proce
- A check for \$980.62 was sent to the Catholic Charities Rochester Resettlement Association. Gail shared the thank you note that she received from the association.
- Gail also reported that Tim Shea had asked that another member of the WOP Board be made a second signer on our checkbook instead of the Pax bookkeeper as we had decided last month. Mary Mataitis agreed to do this and she and Gail filled out the necessary documents at Premier Bank.
- Gail also stated that this was our most successful Super Bowl Sale. However, she has headed it for several years and does not want to do it again. It was harder to recruit workers and donors. She wondered if it is a project that should be taken on by someone else since the WOP do another big fund raiser with the Chari-Tea in the spring. She suggested that it might be a good fund raiser for the youth groups.

**Action:** Gail agreed to discuss this possibility with Zach Rawson and Dana Petricka.

**Meetings and Events for 2016:** We reviewed the list of Important Dates for Women of Pax in 2016. There were several scheduled dates that needed to be changed.

- The WOP Board meeting scheduled for the March 24 falls on Holy Thursday. We agreed to change it to March 31.
- The Pax Christi Ministry Fair will be the first weekend of October (October 1-2). We will want to present at this.
- Because the joint program with the Men of Pax for February 2 was cancelled because of snow, that program, *Become a Dementia Friend*, will be our first meeting in the fall, on October 4.
- The first Tuesday of November is All Saints Day. Therefore, we will meet on November 15.
- The November meeting of the WOP Board would fall on Thanksgiving Day. We will meet instead on November 17.
- The December meeting of the WOP Board is scheduled for December 22. We decided to change it to December 15.

**Action:** MJ will make the necessary changes to the Pax calendar for these changes.

**Discussion Topics:** MJ Jones presented the following topics for discussion:

- Safety protocols: In an emergency situation do we have a safety plan: where are first aid supplies and the defibrillator? Where are phones located? Is the Pax address posted by the phones?

**Action:** Joyce volunteered to discuss this with the Pax Christi staff and prepare a folder with the necessary information which will be in the kitchen. She will also update (if necessary) the signs by the phones.

- Vetting charities and speakers: Is there a way that we can determine if a speaker we are contacting for a meeting is qualified and appropriate for our mission. Several options for investigation were discussed including the Mayo Clinic Chaplaincy Service, the Rochester Public Library, and the Rochester Ministerial Association.
- St. Patrick's Day Bash: Dana Petricka would like help in the kitchen with set up, serving, and clean-up. She would also like people to bring desserts.

**Action:** Carol O'Connor has agreed to supervise the kitchen. She will meet with Dana before our meeting on March 1. Dana will speak at the meeting explaining the event and asking for help.

- March 1<sup>st</sup> Meeting: Sandy Timm reviewed the arrangements for the meeting. Donna Magtibay will speak on Mindfulness and Resilience. Sandy is still trying to find someone for the Ministry Moment and may end up talking about the Prayer Line Ministry herself. People will be asked to sign up to help with the Confirmation Reception on April 15. As noted before, Dana Petricka will speak about the St. Patrick's Day Bash.
- April Ministry Month: We are the featured Pax ministry for the month of April. This involves setting up displays about our group, speaking to the Parish Council, the Pax staff and also doing a presentation at all Masses on a Sunday talking about our mission.

**Action:** Joyce will provide us with a template outlining what we need to do. MJ will present at Masses but might not want to do all of them. We will all work to prepare the needed materials. Topic will be discussed further at the March board meeting.

- Charity Tea: Jane Schmidt and a committee have met and have more meetings scheduled, both for planning and baking. The proceeds from the tea will benefit the Empowerment Center, a project that will convert the old Gage East School into a service center providing early childhood services, school age youth development, job training and other services in collaboration with Center City Housing which is constructing a 55 unit building next to Gage East that will provide permanent supportive housing for homeless families and youth ages 16 to 21. Jane has confirmed that Jennifer Koski will speak at the tea for 30-45 minutes about the importance of writing some memories from your life.
- April 5 Meeting: Ministry Moments - do the Women of Pax want to commit to an adoration hour each week? Sunday Lunch Program: Do we want to commit to preparing and serving one Sunday lunch a year?

**Action:** We will assess the interest in these two activities at the April meeting.

- April 5 Meeting Speaker: Barb Orłowski, wife of Deacon Chris Orłowski, will be the speaker: The Deaconite: A Family is Called.
- May 3 Meeting: Sandy Timm showed us an art project that could be used for the May meeting. She said she would need to purchase wood for it, but Joyce said that she thinks she can get the needed wood from scrap lumber at Nigon Woodworking. Sandy will check with Marcy Witter and Linda Brockway to see if they can present the Ministry Moment at the meeting.
- June 7 Meeting: Mini-retreat/Ice Cream Social. Ask Father Chinnappa to talk about his journey. End meeting with a group rosary at the Grotto.
- Summer Craft Meetings: Do we want to have informal craft meetings during the summer. MJ said she could present a program on cake decorating. Might there be other people interested in sharing their craft? Could we do a game night?

**Action:** We are interested but will discuss at another meeting.

**St. Vincent dePaul Presentation:** Linda Stenzel is a member of the Pax Christi Conference of the Saint Vincent dePaul Society. She told us that they are looking for a major fund raiser and are considering doing a rummage sale at Pax. She wondered if the Women of Pax would be interested in helping them conduct the sale. We discussed a variety of time frames and offered some suggestions. Several years ago Pax had a successful sale that featured old Christmas decorations. Perhaps that could be expanded to a general sale of holiday items including Halloween, Thanksgiving, and Christmas. We also suggested that SVdP might be interested in taking over the Super Bowl Snack Sale.

**Action:** Linda will discuss these options at the next SVdP meeting. Gail will not contact the youth group about taking over the Super Bowl Snack sale until we have heard back from Linda.

The meeting adjourned with a prayer at 8:40 pm.

Mary Mataitis  
Secretary