



Welcome to the Holy Name of Jesus Catholic Community BAPTISM PREPARATION

The baptism of an infant or young child is truly a joyous occasion, but Baptism is not just a family celebration; it is a Sacrament. A Sacrament that should be planned well in advance. The selection of suitable godparents, who will play an important role in the child’s life and faith development, is of utmost importance.

Baptism Document Requirements

All Documents listed below must be completed and turned in with the Baptism registration form. **Registration is closed one week prior to the class or closes as class is filled. Parents & Godparents are required to attend a Catholic Baptism Class.**

WE REGRET TO INFORM YOU THAT INCOMPLETE PACKAGES CAN NOT BE ACCEPTED

NO PAPERWORK? NO CLASS? = NO BAPTISM

- | | | |
|--|-------|-------------------|
| 1. Completed Baptism Registration Form | _____ | Office use below: |
| 2. Copy of County Birth Certificate of the Child to be Baptized
(not hospital certificate/records) | _____ | _____ |
| 3. Copy of Catholic Confirmation Certificate for Godparent(s) | _____ | _____ |
| 4. Copy of Certificate of Catholic Church Wedding for married Godparent(s) | _____ | _____ |
| 5. Letter of Permission for Baptism from Parish (if not registered here) | _____ | _____ |
| 6. Final Declaration of Legal Adoption of your child (if applicable) | _____ | _____ |
| 7. Copy of Baptism Class Completion for Parents and/or Godparents
(if class taken elsewhere) | _____ | _____ |
| 8. Baptism Class fee of \$35.00; fee covers Parents & Godparents
(paid at the time of class registration) | _____ | _____ |

GODPARENT REQUIREMENTS

1. There needs to be only one Godparent. If there are two, then one must be male, the other female. (Canon 873)
2. Canon 874 requires that Godparents **MUST**: Be chosen by the parent, be Catholic, be 16 years of age or older, has received Eucharist, has been Confirmed, and **not be the parent** of the child to be baptized.
3. If Godparent(s) are married, they need to be married in the Catholic Church (not civil marriage).
4. A Non-Catholic Christian may act as a “witness” along with a Catholic Godparent (Canon 874). Persons who are not Catholic but belong to one of the Eastern Orthodox Churches may act as Godparent(s).
5. Non-Catholic Christians, who act as “witnesses,” will be recorded as “Christian Witnesses,” not as a Godparent. However, if the non-Catholic person belongs to an Eastern Orthodox Church, such a person may act as and be recorded as a Godparent.

Parents of children seven (7) years or older, please contact Martha Plumb, Faith Formation Coordinator at 909-798-4167 or by email at mplumbsbdiocese.org to learn about the Rite of Christian Initiation for older children.

INFANT BAPTISM REGISTRATION

Today's Date: _____

Date of Baptism Class Requested: _____ Eng/Spa Baptism Date Requested: _____ Eng/Spa

Are you a Sacred Heart Academy Family?: YES _____ NO _____

Child's Name: _____

Child's Date of Birth: _____

City and State of Birth: _____

Is this child adopted? _____ Yes _____ No If yes, do you have full legal custody? _____ Yes _____ No

Father's Name: _____ Religion: _____

Mother's Name: _____ Religion: _____

Mother's Maiden Last name: _____

Address: _____ City: _____ Zip: _____

Home Telephone: (____) _____ Cellular: (____) _____

EMAIL _____

Church where registered: _____ City: _____

Godfather's Name: _____ Religion: _____

Godmother's Name: _____ Religion: _____

By signing below, I understand and agree to fulfill all requirements completely as outlined above. If I do not, the Baptism of my child will be rescheduled until further notice.

Signature: _____ **Date:** _____

OFFICE USE BELOW :

Parish registration verified by: _____ Envelope#: _____ Class fee paid (\$35.00): _____ Cash/Check # : _____

Priest (list after Baptism): _____ ParishSOFT: _____ Baptism Book: _____

Registry Volume #: _____ Registry Page #: _____ Registry Number: _____