

Saint Dorothy School

Development Committee Agenda

Meeting Minutes: January 11, 2017

(Rectory Meeting Room)

1. Opening Prayer
2. Meeting called to order, 7:30 pm, Peter McGahey
3. Approval of minutes from October 19, 2016
4. Reading of the Mission of the Development Committee

The Development Committee focuses on relationship building and fundraising to support Saint Dorothy School. We make recommendations to Father Murphy to raise funds and increase school enrollment, to seek ways to strengthen the educational experience of our children at St. Dorothy School and we work with the school community to provide leadership and support implementing these recommendations and programs.

5. Committee Meeting Attendance

Fr. Murphy (Pastor)

Mrs. Sheehan (Principal)

Mrs. Neill (Faculty Representative)

Peter McGahey (Chair)

Mark Romano

Susan Short

Joe Dougherty (Parish Manager)

Nick Caramanico (Finance Committee Representative)

Donna McGann (Home and School Association Representative)

Matt Davis

Chris Schumacher

Kara Albanese

Alicia Lain

Carolyn Corr

6. Committee Reports

A. **School Update**- presented by Mrs. Sheehan

1. 5th grade students received Netbooks
2. Mrs. Sheehan provided update on technology teacher search
3. Mrs. Neill was awarded the 2017 Distinguished Teacher Award

B. **Home and School**- presented by Donna McGann

1. Need to promote the use of Amazon Smile
2. Family Bingo will be held during Catholic School week
3. The Book Fair will be open the night of the Family Bingo
4. Development Committee to help pay for Veteran's Day fees

C. **Marketing -** presented by Mark Romano

1. Open House for Catholic School Week
2. Development Committee members to assist during open house
3. Registration for the new school year will be held during the open house
4. New signs for front of church and side of school
- 5, New lawn signs will be distributed during drop off and pick up on 1/13/17

D. **EITC** presented by Peter McGahey

1. Need to acknowledge donors

E. **Annual Fund** presented Peter McGahey

1. To date is just under \$84,000
2. 2017 Honorary Committee Chair is Lorie Fosbenner
3. Speeches regarding the Annual Fund will be said at all masses

F. **Old Business**

1. Try to inspire more volunteers
2. Possibly have Steve Porth speak at Back to School night about volunteering

G. **New Business**

1. Should timeline change for the newsletter
2. Talk to vendor about the color used recently in newsletter
3. It was decided to do an end of year survey again
4. Place the advertisement in the church bulletin for technology teacher
5. Bunny Habicht will do training on Donor Perfect

7. Next Meeting will be on March 13, 2017 at 7:30 pm in the Rectory Basement meeting room