

GUATEMALA COMMISSION

Diocese of Spokane

CHARTER OF RESPONSIBILITIES:

1. Assure specific and regular communication with those serving in the diocesan mission in Guatemala
2. Coordinate consideration and/or implementation of requests regarding the diocesan mission in Guatemala
3. Facilitate the coordination of Guatemala Sister Parish groups.
4. Facilitate accountability for receipt and disbursement of diocesan funds related to the diocesan mission in Guatemala
5. Facilitate accountability for reception and use of funds from non-diocesan sources related to the diocesan mission in Guatemala
6. Assure the communication of gratitude to donors to the diocese's missionary efforts
7. Coordinate the calendaring of visits and preaching schedules by missionaries from the diocesan mission in Guatemala
8. Coordinate a program in the Diocese of Spokane for the public promotion of the diocesan mission in Guatemala
9. In collaboration with missionaries in the diocesan mission in Guatemala, develop for the Bishop's approval those covenants and policies which are necessary and appropriate for carrying out the diocese's missionary effort in Guatemala
10. Assist the Bishop with appropriate procedures for assigning or approving missionary personnel for the diocesan mission in Guatemala
11. Coordinate the shipment of gifts and supplies to the diocesan mission in Guatemala
12. Coordinate the missionary and evangelization aspects of requests received by the Diocese from the Holy Childhood Association and the Society for the Propagation of the Faith
13. Collaborate with the diocesan office of Stewardship in conducting any fund drive campaigns for the needs of the diocesan mission in Guatemala.