

# The Office of Stewardship and Development

The mission of the Stewardship office is to educate and foster the diocesan community to practice a comprehensive, biblical concept of stewardship and to develop, implement and promote an ongoing stewardship process for the diocese. It seeks to collaborate with pastors, parish pastoral councils, parish finance councils and parish stewardship committees in the implementation of stewardship based on the sharing of time, talent and treasure as a way of life.

*“As each one has received a gift, use it to serve one another as good stewards of God’s varied grace. -1 Peter 4:10*

## STEWARDSHIP:

- Consultation to parishes, & diocesan entities on stewardship activities, development and fund-raising efforts.
- Provide direct assistance & material to parishes conducting the Increased Offertory Initiative known as, *Sharing our Blessings*.

## *Stewardship Education*

- Support parishes in establishing & sustaining stewardship efforts that are rooted in Baptismal and Christian discipleship
- Coordinate a diocesan wide stewardship education day every two years
- Provide communications and educational resources in culturally appropriate styles for each of the principal languages used in Sunday liturgies of the diocese *Bulletin blubs*
- Make available stewardship witness speakers “best practices”

## PARTNERS IN CHARITY:

- Conducting the annual appeal generating \$5,000,000 in 2014 with approximately 19,226 gifts.
- Responsible for the annual Partners in Charity Appeal that supports the multiple ministries of faith in the diocese.
- Collaborate design and plan campaign promotional material for parish use and distribution
- Plan and coordinate all aspects of fundraising campaign for the Annual Diocesan Appeal
- Oversee event planning major donors, Parish Appeal Captains, and volunteers
- Maintaining complete and accurate records of diocesan Catholics by parish.
- Database to solicit/record pledges & payments for that generate financial support for ministries and programs
- Train volunteers & Parish Appeal Captains capable of sustaining long-term local giving/funding
- Offers agency and ministry witness speakers
- Meet monthly and report with an advisory board comprised of clergy & lay leaders

## *Constituent Relations*

- Respond to inquiries and issues that arise from the parishes, diocesan offices, and other entities
- Oversee the Religious Retirement Collection & Assist the diocesan *Celebrate Priesthood* annual gathering

## *Capital campaign Assistance*

Providing all parishes the services of our development office for bookkeeping and pledge and record keeping when specifically conducting a parish run capital campaign. Our office prints the necessary reminders for parishioners.