

ST. CHRISTOPHER/ST. SYLVIA/GOOD SHEPHERD  
CONFIRMATION PROGRAM  
BISHOP LETTER OUTLINE  
**DUE: March 29, 2021**

Next year Bishop Geraldo J. Colacicco will administer Confirmation. Please write a letter to Bishop Colacicco requesting the Sacrament of Confirmation. Confirmation will be celebrated on Saturday, October 23, 2021.

Your letter should include:

1. Why you want to be confirmed.
2. What you have done to prepare for Confirmation:
  - a. Attended classes
  - b. What you have learned about your faith
  - c. How have you grown in your relationship with God
  - d. What you have done for service
3. ***Include the name you have chosen.*** (It needs to be a Saint name, perhaps after a person you respect or admire). Please make sure it is a Christian name. (i.e., Katherine or Kathleen for Kathy; Andrew for Andy or Drew, etc.). Tell why you chose that name in a brief paragraph in your letter.

Your letter should be **typed** in proper letter format, as we will be mailing your letter to the Bishop. **If your letter is not in the proper format, it will be returned to you.** You may address the Bishop with “Dear Bishop Byrne” or “Your Excellency”. Use **10 or 12 pt. font ONLY!** Do **not double space** the Bishop’s address or sentences. **Only** double space between paragraphs.

**Proper Letter Format includes:**

Date:

*(space)*

*(space)*

Most Reverend Geraldo J. Colacicco  
Auxiliary Bishop of the Archdiocese of New York  
St. Kateri Residence  
24 Sloane Road  
Newburgh, NY 12550

*(space)*

Dear Bishop Colacicco (or) Your Excellency:

*(space)*

Your letter starts here....

**End your letter with:**

Yours truly or Sincerely yours, etc.

*(space)*

*(space)*

***SIGN YOUR NAME IN PEN ABOVE YOUR TYPED NAME***

Your Name (typed)

**REMEMBER... ALL LETTERS ARE DUE March 29, 2021.**