



St. Michael's ATM Meeting Minutes Tuesday, November 10, 2020

Below is a summary of the Agenda items that were discussed during the meeting held via Zoom and cell phone. Thank you to all who were able to join us.

Opening Prayer:

- Kathy led an abbreviated version of the ATM Prayer.

October 13th Meeting Minutes:

- Approved with no corrections.

Budget Report:

- Kathy reviewed and approved with no corrections.
- Kathy reported that 15 copies of *The Forgiveness Book* were sent to Holy Family Parish (HFP). Paul and Kathy received an email today from Fr. Eric acknowledging receipt and expressed their appreciation.

HFP Council Coordination with Ralph Shawver:

- Ralph advised that Fr. Eric is going to Roanoke this week for a pastoral event. He will preach at a few Masses and bring back some donations for HFP.
- Fr. Eric has been working on his Bible Study, which begins Wednesday, December 2 at 7PM.
- HFP is working on a more permanent solution for live-streaming Masses. It is currently using Fr. Eric's phone, but they are working on getting an I-pad and microphone to remain on the altar at St. Theresa's.
 - Suggestion was made to encourage parishioners (via St. Michael's bulletin/Flocknote) to watch HFP's Masses on Facebook and post comments.
- Ralph reported that the monthly donations sent to HFP are placed in an emergency rectory account for help with operating expenses.
- Will Langley went down to HFP in October to deliver candy for Halloween. He reported that he enjoyed taking a hike up a mountain in Tazewell and provided an update on St. Michael's house.
 - He purchased a new refrigerator.
 - The basement needs to be fixed/treated. There is mold and numerous rusty paint cans that need to be removed. He will talk with Fr. Dan. There is a working sump pump.
 - Dehumidifier needs to be replaced. Cost would be around \$1000.
 - New toilet needed.
 - Members agreed that ATM funds can be used to help.
 - Ralph suggested that he contact Lydia at HFP's office. Her husband, Jim St. Peter, is a licensed contractor and would probably be able to help.

Action Items:

- Email from Kim at Center for Christian Action (CCA) stated that they are all doing fine. Still waiting to hear if they have any needs prior to either Thanksgiving or Christmas.
- Heather from the Teen Venture Center (TVC) reported that they had to close on October 31st because the middle schools closed due to the rise in COVID-19 cases. They hope to reopen in another two weeks.
- Mark reported that he emailed Heather and learned that prior to their closing, they only had between 10-15 teenagers attending. They were able to host a Halloween party. The cleaning supplies that ATM provided came in handy.

Correspondence/Publicity:

- All of the correspondence and articles that were posted were briefly reviewed.

Strategic Team Update:

- Paul & Kathy met with Deacon David on October 23rd.

- Discussed results from the October 8th Strategic Team meeting.
- Deacon David stated that everything has been limited due to COVID-19 and understood things have been quiet.
- Deacon David agreed with our approach to focus on 2-3 areas until we get thru COVID based on HFP's priorities to determine where we need to apply resources.
- Deacon David felt we were doing a good job and have supported HFP, CCA, and TVC with funds still available.
- We shared the Thank-You letter ATM received from Fr. Eric.
- Deacon David said to remember that some things are beyond our control and influence. Remember the Serenity Prayer.
- Strategic Team met on November 4th.
 - Need priorities from HFP.
 - Suggestion was made that instead of having 7 teams, there be 2 or 3.
 - Agreed with 3 teams: Combine Strategic and Finance; HFP; CCA & TVC.
 - Suggestion was made that ATM have meetings every 2 months.
- Ralph suggested that an email be sent to Fr. Eric inviting him to join the next meeting. Paul agreed and said that a meeting will be planned for sometime in December.

Liaisons' Reports:

- Mark reported that he spoke with Donna Lambert and asked her to let him know if anything was needed, but he hasn't received a response.
- Lauren reported that "Walking with Purpose" Bible Study is still going on and there are 2 people from HFP participating, one is Ralph's wife, Jackie.
- Lauren and Mark continue to send out notes/cards to HFP parishioners for their birthday, anniversaries, etc. They are working on getting updated lists.

Calendar:

- Reviewed dates listed on Agenda.
- November 29 – 9:15 Mass changes to 9:00 and the 11:15 Mass returns.
 - Mark stated that he believes up to 180 people may attend per Mass.
- There will no ATM meeting in December. Next meeting will be held on January 12th at 6:30 PM.

Other Items and Issues:

- Members agreed on restructuring teams. 1. HFP 2. CCA & TVC 3. Strategic & Finance
- Paul asked if anyone wanted to change their current roles/team involvement.
 - Mark volunteered to be the CCA & TVC coordinator.
- Strategic and Finance members will be asked if they want to continue or change.

Closing Prayer:

- Mark provided the closing prayer.

Attendees:

Bernice Allen
 Natasha D'Cunha
 Susanne Ferris
 Lauren Hyman

Will Langley
 Mark Law
 Brenda Miller
 Ron Miller

Paul Smith
 Kathy Smith
 Dona Whitehead
 Ralph Shawver