

## **Checklist for Kids Connections**

Please make sure you have all of the following items filled out and ready to give to the Kids Connection staff on or before your child's first day of school.

- Registration Form & Attendance Agreement (one per child)
- \$10 Registration Fee (per family) – refundable if service not utilized
- Information Record (one per child)
  - Each field must be filled in.
  - Please remember that the phrase “N/A” is not accepted by the State of Michigan Licensing Department. Please write the words “None Known” in fields that do not apply to your child.
  - If your child does have an allergy, please list step-by-step emergency instructions under the “Special Instructions” section. Staff will follow these instructions according to your written request in case of an emergency.
- Health Form (one per child)
- Parent Notification of Licensing Notebook Form

Please note your child will need to bring a snack for after school.