

Saint Dorothy School
Development Committee
Meeting Minutes: October 19, 2016
(Rectory meeting room)

1. Opening Prayer
2. Meeting called to order, 7:30 pm, Peter McGahey
3. Approval of minutes from August 29, 2016
4. Reading of the Mission of the Development Committee
The Development Committee focuses on relationship building and fundraising to support St. Dorothy School. We make recommendations to Fr. Murphy to raise funds and increase school enrollment, to seek ways to strengthen the educational experience of our children at St. Dorothy School and we work with the school community to provide leadership and support implementing these recommendations and programs.
5. Committee Meeting Attendance
Fr. Murphy
Mrs. Sheehan
Mrs. Neill
Kara Albanese
Joe Dougherty
Stephanie Gillin
Kelly Gust
Peter McGahey
Bill Nolan (Octoberfest)
Christine Schumacher
Donna McGann (Home & School)
Nick Caramanico
Susan Short
Welcome new members:
Alicia Lain, Carolyn Corr, Matt Davis
6. Committee Reports
 - A. **Octoberfest**-presented by Bill Nolan
 1. Preliminary total profit for 2016, \$43,961.42
 2. Still receiving some donations
 3. Did not split police payment with Lynam's Amusements this year (only fair Lynam paid half-no longer in the contract with them)
 4. Volunteers from the younger grades were meager need to drum up more support (various ideas discussed on this topic, newsletter piece, meeting at end of year for upcoming school year)

5. Next year Octoberfest will be **October 10th-14th**

B. School Update-presented by Mrs. Sheehan

1. Enrollment for 2016-2017 is 410
2. Need to hire Technology teacher. No replies to job post. Mrs. Sheehan spoke to the consultant downtown at the Archdiocese for help with the search.
3. Need Veterans for Veterans Day celebration on November 11th

C. Home & School-presented by Donna McGann

1. Trunk or Treat October 29 this year there will also be dinner in the gym
2. Kids Kreation fundraiser will be coming out in time for Christmas
 - a. All orders online this year
3. Chocolate Fundraiser not a home & school fundraiser but became their responsibility for shipping back unopened boxes of chocolate or continuing to try and sell them. Committee members recommended shipping chocolate back.

D. Marketing- presented by Peter McGahey

1. Newsletter meeting held 10/12/16 due out over winter break
 - a. Working on list of donors for annual fund
2. Open House for Catholic Schools week
 - a. Unanimous vote to order new signs this year since old signs were destroyed in last year's snow
 - b. Open House launch meeting in November

E. EITC- Peter McGahey

1. Need to get names of donors from BLOCS

F. Annual Fund -Peter McGahey

1. To date is \$69,625, same time past year total was \$84,792
2. Get track of when letters went out this year versus prior years
3. Giving Tuesday after Thanksgiving for a big donor push

G. New Business

1. Donor Perfect need to have more members trained on system
 - a. Try for email blast
2. Create immediate, short & long-term goals for Committee
Now-new windows for school, roof & a/c for church potentially
school
5 years
10 year plan

7. Next Meeting **January 11, 2017 @ 7:30** Rectory meeting Room