

Dear St. Albert the Great Parents:

The PTO is preparing for the 2015-2016 school year. Most important of these tasks is the selection of new PTO Board and Event Chairs members for next year.

If you have a passion for our school, please consider a Board or Event Chair position! The PTO has many successful fundraisers and events in place and is always open to new ideas!

The attached page lists all open and filled positions. If you are interested in any of the open positions, please fill out the form below and return it to me c/o Drew Mercurio Room 107, or email me at tkmercurio@yahoo.com by Friday, March 13th.

Sincerely,

Kristen Mercurio
PTO Vice President

ST. ALBERT THE GREAT PTO SELF-NOMINATION FORM	
2015-16 POSITION	INTERESTED/RANK*
Vice President	
Event Coordinator	
Assistant Treasurer	
Grade Level Rep Pre-K/K	
Grade Level Rep Grades 1/2	
Grade Level Rep Grades 3/4	
Grade Level Rep Grades 5/6	
Grade Level Rep Grades 7/8	
Craft Fair Chairs Shadow 2015 event, Chair 2016 event	
Magazine Drive Shadow Fall 2015, Chair Fall 2016	

**If interested in more than one position, please rank in order of preference.*

Name: _____

Email: _____

Phone: _____

Please return to Kristen Mercurio c/o Drew Room 107 by Friday, March 13th.

St. Albert the Great PTO

2015-2016 Board & Event Chair Positions

FILLED 2015-16 BOARD POSITIONS

PRESIDENT - Kristen Mercurio

SECRETARY - Vicki Bontempo

TREASURER - Dave Pickering

FUNDRAISING CHAIR – Erin Lang

PAST PRESIDENT – Doug Ziemianski

OPEN 2015-16 BOARD POSITIONS

VICE-PRESIDENT

The Vice President assists the President and assumes the duties of President for the following school year. The Vice President also serves on the School Advisory Council.

EVENT COORDINATORS (2) - Mary Hollish, 1 OPEN

Serves as liaison between PTO Board and Event Chairpersons. Coordinates the New Parent Dinner and Staff Christmas Party.

ASSISTANT TREASURER

Assists the Treasurer in handling the fiscal responsibilities and prepares to take over the duties of Treasurer for the following school year.

GRADE LEVEL REPRESENTATIVES (5 Positions, 5 Open)

Pre-K/K, Grades 1/2, Grades 3/4, Grades 5/6, and Grades 7/8

Coordinate volunteers for specific events in conjunction with the Event Coordinators and the Room Mothers. Grade Level Representatives also coordinate PTO sponsored socials & dances for Grades 5/6 & 7/8.

OPEN 2015-16 EVENT & FUNDRAISING CHAIR POSITIONS

CRAFT FAIR CHAIRS (2-3 Positions)

Our current Craft Fair Co-Chairs are looking for a 2-3 individuals to shadow the 2015 event and take over as Chairs for 2016. The current Chairs have a well-established system in place and will use the 2015 event to train you! Questions? Contact Marylee Rozek at mrozek@wideopenwest.com.

MAGAZINE DRIVE (1-2 Positions)

Our current Magazine Drive Chair, Chris Gonet, will be completing her 5th year as Chair for the 2015-16 school year. We are looking for a person to shadow Chris in September 2015 that can take it over in September 2016. The Magazine Drive Chair works with United Fundraising to publicize the drive, process magazine orders, and administer incentive prizes to students. The drive typically runs two weeks mid September to early October. End of sale Family Prize days may extend through October. Responsibilities include soliciting and training volunteers to staff turn-in days, sort and deliver sale materials and prizes, and report sale progress to school and PTO. Questions? Contact Chris Gonet at cpgonet@sbcglobal.net.