

**St. Dorothy School Development Committee**  
**Meeting Minutes: August 29, 2016**  
**(7:30 PM, Library)**

1. Opening Prayer: offered by Fr. Murphy
2. Meeting called to order 7:30pm Peter McGahey
3. Minutes: Development Committee Meeting minutes from 05/16/16 meeting approved
4. Reading of the Mission of the Development Committee:  
*The Development Committee focuses on relationship building and fundraising to support St. Dorothy School. We make recommendations to Fr. Murphy to raise funds and increase school enrollment, to seek ways to strengthen the educational experience of our children at St. Dorothy School and we work with the school community to provide leadership and support in implementing these recommendations and programs.*
5. Committee Meeting Attendance
  - a. Fr. Murphy (pastor)
  - b. Mrs. Sheehan (principal)
  - c. Mrs. Neill (faculty representative)
  - d. Kara Albanese
  - e. Joe Dougherty
  - f. Stephanie Gillin
  - g. Kelly Gust
  - h. Peter McGahey
  - i. Stephen Fien
  - j. Alan Pietrewicz
  - k. Mark Romano
  - l. Dan O'Mara
  - m. Christine Schumacher
  - n. Donna McGann (Home & School Association)
  - o. Stephen Frein
  - p. Nick Caramanico
  - q. Susan Short
6. Committee Reports:
  - a. Annual Fund –presented by Alan Pietrewicz
    - Balance as of Aug. 29<sup>th</sup> is \$67,280
  - b. School Update – presented by Mrs. Sheehan
    - Enrollment for start of 2016-2017 school year is 409 students
    - Previous Enrollment 431
      1. Kindergarten: 45
      2. 1<sup>st</sup> Grade: 36
      3. 2<sup>nd</sup> Grade: 55
      4. 3<sup>rd</sup> Grade: 44
      5. 4<sup>th</sup> Grade: 47
      6. 5<sup>th</sup> Grade: 44

- 7. 6<sup>th</sup> Grade: 53
- 8. 7<sup>th</sup> Grade: 43
- 9. 8<sup>th</sup> Grade: 42
- 165 Responses to surveys from school families; meeting will be held by Mrs. Sheehan Sept. 22, 2016 to review results
  - 1. Areas that were mentioned in responses were:
    - Math
    - Communication
    - Consistent Discipline
  - New teachers: (2) in third grade, 7<sup>th</sup> grade and advanced math teacher
  - Computer teacher resigned, beginning posting for replacement teacher
  - Back to School Nights; K-4 Sept. 12<sup>th</sup> @ 7pm and 5-8 Sept. 19<sup>th</sup> @ 7pm
  - Oktoberfest Oct. 4<sup>th</sup>-8<sup>th</sup>
  - Veterans Day Nov. 11th
- c. Home and School – presented by Donna McGann
  - Trunk or Treat Oct. 28th
  - Assemblies
    - 1. Zoo afternoon of Oct. 28<sup>th</sup>
    - 2. Franklin Institute Dec. 22
- d. Marketing – presented by Mark Romano
  - Newsletter
    - 1. More details and ideas will be discussed at October meeting
- f. EITC Information – presented by Dan O’Mara
  - July 1, 2015 was the deadline to submit
  - BLOCS giving school \$20,000 in September
- g. Old Business
  - The end of year teacher gifts were re-instated
  - Large signs will go up for Oktoberfest
  - New windows for school install has been pushed back due to lead-time
  - Math room built and in use
- h. New Business
  - Committee to take over business sponsorships
  - List of business donors updated and possibly include list in bulletin
  - 5<sup>th</sup> grade to receive Dell computers, consider starting students on “Google Docs” and ideas for expanding technology into classrooms for high school preparation
- 7. Next meeting date: October 19, 2016, at 7:30 PM in the rectory meeting room
- 8. Meeting adjourned: 9:00 PM