

ST. ALBERT THE GREAT PRESCHOOL
CHILDCARE ENROLLMENT AGREEMENT
2015-2016

7:30 - 9:00 am before care or 3:00 - 4:00 pm after care
\$3.50 an hour for before and/or after school care

1. I agree to pay a non-refundable **\$ 20.00** registration fee per child the first time each year a student attends Before/After Care.
2. I agree to set up an online PayForIt.net account with a start up balance of **\$ 50.00** per child.
3. I agree to pay a late pick-up **fee of \$3.50** for each five minutes after 4:00p.m. If my child is picked up late on a regular basis, I understand the program has the option to withdraw my child from extended care.
4. I agree to pay a \$12.00 bank fee for any check returned from the bank for insufficient funds. After two returned checks, I understand that payments must be made in cash or by money order only.
5. I agree that it is my responsibility to notify the staff of a change in any of my children's schedules. If a change in schedule is required I agree to inform the program director at 440/237-1032 ext. 49 or email Heather Kaliszewski hKaliszewski@saint-albert.org to notify them of the change.
6. I understand that for the safety of all children attending the program, I must sign in and sign out my child/children each day of attendance. Students are to be dropped off and picked up from the preschool room. Children are to be walked through the cafeteria doors to the preschool classroom and sign them in. A parent must walk the child in anytime before 8:30 am. Siblings are only allowed to drop off preschool students into the preschool classroom **after** 8:30am.
7. I agree that my child will not be released to anyone not listed on the pick-up authorization form. I understand a photo ID is required of all individuals picking up children.
8. Parents should keep track of the days and times their children attend the program. Information may be confirmed by checking your PayForIt.net account.
10. All questions or concerns should be directed to Mrs. Heather Kaliszewski 440/237-1032 ext. 49 or email hKaliszewski @saint-albert.org

I have created my PayForIt.net account and I have read and agree to the above rules and costs. I hereby release the Bishop of Cleveland, The Cleveland Catholic Diocese, St. Albert the Great Parish, the School Age Child Care staff, volunteers, and employees thereof from all claims, judgments and liabilities for any damage or injury to a child.

Parent/Guardian Signature: _____ Date: _____