



St. Michael's ATM Meeting Minutes Tuesday, February 11, 2020

Below is a summary of the major areas that were discussed during the meeting. Thank you to all who attended for your discussion and your support.

Opening Prayer:

- ◆ Members recited the ATM Prayer
- ◆ **Introductions:** No new members in attendance
- ◆ **Minutes:**
 - ◆ Ron made a motion to approve January 14th meeting minutes; Susanne seconded; minutes approved as recorded
- ◆ **Budget Report:**
 - ◆ Kathy reviewed expenditures and income for December. Monthly report will always be 1 to 1 ½ months behind.
 - ◆ Remaining \$390 in WalMart cards from Giving Tree are in office safe.
 - ◆ Fr. Dan approved sending \$5,000 to HFP in January to help with operating expenses. This expense will be reflected on next month's Budget Report. A "Thank You" to ATM was published in the HFP bulletin.
- ◆ **Budget/Finance Team Report:**
 - ◆ Team was unable to meet on 28 January.
 - ◆ Paul reviewed a draft 2020 Budget and advised that once we submit a budget we'll have to spend it or it will go back to the church account.
 - Brenda asked if \$2500 would be enough to help with the flood recovery. Paul stated that he doesn't know how many HFP parishioners were affected. Cars and homes were lost/damaged. Many may not have any insurance. We'll ask Ralph when he joins the meeting via conference call.
 - FEMA and the National Guard were assisting.
 - Mark asked if \$2000 each for CCA and TVC could be increased to \$3000 each. Members agreed.
 - Kathy reported that in one of HFP bulletins, there was a request for soup and crackers for the "A Child Shall Lead Them" food pantry in Tazewell.
- ◆ **HFP Council coordination:** Conference call with Liaison, Ralph Shawver
 - ◆ Ralph was unable to participate in conference call. His sister-in-law, Theresa (Jackie's sister) was in an automobile accident and he was headed to the hospital.
 - ◆ Support/help with flood recovery in Richlands and Grundy:
 - Possibly have a group of ATM members go down to Appalachia to help with home repairs, etc.
 - Kathy will check with local food pantries to see what needs they have. After discussion, it was agreed to use the \$390 Walmart cards for the food pantries.
 - Nora is waiting to talk with Frannie to get any input on flood related needs.
 - ◆ Paul reported that Fr. Dan asked him to pass along his "Thank You" to ATM for all of their support. He believes the ministry is becoming more visible.

- ◆ HFP Survey Discussion:
 - Since Ralph was not able to participate, this will be deferred until the March meeting.
 - Margie suggested that we get HFP representatives aligned with our ATM Teams and have at least 1 representative for each ATM Team. We'll discuss a request with Ralph at the next meeting.

◆ **Bluegrass Concert Update:**

- ◆ Need more volunteers for 15 February concert. Expecting very large crowd, possibly the largest one yet. 106 tickets sold so far plus the 89 season ticket holders.
- ◆ Kathy passed around sign-up sheets for the remaining 3 concerts, and noted it included Nora's new suggestion for 3 shift options, helping at ticket tables, and handing out programs.
- ◆ Silver Diner is providing food for 230 people. Paul and Kathy will have to check with them by Thursday to see if they can increase the amount or get any additional food from another vendor.
- ◆ Susanne asked what the capacity is in the Parish Hall. Will said that he believed up to 275 is OK.
- ◆ Non-ATM members can volunteer. Nora can sign off on volunteer hours for students who help.

◆ **ATM Team reports from January 28th meetings:** Paul handed out a summary of the team meetings.

- ◆ Neither the Budget/Finance nor the Membership Teams met.
- ◆ David reviewed the results of the Strategic Planning Team.
- ◆ Paul reviewed the results of the Youth Team in Natasha's absence; the Spiritual Team, and the Event Coordination Team in Susanne's absence.
- ◆ Kathy reviewed the results of the Communications & Promotion Team in Laureen's absence. She suggested ATM have a section in the bulletin to provide information about where the funds are sent and how they are spent. All agreed.
- ◆ Discussion on what nights are best for Teams to meet. Wednesday was the best night. Paul will see about reserving Parish Hall for 19 February at 6:30.

◆ **ATM Liaisons' reports:**

- ◆ Mark (Donna Lambert-St. Elizabeth's): Confirmed with Donna that St. Elizabeth's 125th celebration will be held in 2021.
- ◆ Margie (Jackie Shawver-St. Mary's): Has been unable to speak with Jackie. Will try to reach her and check on her sister.

◆ **ATM Calendar:** Updated calendar handed out to members

- ◆ BGC #3 with The Grascals - February 15th
- ◆ Next ATM meeting – March 10th
- ◆ David asked about the Scripture Study at St. Theresa's. Kathy stated that these are held weekly and were listed on HFP's calendar.
- ◆ May ATM meeting – changed to May 13th (conflict with church scheduling for May 12th)
- ◆ HFP get together event for Spring 2020 – TBD – possibly around Easter – not sure of the status of this since Fr. Eric has been away.
- ◆ St. Elizabeth's 125 yr. Celebration for 2021 – TBD

◆ **Other Items/Correspondence:**

- ◆ Kathy advised that ATM received a newsletter from Young Life. We have donated to them in the past.
- ◆ Kathy passed around Thank-You notes received from Juanita Walker and Center for Christian Action. FYI: Fr. Dan would rather we say Center for Christian Action instead of CCA.

◆ **Closing Prayer:** Provided by Mark

Attendees:

Jim Adler	Susanne Ferris	Robert McBride	Kathy Smith
Marjorie Bagby	Will Langley	Brenda Miller	Paul Smith
David Dobersztyn	Mark Law	Ron Miller	Dona Whitehead