



St. Michael's ATM Meeting Minutes Tuesday, January 14, 2020

Below is a summary of the major areas that were discussed during the meeting. Thank you to all who attended for your discussion and your support.

Opening Prayer:

- ◆ Fr. Dan and members recited the ATM Prayer and asked for prayers for Mike Walker and family.

◆ Minutes:

- ◆ Dec. 10th meeting minutes were approved as recorded

◆ Correspondence received:

- ◆ Articles about Grundy and Sister Bernie
- ◆ Thank-you notes

◆ Budget Review/Update:

- ◆ Kathy reported that due to the busy, holiday season only the November report was presented. December financial information will be provided at the February 11th meeting.
- ◆ Attendees approved the proposed ATM Funds Disbursement/Reimbursement Process and Procedures. Robert will review the steps to complete the form to link the steps to the form.
- ◆ Paul reported that Fr. Dan and Deacon David agreed that it is acceptable to use ATM funds to repair safety items at St. Michael House. Repairs and any renovations need to be in line with standards in the Appalachia area. Will reported problem with the refrigerator -evaporator has cracked, causing water to go onto the floor [may need to be replaced]. Fr. Dan suggested talking to Jim St. Peter. It was recommended that ATM have an inspection done to determine what action was needed.
- ◆ Operating expenses for CCA and TVC were discussed. Budget/Finance Team to Review.
 - Members provided info regarding the TVC included: paid staffers currently working; TVC budget is approximately \$73,000; no current grants to assist with staff and their salaries; dedicated woman in charge of the Youth programs; security feature utilized and all students have to be currently active in school.
 - Paul noted that our target date for the ATM 2020 Budget input is 20 February. Team meetings will be scheduled shortly.

◆ HFP Council coordination: Conference call with Liaison, Ralph Shawver

- ◆ No Parish Council Meeting since October; next one to be in mid-February upon Fr. Eric's return.
- ◆ HFP Survey discussion:
 - Members discussed the proposed HFP survey and agreed on the following changes: a. add a comments line after question 1; b. include CCA as an option for question 2; c. change title date to 2020; d. add an additional question to identify which church they attend (with box to check).
 - Ralph will suggest that Fr. Eric hand out survey at the beginning of Mass and collect them at the end.
 - Consider adding additional demographic information. (SP Team lead)
 - Fr. Dan suggested that we send the draft survey to Mary Sue McClintock for her input, to make it attractive, and try to keep it to one page.

- Once Mary Sue completes the survey, Paul will email it to Ralph in PDF format.
- ◆ No one from HFP coming to the Diocesan Youth Conference in Feb. Maybe next year.
- ◆ **Bluegrass Concert Update:**
 - ◆ Will Langley has stepped up as the BGC lead. Discussed possible “in-memorial” poster for Mike pending Juanita’s approval.
 - ◆ Kathy passed around sign-up sheets for ticket sales on 18-19 January and for help at the concert on 25 January. Biggest issues are food set up and room set up/after concert arrangement.
 - ◆ Paul noted that Frannie Minton and her husband Rayburn will be coming for Mass and the concert.
- ◆ **ATM Team updates:**
 - ◆ Paul will schedule team meetings and reschedule the Strategic Planning Team meeting that was to be held on 20 January due to availability of the team. Natasha noted that she could be an advocate for ATM through LifeTeen. To be discussed at the Youth Coordination Team meeting and with Mike Horvath.
- ◆ **ATM Liaisons’ reports:**
 - ◆ Mark (Donna Lambert-St. Elizabeth’s): Fr. Eric isn’t back until next month; St. Elizabeth’s is looking for a get-together around Easter and is primarily waiting for Fr. Eric
 - Action: to help St. Elizabeth’s with their 125th celebration
 - ◆ Nora (Franny Minton-St. Joseph’s): Franny and Rayburn coming for BGC and expressed gratitude for our help [wonderful Christmas for many]
 - Nora gave Gerry & Donna Lambert the Walmart cards received thru Angel Tree, as well as hats, mittens, and gloves
 - ◆ Laureen (Cindy Lambert-St. Theresa’s): taking care of family issues
 - Served 25 families Thanksgiving meals, 150-175 meals during Christmas, and wants to attend a BGC
- ◆ **ATM Ministry Calendar:**
 - ◆ For planning, it was noted that BGC #3 is on February 15th, not far behind the January 25th concert.
 - ◆ Fr. Dan mentioned that he was taking the sacramental wine to HFP and the remaining hats, gloves, and scarves to CCA when he goes down later in the week
 - ◆ St. Elizabeth’s 125 yr. Celebration for 2020 – TBD
 - ◆ HFP get together event for Spring 2020 – TBD – possibly around Easter
- ◆ **Fr. Dan’s “What to Think About”:**
 - Thank God for blessings
 - Ask everyone to pray for peace
 - ATM in 2020: properly utilize financial and other resources
 - Fr. Dan asked to be put on list to receive minutes
- ◆ **Closing Prayer:** Fr. Dan led members in the “Glory Be.”

Attendees:

Bernice Allen
 Brenda Miller
 Fr. Dan Brady
 Ron Miller
 Natasha D’Cunha
 Dave Rosko

Cathy DiSalvo
 Stella Sargent
 Kess Kessler
 Kathy Smith
 Will Langley
 Paul Smith

Mark Law
 Dona Whitehead
 Robert McBride