

Saint Dorothy School  
Development Committee  
Meeting Minutes: August 27, 2018  
(Rectory meeting room)

1. Opening Prayer by Father Murphy
2. Introduction of new members and current committee members
  - a. Matt Stewart
  - b. Jennifer Corcoran
  - c. Jonathan Gust
  - d. Fr. Murphy
  - e. Nick Caramanico (Finance)
  - f. Joe Dougherty
  - g. Sharon McKenna (Home & School)
  - h. Dani Cahill
  - i. Mrs. Callahan (Faculty Liaison)
  - j. Mrs. Tomasetti
  - k. Mark Romano
  - l. Kelly Gust
  - m. Sue Short
  - n. Dan O'Mara
  - o. Alan Pietrewicz
  - p. Carolyn Corr

3. Approval of May Minutes -Tabled

4. The Mission of the Development Committee

*The Development Committee focuses on relationship building and fundraising to support Saint Dorothy School. We make recommendations to Fr. Murphy to raise funds and increase school enrollment, to seek ways to strengthen the educational experience of our children at St. Dorothy School, and we work with the parish community to provide leadership and support in implementing these recommendations and programs.*

Big Three talking points for committee members to remember when speaking to school parents/parishioners about what development does

1. Tuition offset-to keep our tuition low for families
2. Preschool to help strengthen enrollment
3. Technology updates

5. Committee Reports
  - a. Annual Fund- Alan
    - i. \$60,122.69 as of 8/27 down approx. \$9600 from last years 12/31 number. Another bulletin reminder and year end calls if necessary

- b. School Update –Mrs. Tomasetti
    - i. Enrollment for 2018 is 406
      - 1. lost 12 students going into first grade & new Kindergarten class is 34
      - 2. Pre-K4 enrollment is 24 and PK-3 is 12 (Dani did the logo for PreK looking to have a woodshop class make a 3 dimensional rendering for the building)
      - 3. Help with options for pre-k days next year suggested to poll current pre-k parents this year for their preference of days offered
    - ii. Teacher changes
      - 1. New 5<sup>th</sup>, 6<sup>th</sup> and 8<sup>th</sup> grade teachers
  - c. Home & School – Sharon McKenna
    - i. Planning underway for Fall events including Trunk or Treat, Clothing Drive in November & Paint Night in December.
    - ii. Water Ice Social this Wednesday in the school yard 8/29/18
  - d. Oktoberfest- Carolyn Corr
    - 1. Kickoff meeting with Bill Nolan 8/29
    - 2. Sponsorship letters were mailed out last week
  - e. Marketing-Mark
    - i. Fall Newsletter to be in mailboxes by Thanksgiving again this year and Spring Newsletter by April
    - ii. Please get your content into Mark for the Fall Newsletter
  - f. BLOCS/EITC-Dan O'Mara
    - i. Raised \$60K to be used this coming school year and we had 70 out of 296 families apply
    - ii. Goal to raise for 2019/20 school year \$100K
6. Old Business
- a. Reunion
    - i. Invitations being mailed out next week
    - ii. 21+ event due to alcohol
    - iii. Fr. Murphy suggested inviting past teachers to the event
    - iv. Need volunteers to be on 2<sup>nd</sup> and 3<sup>rd</sup> floor during tour hours, work registration desk & take photos. Goal is to capture as much information on our Alumni as possible for future mailings/solicitations
6. Next Meeting
- i. Monday October 22, 2018 7:30 PM Rectory Meeting Room
7. Tour of Pre-K facilities