



JAMES L. COLLINS CATHOLIC SCHOOL VOLUNTEER SERVICE PROGRAM

2018-2019

James L. Collins Catholic School relies on School Service and Fundraising projects to keep our tuition cost one of the lowest in the Diocese of Dallas. This form of support is required by the vast majority of all private schools. In order to achieve this purpose, and in an effort to keep tuition as low as possible, every family must assume the responsibility & obligation of contributing through the James L. Collins Catholic School's Volunteer Service Program. Your involvement as a school volunteer is very important to our entire school community. Volunteers demonstrate service and guarantee both cost savings and fundraising income for James L. Collins Catholic School.

Through the **Volunteer Service Program**, James L. Collins Catholic School can offer your children countless opportunities. Thank you! We invite all parents, grandparents, family members, and parishioners to volunteer in our school.

Because we hold our student's safety as top priority, all parents must be Safe Environment cleared before they can participate in most volunteer activities. Please attend one of the meetings in September.

Volunteer Service Hours Commitment

Each family agrees to earn twenty-five (25) volunteer service hours per year by either (1) volunteering services in school approved activities (2) make additional donations totaling \$250 (\$10 donation =1 hour of service), (3) pay a flat fee of \$250 or a combination of (1) & (2)

How to Volunteer

Throughout the school year there are many opportunities to volunteer at JLCCS. Attached you will see a partial list of areas where you can fulfill your volunteer service commitment. As new volunteering opportunities arise, JLCCS will inform parents via email, text, family folders, Facebook or our Website. Please call the office if you have any questions.

How to Report Volunteer Service Hours

Please submit your volunteer hours EACH time you volunteer by logging into your RenWeb parent account and adding volunteer hours under the Family Information>Service Hours. If this is a hardship, you may also submit a Volunteer Service Hour form to the school office. Please be sure to enter/submit your volunteer hours as soon as possible. Unmet volunteer hour fees will be billed by the school office at the end of the school year.

Parent Volunteer Service Opportunities

JLCCS recognizes that many of our parents are not available to fulfill their service hours during the normal work day and therefore, have designed our program to provide a variety of options for meeting the parent volunteer service hour requirements. Below are just a few examples of ways to volunteer. We will frequently post a request for volunteers as they arise but feel free to call the office anytime to inquire.

Library

There are service options in the Library and some that can be done from home.

Home - Covering Books with contact paper and donating items for the AR party.

Library - Shelving books in the Library, reading a book to a class, helping during a Primary class with AR reading at school, helping with book inventory on computers at school.

JLCCS Development

Each year JLCCS Development will host an annual fundraising Gala to help support our school. The Gala is usually held in February/March and relies on many volunteer hours to be successful. Help is needed with set-up and/or cleanup of the event, assisting with decorations prior to the event. Other events include the Pastor's Guild Dinner and the Golf Tournament in October.

Parent Teacher Committee

Serving as an active officer or chairperson on PTC automatically meets the 25 hour requirement for a family. Parents attending PTC meetings will receive 1 hour of credit per meeting. PTC holds many events throughout the year that present many opportunities to complete service hours such as serving as your child's Room Parent, Grandparents Day, Mother/Son Basketball Game, Father/Daughter Dance, and Teacher/Staff Appreciation Week, and Fun Day

Athletics & Clubs

Opportunities for volunteer service in athletics are coaching for volleyball, basketball, track or other sports that become available, helping at tournaments, and working concession stand at sporting events.

Clubs such as Chess, 4H, Little Flower Girl, Art League have a variety of needs for volunteers and donations.

Box Tops for Education

General Mills products have a small box that is worth 10 cents for JLCCS. Families are encouraged to save their box tops, cut them neatly and turn them in to the school in quantities of fifty. Each pack of 50 receives one hour of service. Please turn these into the office first for family volunteer service credit.

School Misc.

*Helping with lunch and playground duty between the hours of 11:00am and 1:00pm.

*Providing goods for misc. bake sales at the school, 8th Grade Graduation, landscaping and the School Musical.

Parent Volunteer Service

Please list the areas in which you would feel most comfortable obtaining your volunteer service hours, cafeteria, library, garden, etc. Also tell us any ideas or suggestions you may have and let us know about your special talents or connections.

_____ I am most likely to earn my service hours by donating my time and talents and/or making small donations throughout the year.

_____ I am most likely to earn my service hours by making a yearly monetary donation of \$250.

I understand the Parent Volunteer Service Program and have every intention of fulfilling my obligation to complete/fulfill my 25 hours of volunteer service to JLCCS.

Oldest Student Name: _____

Parent Signature: _____ Date: _____

Print Name: _____

Parent Signature: _____ Date: _____

Print Name: _____

Today's Date: _____

Parent Name: _____

Student(s) Name:

of Volunteer Service Hours earned: _____

How Volunteer Service Hours were earned: _____

Today's Date: _____

Parent Name: _____

Student(s) Name:

of Volunteer Service Hours earned: _____

How Volunteer Service Hours were earned: _____
