

Holy Spirit Catholic School
Home and School Association
Meeting Minutes
October 9, 2019

Board Members Present:

- Dr. Luciano, Principal
- Esther Ramsahai, President
- Navin Ramsahai, Vice President
- Heather Duran, Secretary
- Scott Turner, Treasurer
- Kimberly Warfield, Teacher Representative

Dr. Luciano opened the meeting at 6:01 p.m. with a prayer.

Minutes from September 2019 meeting were reviewed and adopted.

Treasurer's Report (Scott Turner). A balance sheet and income statement as of September 30, 2019 were distributed to members in attendance. The ending cash balance as of September 30, 2019 was \$5,259.78. H.S.A. membership dues of \$4,988 was deposited and a check for \$36.25 was paid for ice cream in September.

Principal's Report (Dr. Luciano).

- Grant approval is pending for removable traffic bollards for our parking lot.
- School lockdown on September 25, 2019 was a success. JSO and Life Safety Solutions were very impressed. Students were able to stay quiet for 8-10 minutes which is longer than the required time it takes for emergency personnel to arrive on site. Recommendations included:
 - Teachers have 25-30 seconds to sweep the hallway before doors must be in lockdown.
 - Do not be in line of sight of doorway.
 - A HSCS grandparent installed security locks on all classroom doors except Pre-K. New doors will need to be installed in the Pre-K classrooms.
 - Dr. L is looking at a communication app (e.g. Groopit) for HSCS staff. This would be used as a communication tool among staff especially during an emergency. Phones should be kept on vibrate but location turned off.
 - There was discussion whether the windows on the hallway doors should be covered or remain uncovered so there is a line of sight for police. A follow up question will be asked to SWAT.
 - A question was asked if teachers should carry wasp spray or a taser. It is not recommended since it only works for a few minutes and if person is close enough.
- No school on Monday, October 14.
- Fall Festival is confirmed for Friday, October 25. A volunteer link was sent this morning. Set-up is scheduled for Friday afternoon. 7th/8th graders can volunteer but are limited to the first 12 volunteers. Students will draw a stick to know what they are responsible for that day.
- Hurricane Dorian Make-Up Day. The Diocese has determined the school will need to make up one of the three days for Hurricane Dorian. This date is February 14, 2020.

President's Report (Esther Ramsahai). H.S.A. agreed to sell fudge from Holy Spirit Monastery again this year. Last year the profits were approximately \$400. It was recommended that we start taking orders a few weeks earlier to have in time for Christmas. A flyer will be placed in all the church bulletin. It was also recommended that a volunteer be available after every mass to distribute purchases. Esther strongly recommends the fruitcake.

Teacher's Report (Kimberly Warfield).

- Protecting God's Children is scheduled for 6 p.m., October 21st in the Family Life Center. This is the only class to be offered at HSCS this year.
- Basketball game is scheduled for Tuesday.

With there being no further items to discuss, the meeting closed with a Hail Mary at 6:22 p.m. Next meeting is scheduled for November 13, 2019 at 6 p.m.