



## St. Michael's ATM Meeting Minutes Tuesday, October 13, 2020

Below is a summary of the Agenda items that were discussed during the meeting held via Zoom and cell phone. Thank you to all who were able to join us.

### Opening Prayer:

- Kathy led the ATM Prayer

### September 8 Meeting Minutes:

- Kathy reported that no corrections/additions were received. Members approved.

### Budget Report:

- Kathy reviewed and there were no questions.
- August and September parishioner donations less the online fees were sent to Holy Family Parish (HFP). ATM will review sending these monthly donations in January 2021.
- Cleaning supplies were sent to Teen Venture Center (TVC) using SCRIP cards and ordered thru St. Michael's Amazon Smile account.
- Check in the amount of \$500 for "Child Shall Lead Them" food pantry and check in the amount of \$500 for "Good Samaritan" food pantry were sent to Holy Family Parish for distribution.

### HFP Council Coordination with Ralph Shawver:

- Ralph advised that things are still fairly slow and there continues to be low attendance at church. Have about 70 people total in the pews each Sunday.
- Ralph thanked ATM for the food pantry checks.
- Kathy said that Ralph sent an email stating that per Fr. Eric, Frannie said they are OK on medical, but need help with 2 food pantries, "Feeding My Sheep" and "Rock Lick".
  - Discussion followed. It was decided that a check in the amount of \$500 payable to each food pantry will be sent to HFP for them to distribute.
- Ralph reported that the flooding in Grundy has been well handled with the assistance of the Red Cross and the Baptist church.
- Kathy advised that there are at least 3 HFP parishioners who are participating in "Walking with Purpose". Ralph said that his wife, Jackie, is one and he thinks that Lydia from the HFP office is another. Not sure who the other person is.
- Kathy mentioned that ATM would like to send ~ 12 - 15 copies of "The Forgiveness" book to HFP for distribution to the 4 churches and possibly one each for Fr. Eric and the HFP office.

### Action Items:

- Thank-You letters to 142 ATM contributors have all been mailed. Kathy thanked those members who helped.
- No update on Michael Walker's memorial donations.
- Waiting on more details from Frannie regarding need for blankets. Ralph didn't have any update.

### Correspondence:

- Kathy read email received from Heather Smith, Director at the TVC, thanking St. Michael's for their financial support and for sending the requested cleaning supplies.
- Kathy read a notice posted in the HFP October 11 bulletin thanking ATM for funds we sent to the food pantries in Tazewell and Richlands.
  - Ralph asked how HFP could best express their thanks to ATM. Paul suggested that Fr. Eric send a letter to Fr. Dan asking him to thank St. Michael's parishioners. Kathy suggested that they send either an email or note telling us how funds were used to help.
- Kathy mentioned that ATM was listed in the latest Center for Christian Action (CCA) newsletter.

## Team Meeting Reports:

- Paul reported that the Spiritual Team met on Oct. 7. Kathleen Joyce, Susanne Ferris, Janet McBride, and Nora Newell participated. However, 15 minutes into the meeting, another Zoom event began and the meeting was automatically terminated.
  - ATM has supplied a number of spiritual books to HFP. Team discussed finding out what Fr. Eric's and HFP's priorities are for spiritual development.
  - Ralph reported that Fr. Eric is gearing up for doing a Bible Study during Advent.
- Paul reported that the Strategic Planning Team met on Oct. 8. Cathy DiSalvo, Gina Borsh, and Mark Law participated.
  - Need to have Ralph's and HFP's input to understand current needs, issues, and challenges.
  - Vision is still good.
  - Need to confirm and adjust existing priorities regarding HFP, TVC, and CCA by asking Ralph, Sally Rash, and Heather Smith for their perspectives.
  - Paul asked Ralph if there was a St. Vincent de Paul (SVDP) or anything like it in the area. Ralph said there isn't and there is no structure or the resources there for one. He stated that the Ministerial Association and individual churches respond and that the "biggest bang for the buck" are the food pantries.
  - Paul asked Ralph if HFP could coordinate on Zoom. Ralph replied that they can do Zoom if invited, but they don't have the resources to have their own account.
  - Discussion during the meeting addressed that there a lot of priorities, but few people to do the work.
    - ◆ Since it has been about a year since the strategic plan was adopted, Paul suggested that it is time to rethink the plan, possibly focus on the top 2 priorities from HFP's perspective and reevaluate the organizational structure.
    - ◆ Cathy suggested reducing the number of teams to 2, one focusing on HFP and the other on TVC and CCA.
    - ◆ Mark commented that this may enable us to be more focused.
    - ◆ Paul asked the members to please review the plan and identify what they would like to do.
  - Paul will schedule another team meeting before the next ATM meeting.
  - Ralph suggested that the team meeting minutes be sent to Fr. Eric along with the ATM meeting minutes.

## Liaisons' Reports:

- Mark reported that he spoke with Donna Lambert. She hasn't heard anything back regarding the non-profit food program and that they have between 21-23 people attending Mass at St. Elizabeth's.
- Ralph reported that St. Mary's has lost about half of their congregation because 4 Filipino doctors recently retired and moved out of the area.

## ATM Calendar:

- St. Vincent de Paul FOP Walk – held Sept. 26
  - Kathy thanked ATM members, who participated in the walk, for supporting SVDP with this event, which is one of their annual fundraisers.
- St. Michael's Blessing of the Animals – Oct. 26 @ 6 PM
- St. Michael's Trunk or Treat – Oct. 30 @ 6:30-7:30 PM
- St. Michael's Holiday Bazaar – Nov. 8 @ 10 AM – 2 PM
- Next ATM meeting – Nov. 10 @ 6:30 PM via Zoom.

## Other Items and Issues:

- Kathy mentioned that according to notice in the latest CCA bulletin, they are taking applications until November 12 for Christmas Food Gift Certificates and/or Angel Tree Gifts.
  - Paul & Kathy will contact Sally, Director, to see if they have any specific needs.
- Paul reported that Taylor Horvath invited Kathy and him to make about a 3 minute video about ATM. Each week, 3 different ministries are featured in Flocknotes, so it will be in either this week or next.

- Kathy suggested that Thank-You letters be sent twice a year to ATM contributors. In January, she will contact Karen Ames and ask her to provide a donor list from July 1–December 31. Letters would be sent to just the new contributors. Susanne and Bernice volunteered to help.
  - Cathy suggested that perhaps a Thank-You letter from HFP parishioners would be nice to send along with our letter.
  - Paul suggested that it might be better to wait until the January-June 2021 contributor list is received. Then, a letter signed by HFP parishioners could be included with the ATM letter. Ralph thought this was a good idea and will help with this.
- Mark asked Paul if he knew how many teens are attending TVC. Paul will check with Heather.
- Kathy said that she and Paul will check on possibly sending “Reading God’s Word” books to HFP.
- Dona mentioned that she saw on Facebook that Will Langley was planning a trip down to HFP on the 19<sup>th</sup> to deliver Halloween candy.
- Dave asked if Fr. Dan mentioned anything about his trip to HFP last week. Paul stated that he hadn’t heard anything.

**Closing Prayer:**

- Paul led members in the “Glory Be”

**Attendees:**

Bernice Allen  
Cathy DiSalvo  
Susanne Ferris

Mark Law  
Dave Rosko  
Kathy Smith

Paul Smith  
Dona Whitehead  
Ralph Shawver