

Women of Pax Leadership Board Meeting
Thursday, March 31, 2016
Pax Christi Catholic Church

The Women of Pax Leadership Board met at 6:30 pm on Thursday, March 31, at Pax Christi Church. The following people were in attendance: MJ Jones, Gail Keidl, Joyce Lehman, Mary Mataitis, Carol O'Connor, and Sandy Timm.

MJ Jones led us in an opening prayer.

Minutes: Mary Mataitis presented the minutes from the February 25 meeting. They were approved as presented.

The financial report: Gail presented the financial report for the month. Our current balance is \$5576.23. Thirty-five dollars was deducted to provide cash to be used for Chari-tea ticket sales. New checks were purchased for \$28. 75. Quarterly interest of \$2.29 was added. See copy of financial report on the last page.

Meetings and Events for 2016: MJ reviewed the dates she had reserved for Women of Pax functions. Events for the Pax Christi calendar are scheduled from June 1 to May 31. She noted that she requested more dates than we may need since she has found that it is easier to release a reservation than to find one for an unexpected need. We discussed the date for the November meeting. Since the first Tuesday is a Holy Day and the second is election day, we agreed that we will meet on Tuesday, November 15. MJ will submit that change of date. A revised list of dates is attached.

Old Business

- Keys: Joyce reported that on April 12 major entrances to Pax will be rekeyed. At that time, keys will be given to those ministries that need them. MJ has received the letter about this and will be the recipient of the WOP key.
- Emergency Information Update. Joyce reports that this is in progress. She is working with involved staff and working on a folder with the necessary information which will be in the kitchen.
- Chari-Tea update: Preparations continue for the Third Annual Chari-tea. The theme is *From Memory to Memoir*. Post Bulletin columnist Jen Koski will speak about writing our life story. Proceeds from the Tea will benefit The Empowerment Center that is being developed in the former Gage East School.
- Confirmation Reception: Gail reported that some people signed up to help at the March meeting. Another sign-up list will be available at the April meeting. She does not believe she will have difficulty finding enough people to help. She noted that the Women of Pax pay for flowers and decorations for this reception; the Confirmation budget pays for the cake.
- Catholic High Schools Baccalaureate Mass at Pax on April 26: MJ asked if we needed to do anything for this function. Gail and Mary both plan to work and don't believe they need more help. The Diocese will have workers to set up, serve and clean up after the meal. Canadian Honker is catering the lunch. All we need to do is provide someone to help run the kitchen equipment and help locate needed items.
- Summer Meetings: Feasibility and interest: Some people have indicated an interest in meeting during the summer. These would be informal meetings with no agenda. Someone might teach a craft or perhaps it would be a game night.

- Habiba Haji: MJ has heard from her. Her speaking fee is \$150; we discussed whether that could be reduced if we allowed her to sell her book. MJ will contact her and discuss this. We are thinking she could be our program speaker in November.
- St. Vincent dePaul report: Linda Stenzel told MJ that their ministry would be happy to take over the Super Bowl Snack Sale as a major fund-raising event. Gail said she would give them all of the information she has as well as the decorations that have been used in the past.

New Business

April Ministry Month

- Bulletin Insert: MJ and Mary wrote a brief description of our ministry for the insert. We looked at the finished product that Joyce created.
- Speakers: MJ asked who would be willing to speak after Masses on April 16 and 17. The speakers will be given “talking points.” The following have agreed to speak:
 - Sun. April 17: 7:30 am: MJ Jones
 - Sun. April 17: 9:00 am: Sandy Timm
 - Sun. April 17: 10:45 am: Mary Mataitis
 No one has agreed to speak at 5:15 on Saturday, but Sandy said that she could switch to any of those Masses if we find someone who will speak after another Mass.
- Representatives will be needed to answer questions about our group in the Gathering Space after all Masses. Carol O’Connor volunteered. MJ will solicit more people to be available at our meeting on April 5.
- Poster and display for the Gathering Space. We need to create a poster/display board to inform people about our ministry. MJ sent a variety of photos that Joyce will print for us to put on the board. Gail will see if Marcy Witter would be willing to put our display together. Mary will try to create a large poster that can be printed on the Pax printer.
- Attend meetings to inform leadership about our ministry, with time for Q & A. MJ will attend the Pastoral Council meeting on the third Tuesday (April 19) at 7 pm and the Staff Meeting on third Wednesday (April 20) at 9 am. We discussed requests we could make to the Pastoral Council. Since so much of our ministry involves the kitchen, we would like to have a good Kitchen Aid mixer in the kitchen. (There is currently an old mixer that does not work well.) We also would like a separate ice maker since a lack of ice is often a problem (and the freezer is often too full when we remember to bring bags of ice.) A future dream would be to have coffee/beverage center in the Dining Hall with an ice maker next to it.
- We will sell tickets to the Chari-Tea during the Pancake Breakfast.

April 5 Meeting

- MJ will do the opening and closing prayer.
- Ministry Moment. Terese Horlocker will speak about the Encounters with Mary.
- Jane Schmidt will talk about the Chari-Tea. Tickets will be available.
- April 5 Meeting Speaker: Barb Orłowski, wife of Deacon Chris Orłowski, will be the speaker: The Deaconite: A Family is Called.
- Treats for the meeting. Carol reported that no one signed up at the March meeting. She is willing to bring something; MJ and Mary also volunteered to bring food. Wine and cheese have not been popular so we are not planning to continue this aspect.

May 3 Meeting

- Sandy Timm showed us the art project that will be used for the May meeting. Joyce reported that Kathy Nigon from Nigon Wordworking is preparing the wood needed for these, complete with sanding the edges and routing a spot in the back to make hanging the completed projects possible.
- Although some hammers are available at Pax, Mary will ask women to bring hammers if possible when she sends out the meeting notice. Mary will also find an opening and closing prayer for the meeting.

The meeting adjourned with a prayer at 8:20 pm.

Mary Mataitis

Secretary

Women of Pax Financial Report March 31 2016

March 2016	Expenses	
Starting balance		5637.59
Cash for tea tickets	35.00	
Deduction for new checks	25.75	
First quarter interest		2.29
Balance March 31		5576.23